



# NATIONAL HEALTH LABORATORY SERVICE

## REQUEST FOR QUOTATION (RFQ)

**RFQ NO : 1926123**

**DESCRIPTION: REQUEST FOR THE APPOINTMENT OF A PANEL OF SUPPLIERS TO  
SUPPLY AND DELIVER BACTERIOLOGICAL CULTURE MEDIA AND STAINS TO THE NHLS  
LABORATORIES FOR A PERIOD OF SIX MONTHS**

**ISSUED BY:**

SUPPLY CHAIN MANAGEMENT  
NATIONAL HEALTH LABORATORY SERVICE  
1 MODDERFONTEIN ROAD  
SANDRINGHAM  
2092

**PREPARED BY:**

SUPPLY CHAIN MANAGEMENT  
NATIONAL HEALTH LABORATORY SERVICE  
NO.1 MODDERFONTEIN ROAD  
SANDRINGHAM  
2092

Quotation Queries:	Technical Queries:
CONTACT NAME: PROCUREMENT OFFICE	CONTACT NAME: PROCUREMENT OFFICE
E-MAIL ADDRESS: procurementcorporate@nhls.ac.za	E-MAIL ADDRESS: procurementcorporate@nhls.ac.za

**NAME OF A BIDDER:.....**

**CLOSING DATE: 10 FEBRUARY 2026 AT 11:00**

**QUOTATION VALIDITY PERIOD: The quotation validity period is 90 days.**

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## 1. PART A INVITATION TO BID

SBD 1

## PART A INVITATION TO BID

<b>YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE NATIONAL HEALTH LABORATORY SERVICE (NHLS)</b>				
BID NUMBER:	RFQ NO : 1926123	CLOSING DATE: 10 FEBRUARY 2026	CLOSING TIME:	11:00AM
DESCRIPTION	REQUEST FOR THE APPOINTMENT OF A PANEL OF SUPPLIERS TO SUPPLY AND DELIVER BACTERIOLOGICAL CULTURE MEDIA AND STAINS TO THE NHLS LABORATORIES FOR A PERIOD OF SIX MONTHS			
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b> <b>NHLS RECEPTION: RFQ BOX: NO.1 MODDERFONTEIN ROAD, SANDRINGHAM, JOHANNESBURG</b>				
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>				
CONTACT PERSON	PROCUREMENT OFFICE	CONTACT PERSON	PROCUREMENT OFFICE	
E-MAIL ADDRESS	<a href="mailto:procurementcorporate@nhls.ac.za">procurementcorporate@nhls.ac.za</a>			
<b>SUPPLIER INFORMATION</b>				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE			NUMBER
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE			NUMBER
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		O R	CENTRAL SUPPLIER DATABASE No: MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX]		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	
	Yes	No	[TICK APPLICABLE BOX]	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>				

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<p>ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?</p> <p><b>Yes</b>      <b>No</b></p> <p>[IF YES ENCLOSURE PROOF]</p>	<p>ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?</p>	<p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>[IF YES, ANSWER THE QUESTIONNAIRE BELOW]</p>
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**QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	YES NO
<p><b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.</b></p>	

**PART B****TERMS AND CONDITIONS FOR BIDDING****1. BID SUBMISSION:**

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED-(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

**2. TAX COMPLIANCE REQUIREMENTS**

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

**SIGNATURE OF BIDDER:** .....

**CAPACITY UNDER WHICH THIS BID IS SIGNED:** .....  
(Proof of authority must be submitted e.g. company resolution)

**DATE:** .....

## 1. TERMS AND CONDITIONS OF REQUEST FOR QUOTATION (RFQ)

- a) This document may contain confidential information that is the property of the NHLS and the Client.
- b) No part of the contents may be used, copied, disclosed or conveyed in whole or in part to any party in any manner whatsoever other than for preparing a proposal in response to this RFQ, without prior written permission from NHLS and the Client.
- c) All Copyright and Intellectual Property herein vests with NHLS and its Client.
- d) Late and incomplete submissions will not be accepted.
- e) SDB 7 (form of offer) must be completed, and should the total RFQ prices differ, the one indicated on the form of offer shall be considered the correct price.
- f) Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform NHLS before RFQ closing date
- g) Bidders are required to submit a valid Tax Clearance Certificate and Tax clearance verification PIN, Failure to submit the Tax Pin and valid Tax Clearance Certificate will result in the invalidation of this RFQ.
- h) It is the responsibility of the bidder to ensure that NHLS is in possession of the bidder's valid Tax Clearance certificate. The onus is on the bidder to ensure that NHLS receives a valid Tax Certificate as soon as the validity of the said certificate expires.
  - A compulsory clarification site meeting or briefing session will be conducted at: N/A
- The tenderer shall inspect and examine the Site and its surroundings and shall satisfy himself/herself before submitting his/her quotation. The bidder must be represented at the site inspection by a person who is suitably qualified and experiences to comprehend the implications of the work involved.
- The contractor will be responsible for final measurements.
- i) Writing must be in block letters and black ink.
- j) Quotation procedure using the two (2) stage system will apply: **Not applicable**.
- k) Respondents arriving after the allocated time of the briefing session and failing to attend the compulsory RFQ/Site briefing will be disqualified
- l) No services must be rendered or goods delivered before an official NHLS Purchase Order form has been received.
- m) his RFQ will be evaluated in terms of the 80/20 preference point system prescribed by the Preferential Procurement Regulations, 2022.
- n) All questions regarding this RFQ must be forwarded to the [procurementcorporate@nhls.ac.za](mailto:procurementcorporate@nhls.ac.za) 24 hours prior the RFQ closing date.
- o) The General Conditions of Contract (GCC) issued by National Treasury are applicable.
- p) In case of bids where Consortia / Joint Ventures, Consortia/Joint Venture agreement signed by both parties must be submitted with bid proposal. Each JV partner must submit all their mandatory documentation.

### Quotation must be All-Inclusive

- i. The Supplier shall allow in the quotation for all deliverables as stipulated in the scope, labour, material, consumables, accessories, software, supervision, overhead costs, profit, royalties, all taxes, levies, duties, variations in exchange rates (if applicable), disbursements and everything necessary for the execution and completion of the works in accordance with the quotation documents.
- ii. Value Added Tax (VAT) shall be excluded from the rates and prices and provided for as the total VAT on the cost of the Works in the Summary of Schedule of Rates and Prices.

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iii. The Supplier rates and prices shall be fixed for the duration of the contract and not

subject to adjustment except as provided for in the conditions of contract.

iv. The offer must be in ZAR currency.

v. The NHLS reserve the right to do due diligence on the quotations and to benchmark prices quoted.

vi. Quotes should be submitted on an official letterhead and duly signed.

***Delays in the supplier's performance***

- i. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.
- ii. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration, and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.
- iii. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.
- iv. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of penalties.
- v. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar Functionality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

***Penalties***

- i. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

**FOR HAND DELIVERIES OF RESPONSES, PLEASE SUBMIT THE RFQ DOCUMENT TO NHLS RFQ BOX, NO:1 MODDERFONTEIN ROAD, SANDRINGHAM.**

The Bidder accepts the above terms and conditions and the Conditions of Contract on NHLS website as per hyperlink <a href="#">Document</a> or visit NHLS website <a href="https://www.nhls.ac.za/supply">https://www.nhls.ac.za/supply</a> click on supply chain management tab then select General Conditions of Contract	Accept	Do not accept

### **3. SPECIFICATION**

**FORM OF QUOTATION SUPPLIER NAME:** \_\_\_\_\_

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## **REQUEST FOR THE APPOINTMENT OF A PANEL OF SUPPLIERS TO SUPPLY AND DELIVER BACTERIOLOGICAL CULTURE MEDIA AND STAINS TO THE NHLS LABORATORIES FOR A PERIOD OF SIX MONTHS**

### **Background**

The Diagnostic Media Products (DMP) unit request reputable service providers to quote for the Supply and deliver of bacteriological culture Media and Stains (Six-Month Contract) to the NHLS laboratory (Nationally).

#### **1. Purpose**

To appoint a compliant and capable supplier (s) for the supply and delivery of bacteriological culture media and laboratory stains to NHLS laboratories nationwide for a period of six (6) months, ensuring continuity of diagnostic services during DMP operational recovery.

#### **2. Scope of Supply**

- Supply and deliver culture media (ready-to-use) and laboratory stains
- Products supplied on an as-and-when-required basis per NHLS Purchase Orders
- Products must meet NHLS technical specifications and be suitable for diagnostic use
- Adequate shelf life at time of delivery

#### **3. Quality and Compliance Requirements**

- Supplier must be ISO 9001:2015 and/or ISO 13485 certified
- Products manufactured under a certified Quality Management System
- Provision of product datasheets/specifications and batch traceability upon request

#### **4. Delivery and Turnaround Time**

- Delivery to all NHLS laboratories nationally within five (5) working days from receipt of a valid Purchase Order
- Turnaround time must be clearly stated on the quotation
- Products must be securely packaged to prevent damage and or contamination

**4. PRICING SCHEDULE**

Description	Pack Size	Unit Price Exc Vat
1/2 Plate Blood / Macconkey agar, 10 X Petri 9cm	10	
Acid Alcohol 0.5%, 1 L	1	
Acid Alcohol 3%, 1 L	1	
Aesculin bile agar, 10 X Petri 9cm	10	
Alkaline Peptone water D/S, 50 ml Jar	1	
Aesculin broth, 3 ml Tube	1	
Alcohol 70%, 1L	1	
AFB smear fixative, 100 ml	1	
Alkaline peptone water, 10ml Mccartney	1	
Amikacin blood agar, 10 X Petri 9cm	10	
Auramine O stain, 1L	1	
Autostain - Buffer solution, 1L	1	
Autostain - May-Grunwald's/Giemsa's stain, 1L	1	
Autostain - Buffer solution, 1L	1	
BHB Medium, 10 X Petri 9 cm	10	
BHI broth , 3 ml Tube	1	
BHI broth, 10 ml McCartney	1	
Blood agar & Naladixic acid, 10 X Petri 9 cm	10	
Blood agar 10%, 10 X Petri 9 cm	10	
Blood agar 5%, 10 X Petri 9 cm	10	
Blood agar & gentamycin [5ug/ml],10 X Petri 9 cm	10	
Buffered peptone water,9ml McCartney	1	
Buffered peptone water,225ml	1	
Calcium chloride 0.025M, 200 ml	1	
Catalase reagent hydrogen peroxide, 10ml	1	
CCDA Campylobacter selective agar,10 X Petri 9cm	10	
Chocolate agar [Heated Blood], 10 X Petri 9cm	10	
Chapman's agar [Mannitol-salt],10 X Petri 9 cm	10	
Chromogenic UTI medium, 10 X 9cm Petri	10	
CLED with Andrade's,10xPetri 9cm	10	
CLED agar without Andrade's,10xpetri 9cm	10	
Crystal Violet (CSF), 10ml	1	

DMPA0146	CTA Glucose, 4 ml Tube	1	
DMPA0147	CTA Lactose, 4 ml Tube	1	
DMPA0148	CTA Maltose, 4 ml Tube	1	
DMPA0149	CTA Sucrose, 4 ml Tube	1	
DMPA0150	DCA medium [Desoxycholate citrate agar], 10 X Petri 9 cm	10	
DMPA0151	Deionised water, 20L drum	1	
DMPA0155	Sabouraud Dextrose agar, 10 X Petri 9 cm	10	
DMPA0160	Sabouraud Dextrose agar + chlor, 10 X Petri 9 cm	10	
DMPA0175	DNA agar 10 X Petri 9 cm	10	
DMPA0176	Dorset slope, 3ml Bijou	1	
DMPA0180	Dulcrite H2S, 7.5 ml Tube	1	
DMPA0186	Egg yolk agar, 10 X Petri 9 cm	10	
DMPA0190	Eosine/Phloxine, 1L	1	
DMPA0195	Giemsa stain, 1 L	1	
DMPA0200	Giemsa's stain for malaria, 200ml	1	
DMPA0211	Gram's crystal violet stain, 1L	1	
DMPA0215	Gram's Decolouriser, 1 L	1	
DMPA0216	Gram's Dilute Carbol Fuchsin, 1L	1	
DMPA0221	Gram's iodine, 1L	1	
DMPA0226	Gram's safranin, 1L	1	
DMPA0235	Harris's haematoxylin solution, 1 L	1	
DMPA0236	HTM [Haemophilus test agar],10 X Petri 9 cm	10	
DMPA0240	Hugh Leifson O-F , 9 ml Tube	1	
DMPA0245	Hydrochloric Acid1N, 1 L	1	
DMPA0250	Iron stain kit, Kit	1	
DMPA0251	Kinyoun Carbol Fuchsin, 1L	1	
DMPA0255	Kovac's reagent, 8 ml	1	
DMPA0260	Kovac's reagent, 500 ml	1	
DMPA0305	Lugol's iodine, 5 ml	1	
DMPA0310	Lysine decarboxylase , 3 ml Tube	1	
DMPA0315	Macconkey agar,10 x Petri 9 cm	10	
DMPA0320	Macconkey agar + crystal violet, 10 x Petri 9 cm	10	
DMPA0321	McConkey agar & sorbitol, 10 X 9 cm Petri	10	
DMPA0330	May-Grunwald's stain, 1 L	1	
DMPA0345	Merthiolate/Formalin [MF] stain, 1L	1	
DMPA0360	Mueller Hinton agar,10 x Petri 9 cm	10	
DMPA0365	Mueller Hinton agar & sheep blood,10 x Petri 9 cm	10	

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DMPA0370	Mueller Hinton agar + salt 2%, 10 x Petri 9 cm	10	
DMPA0375	Mueller Hinton + 2% Glucose + Methylene blue, 10 X Petri 9cm	10	
DMPA0380	NaCl broth [6.5%], 3 ml Tube	1	
DMPA0385	New York City medium, 10 x Petri 9cm	10	
DMPA0386	Niger seed agar, 10 X Petri 9 cm	10	
DMPA0390	Nigrosin solution, 10 ml	1	
DMPA0400	Nitrate I reagent, 10 ml	1	
DMPA0405	Nitrate II reagent, 10 ml	1	
DMPA0410	Normal Saline, 2 ml tube	1	
DMPA0415	Normal saline , 4ml Tube	1	
DMPA0420	Normal saline , 9 ml McCartney	1	
DMPA0422	Normal saline, 400ml	1	
DMPA0425	Nutrient agar,10 x Petri 9 cm	10	
DMPA0450	Ornithine decarboxylase, 3 ml Tube	1	
DMPA0457	PBS pH 7.2 , 100ml	1	
DMPA0458	PBS pH 7.2 [phosphate buffered saline], 10 ml McCartney	1	
DMPA0459	P/W Arabinose, 3 ml Tube	1	
DMPA0495	Peptone water, 7.5 ml Tube	1	
DMPA0505	Phosphate buffer pH 6.8 [for TB BACTEC], 400 ml	1	
DMPA0506	Phosphate buffer pH 6.8 [for TB BACTEC], 2000 ml	1	
DMPA0540	Plate counter agar, 20 ml McCartney	1	
DMPA0546	Potassium permanganate, 1L	1	
DMPA0547	Potato Dextrose agar, 10ml MacCartney bottles	1	
DMPA0550	Purified water (NCCLS type 1), 20L	1	
DMPA0555	Pyruvate for strepts, 4 ml Tube	1	
DMPA0565	Rapid Haematology stain - Eosin, 5L	1	
DMPA0570	Rapid Haematology stain - Fixative, 5L	1	
DMPA0575	Rapid Haematology stain - Methylene blue solution, 5L	1	
DMPA0580	Rapid Haematology staining kit, 1L	1	
DMPA0585	Rapid indole, 10 ml	1	
DMPA0590	Reticulocyte stain, 200 ml	1	
DMPA0591	Ringer's solution 1/4 str, 10 ml McCartney	1	
DMPA0592	Robertsons meat medium, 20ml McCartney	1	
DMPA0595	SS agar ,10 x Petri 9 cm	10	
DMPA0600	Selenite F medium, 7.5 ml Tube	1	
DMPA0606	Semi-solid agar, 10 ml 1/2 ounce	1	
DMPA0620	Simmons citrate slope, 3 ml Tube	1	

DMPA0626	Singers medium, 3 ml Tube	1	
DMPA0631	Sodium citrate 2.9% for TB specimen decontamination,200ml	1	
DMPA0632	Sodium citrate 2.9% for TB specimen decontamination,2000 ml	1	
DMPA0635	Sodium Hydroxide sterile, 4%, 400ml	1	
DMPA0636	Sodium Hydroxide sterile, 4%, 2000ml	1	
DMPA0640	Sodium hypochlorite 5%, 5L	1	
DMPA0660	Sorensen's phosphate buffer pH 6.8	1	
DMPA0665	Sorensen's phosphate buffer pH 7.2, 1 L	1	
DMPA0666	Sputum Lysis buffer, 10X strength, 100ml	1	
DMPA0670	Straight wires, (Packet of 10)	1	
DMPA0680	Sterile water, 6 ml Tube	1	
DMPA0695	Sterile water, 200 ml	1	
DMPA0696	Sulphuric acid 5%,1L	1	
DMPA0700	TB Pre-Diluting fluid, sterile, 9.9 ml	1	
DMPA0705	TB Smear precipitating fluid, 100ml	1	
DMPA0715	TCBS medium, 10 x Petri 9 cm	10	
DMPA0720	TDA, 10 ml	1	
DMPA0741	Thioglycollate USP, 9ml Tube	1	
DMPA0742	Thioglycollate USP, 20ml McCartney	1	
DMPA0743	TI Medium (Bi-Phasic), 15ml vial	1	
DMPA0745	Tissue fixative + buffer kit	1	
DMPA0760	Tryptic soy broth, 10 ml McCartney	1	
DMPA0765	Tryptose + FBP + laked blood, 10 x Petri 9 cm	10	
DMPA0775	Urea agar slope, Tube	1	
DMPA0780	VP-I reagent, 10 ml	1	
DMPA0785	VP-II reagent, 10 ml	1	
DMPA0790	Wright's stain, 200 ml	1	
DMPA0795	XLD agar, 10 x Petri 9 cm	10	
DMPA0800	XV sucrose agar, 10 X Petri 9cm	10	
DMPA0820	Ziehl Neelsen Carbol Fuchsin, 1 L	1	
DMPA0825	Ziehl Neelsen Methylene Blue, 1 L	1	
DMPB0005	1/2 Frazer broth, 225 ml	1	
DMPB0015	Actidione, 10 X Petri 9 cm	10	
DMPB0024	Alcohol Industrial,5L	1	
DMPB0040	Alkaline peptone water (10 x Strength), 100 ml	1	
DMPB0050	Alkaline Peptone water D/S, 10 ml McCartney	10	
DMPB0051	Anaerobic aesculin agar, 10x Petri 9cm	10	
DMPB0052	Anaerobic basal agar, 10xPetri 9cm	10	
DMPB0053	Anaerobic bile agar, 10xPetri 9cm	10	
DMPB0055	Amies Transport medium, 5 ml Tube	10	

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DMPB0060	Arginine broth, 3 ml Tube	10	
DMPB0075	Baird Parker agar,10 X Petri 9 cm	1	
DMPB0085	BCYE , 10 X Petri 9 cm	1	
DMPB0090	BCYE + BMPA, 10 X Petri 9 cm	10	
DMPB0105	BGBB Medium [Brilliant Green Bile Broth], 13 ml McCartney	10	
DMPB0110	BGBB Medium D/S, 13 ml McCartney	10	
DMPB0120	BHI agar ,10 X Petri 9 cm,	1	
DMPB0125	BHI agar + vancomycin 6 mg/L ,10 X Petri 9 cm	1	
DMPB0160	Blood agar 10% & Metronidazole,10 X Petri 9 cm	10	
DMPB0171	Buffered peptone water, 100 ml, 5 oz	10	
DMPB0180	Cary & Blair transport medium, Bijou	1	
DMPB0185	Charcoal agar for Bordatella Petri 9 cm	1	
DMPB0190	Chromogenic sorbitol McConkey agar, 5 X 9cm Petri	1	
DMPB0210	Corn meal agar,10 X Petri 9 cm	1	
DMPB0245	CYE base , 10 X Petri 9 cm	1	
DMPB0255	Dextrose agar and chlor slope, McCartney	1	
DMPB0260	Dextrose agar slope, McCartney	1	
DMPB0265	Dextrose broth [Sabourauds], 10 ml McCartney	1	
DMPB0270	Diamonds medium, 3 ml Tube	1	
DMPB0290	EDTA Decalcifier, 5 L	1	
DMPB0291	Gill's haematoxylin solution,1L	1	
DMPB0350	Gram negative medium [Shigella broth], 100 ml	10	
DMPB0380	Hoyles medium,5 X Petri 9 cm	1	
DMPB0400	Kristensen's decalcification solution, 5L	1	
DMPB0410	Lauryl Sulphate broth D/S, 14ml McCartney	1	
DMPB0415	Lauryl Sulphate broth S/S, 14 ml McCartney	1	
DMPB0420	Listeria Selective agar,10 X Petri 9 cm	10	
DMPB0425	Loefflers medium, 4 ml Bijou	1	
DMPB0435	M/30 Phosphate buffer pH6.8, 250 ml	1	
DMPB0436	M/15 Phosphate Buffer, 250ml	1	
DMPB0450	Malt agar, 10 X Petri 9 cm	10	
DMPB0505	McConkey broth S/S, 13 ml McCartney	1	
DMPB0515	m-Endoles agar,10 x Petri 9cm	10	
DMPB0520	Mercuric chloride [15%] gelatin hydrolysis	1	
DMPB0525	MFC agar, 10 x Petri 9cm	10	

DMPB0530	Middlebrook 7H10 + Oadc, 10 x Petri 9cm	10	
DMPB0555	Middlebrook 7H11 + Oadc, 10 x Petri 9 cm	10	
DMPB0561	Motility nitrate medium, 5 ml, Tube	1	
DMPB0562	MRS broth, 10 ml, McCartney	1	
DMPB0565	Mueller Hinton Broth, 10 ml McCartney	1	
DMPB0570	Mueller Hinton broth, 100ml	1	
DMPB0575	Modified TSB without Novobiocin	1	
DMPB0580	MYP for Bacillus Cereus, 10 x Petri 9 cm	10	
DMPB0581	Ninhydrin acetone / butanol, 10 ml	1	
DMPB0590	Nitrate P/W, 3 ml Tube	1	
DMPB0591	Nutrient agar slope, 2 ml Tube	1	
DMPB0615	Nutrient broth, 2ml Tube	10	
DMPB0620	Nutrient broth, 10 ml McCartney	1	
DMPB0625	Nutrient broth, 100 ml	1	
DMPB0626	ONPG, 3 ml Tube	1	
DMPB0635	PBS pH 7.2 , 45ml	1	
DMPB0650	PCA [P cepacia], 10 x Petri 9 cm	10	
DMPB0660	Peptone water + 0.1% calcium chloride, 150 ml	1	
DMPB0685	Phosphate buffer pH 7.2 10 X conc, 1 L	1	
DMPB0688	Phosphate buffered saline pH 7.2 , 5L	1	
DMPB0705	Potassium hydroxide 30% + azoblock, 200 ml	1	
DMPB0720	Preston broth, 100 ml	1	
DMPB0721	Purified water 1L	1	
DMPB0757	RPMI agar, 10XPetri9cm	10	
DMPB0775	Saccharose/Mannitol slope, Tube	1	
DMPB0800	Scott's tap water substitute, 5L	1	
DMPB0815	Skim milk + glucose + glycerol, Tube	1	
DMPB0820	Skim milk 10%, 100 ml	1	
DMPB0821	Sodium hippurate solution, 10 ml	1	
DMPB0831	Sorensen's phosphate buffer pH 6.8, 20 L	1	
DMPB0860	Stuart transport medium, 5 ml Tube	1	
DMPB0865	Sulphosalicylic acid 3%, 500 ml	1	
DMPB0880	Swarm agar , 200ml	1	
DMPB0882	TB slope(LJ) + glycerol, 1/2 ounce	1	
DMPB0890	TB slope (LJ) + p-Nitrobenzoic Acid slope, 1/2 ounce	1	
DMPB0895	TB slope + pyruvate, 1/2 ounce	1	
DMPB0896	TB Ethionamide for BACTEC 460, 5ml Bijou	1	

DMPB0897	TB Kanamycin for BACTEC 460, 5ml Bijou	1		
DMPB0898	TB Ofloxacin for BACTEC 460, 5ml Bijou	1		
DMPB0902	TB Ethionamide for MGIT 960,5 ml Bijou	1		
DMPB0903	TB Kanamycin for MGIT 960,5 ml Bijou	1		
DMPB0904	TB ofloxacin for MGIT 960,5ml Bijou	1		
DMPB0906	TB Amikacin for MGIT 960, 5ml Bijou	1		
DMPB0907	TB Capreomycin for MGIT 960, 5ml Bijou	1		
DMPB0908	TB PAS for MGIT 960, 5ml Bijou	1		
DMPB0909	TB Moxifloxacin for MGIT 960,5 ml Bijou	1		
DMPB0921	Trichloroacetic acid 3%, 1 L	1		
DMPB0925	Trichomonas medium, 3 ml Tube	1		
DMPB0927	Tri-sodium citrate for haematology, 400ml	1		
DMPB0934	Tryptose agar slope	10		
DMPB0935	Trypticase soya agar,10 x Petri 9 cm	10		
DMPB0945	U9 Broth, 4 ml Bijou	1		
DMPB0970	VP for streps slope, 2 ml Tube	1		
DMPC0019	BHI + 10% glycerol, Tube 4ml	1		
DMPC0055	Acid Alcohol 1%, 1L	1		
DMPC0111	BHI agar + vancomycin 10ug/ml	10		
DMPC0115	BHI broth, 250 ml	10		
DMPC0116	BHI broth + 0.1% glucose,10ml	1		
DMPC0135	Brucella agar + 5% haemin + vitK + Haemin, 10 x Petri 9 cm	10		
DMPC0155	Casein agar, 10 x Petri 9 cm	10		
DMPC0170	Charcoal agar for H.ducreyi, 10 x Petri 9cm	10		
DMPC0172	Charcoal agar for H. ducrei without vancomycin, 10 x Petri 9cm	10		
DMPC0205	CTA mannite, 4 ml Tube	1		
DMPC0270	Dextrose agar slope, Bijou	1		
DMPC0271	Dextrose broth, 100ml 5oz	1		
DMPC0286	Eleks base, 20ml McCartney	1		
DMPC0302	Fraser broth + supplement, 10ml McCartney	1		
DMPC0311	GC + 1% isoviatalex, 10 X 9cm Petri	10		
DMPC0316	Gelatine agar, 10 x Petri 9cm	10		
DMPC0320	Glucose dose 50%, 100 ml	1		
DMPC0325	Glucose dose 75%, 100 ml	1		
DMPC0327	Glucose Dose 100%, 100ml	1		

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DMPC0328	HTM broth ,10 ml McCartney	1	
DMPC0332	H2O2 agar, 10 x Petri 9cm	10	
DMPC0340	Hypoxanthine agar, 10 x Petri 65 mm	10	
DMPC0361	KIA [Kliger's Iron Agar] slope, 9ml Tube	1	
DMPC0371	CGB Agar (canavanine-glycine-	10	

	bromothymol) 10X petri 9cm		
DMPC0377	Lactophenol cotton blue stain, 10 ml	1	
DMPC0395	Lysozyme Negative broth, 3 ml Tube	1	
DMPC0400	Lysozyme Positive broth, 3 ml Tube	10	
DMPC0401	Motility medium for E coli, 20ml McCartney	1	
DMPC0454	Nutrient Beef Broth, 20ml, McCartney	1	
DMPC0456	Nutrient Broth + 1% NaCl, 2ml Tube	1	
DMPC0516	Non-nutrient agar 1%, 10 x Petri 9cm	10	
DMPC0519	Normal Saline, 4 ml Bijou	1	
DMPC0520	Peptone Water + Tween 80 4 ml Tube	1	
DMPC0521	PBS pH 7.2, 10 ml, 50ml centrifuge tube	1	
DMPC0550	P/W glucose with oil, 3 ml Tube	1	
DMPC0575	P/W maltose, 3 ml Tube	1	
DMPC0595	P/W melibiose, 3 ml Tube	1	
DMPC0605	P/W raffinose, 3 ml Tube	1	
DMPC0615	P/W rhamnose, 3 ml Tube	1	
DMPC0620	P/W Salicin, 3 ml Tube	1	
DMPC0625	P/W sorbitol, 3 ml Tube	1	
DMPC0635	P/W sorbose, 3 ml Tube	1	
DMPC0645	P/W trehalose, 3 ml Bijou	1	
DMPC0665	P/W xylose, 3 ml Tube	10	
DMPC0672	Phosphate buffer 0.1 M pH 6.0, 15ml	1	
DMPC0673	Phosphate buffer 0.1 M pH 8.0, 15ml	1	
DMPC0720	PPLO broth + arginine, 3 ml Tube	1	
DMPC0722	Pseudocel agar, 10 x 9cm Petri dish	10	
DMPC0735	Rodac dextrose agar, petri dish 10 x 65 mm	10	
DMPC0736	Rodac tryptone soya agar, 10 x Petri 65 mm	10	
DMPC0742	Selenite Cystein Broth, 10ml McCartney	1	
DMPC0754	Skim milk 10% with 5% inositol, 200ml	1	
DMPC0769	2% Sodium deoxycholate, 10ml McCartney	1	
DMPC0770	Sodium deoxycholate 10%, 10 ml McCartney	10	
DMPC0771	Starch agar, 10 x Petri 9cm	10	
DMPC0794	Sterile Water, 2ml tubes	1	
DMPC0831	TEA Buffer 0.2 M pH 8.6	1	

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DMPC0841	Tomato agar slope, 14ml McCartney	1	
DMPC0860	Tryptic soy broth, 200 ml	1	
DMPC0876	Tryptic soy broth + 10% Glycerol, 4 ml	1	
DMPC0882	TSC agar base, 20ml McCartney	1	
DMPC0885	Tween 80 (20%), 250 ml	1	
DMPC0886	Tween,neutral red buffer,2ml tube	1	
DMPC0895	Universal disinfectant neutralizer, 10 ml McCartney	1	
DMPC0908	YPD broth + 0.5M NaCl, 4 ml Tube	1	
DMPC0910	Xanthine agar,10 x Petri 90 mm	10	
DMPC0912	Yersinia Selective Agar, 10X Petri 9cm	10	
DMPC0923	MLCB agar 10 x 9cm Petri	10	
DMPC0924	RVS broth, 10ml MacCartney	1	
DMPC0925	Tyrosine agar, 10 x 65mm Petri dish	110	
DMPC0931	Motility Medium for strepts, 10ml MacCartney	1	
DMPC0942	Lactophenol for parasitology, 500ml glass bottle	1	
DMPC0943	TSB + 10% Glycerol, 10ml McCartney	1	
DMPC0953	ChroMagar, 10 x Petri 9cm	10	
DMPC0960	New York City agar Antibiotic Free, 10x Petri 9cm	10	
DMPC0994	Todd Hewitt Broth+8ug/ml Gent+15ug/mlNal	1	
DMPC0998	Loops 3.0mm	10	
DMPC1042	TS agar Base 10ml McCartney	1	
DMPC1044	TSC agar	10	
DMPC1046	Normal saline 9.9 ml	1	
DMPC1050	Charcoal agar for Bordatella+15% Blood	10	
DMPC1058	Eosin 1%	1	
DMPC1060	Sterile water, 5ml Tube	1	
DMPC1064	Sodium hypochlorite 10%, 1L	1	
<b>TOTAL PRICE EXCLUSIVE OF VAT</b>			
<b>VAT %</b>			
<b>TOTAL PRICE INCLUSIVE OF VAT</b>			

NB: Delivery cost must be included.

Bidder required to provide delivery and turnaround time

**5. FORM OF OFFER (SBD 7)****Offer**

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of: **REQUEST FOR THE APPOINTMENT OF A PANEL OF SUPPLIERS TO SUPPLY AND DELIVER BACTERIOLOGICAL CULTURE MEDIA AND STAINS TO THE NHLS LABORATORIES FOR A PERIOD OF SIX MONTHS.**

The bidder, identified in the offer signature block, has examined the documents listed in the submission data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of the RFQ.

By the representative of the bidder, deemed to be duly authorized, signing this part of this form of offer and acceptance, the bidder offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

**THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS:**

**Rand** .....  
..... (in words);  
**R** ..... (in figures)

This offer may be accepted by the employer by signing the acceptance this form of offer before the end of the period of validity stated in the submission data, whereupon the bidder becomes the party named as the contractor in the conditions of contract identified in the contract data. We further undertake that upon final acceptance of our offer; we will commence with delivery when required to do so by the Client. Moreover, we agree that until formal Contract Documents have been prepared and executed, this Form of Offer, together with a written acceptance from the Client shall constitute a binding agreement between us, governed by the terms and conditions set out in this Request for Quotation (RFQ).

We understand that you are not bound to accept the lowest or any offer and that we must bear all costs which we have incurred in connection with preparing and submitting this tender.

Signature(s) .....  
Name(s) (Print name of signatory) .....  
Capacity .....

Name of the Bidder.....

## 6. RFQ EVALUATION PROCESS AND CRITERIA

The RFQ will be evaluated by the Cross Functional Evaluation Team (CFET) and the successful service provider will be selected based on a Three-phased approach (3-Stages):

### **Stage 1: Administrative Compliance**

All incomplete submissions and respondents who do not meet the compliance requirements at quotation submission will be eliminated from further evaluation.

### **Stage 2: Mandatory Requirements**

All incomplete submissions and respondents who do not meet the mandatory requirements at quotation submission will be eliminated from further evaluation.

### **Stage 3: Functionality (Technical) Evaluation Criteria**

The RFQ will be evaluated by the Cross Functional Evaluation Team (CFET) and the successful service provider will be selected based on meeting minimum threshold criteria of 75%.

### **Stage 4: Price and specific goals**

The final evaluation phase will be based on **Price and Specific Goals**.

Determination of Percentage for Price – 80 percentage, & Determination of level for Specific Goals – 20 percentage.

### **Stage 1: Administrative Compliance**

- Administrative compliance/responsiveness will be tested based on returnable documents submitted and signatures on the bid documents.
- At this stage, it must be determined what documents are required to be returned by Bidders. Returnable documents are categorized as follows:

#### **a) Mandatory Returnable Documents (to be returned by Bidders)**

**(NOTE: Failure to provide the below listed documents WILL lead to disqualification)**

The Service Providers to have to agree with all NHLS General Conditions of Bid, RFQ and Conditions of Contract (GCC)	<b>Comply</b>	<b>Do Not Comply</b>
<b>Substantiation: The Bidder must submit and attach to the bid response the signed and accepted NHLS General Conditions of Bid, RFQ and Conditions of Contract (GCC).</b>		

Fully completed and signed Declaration of Interest SBD 4	<b>Comply</b>	<b>Do Not Comply</b>
<b>Substantiation: The Bidder must submit and attach to the bid response the signed Declaration of Interest SBD 4</b>		

Bidder <i>must</i> complete the pricing Schedule.	<b>Comply</b>	<b>Do Not Comply</b>
<b>Substantiation: The Bidder must submit and attach to the bid response fully completed pricing Schedule.</b>		

4. Tax Clearance Certificate and/or TAX verification Pin and/or TAX Compliance Status Letter.	Comply	Do Not Comply
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**Substantiation:** The Bidder must submit and attach to the bid response a valid TAX Clearance Certificate and/or TAX verification Pin and/or TAX Compliance Status Letter issued by the South African Revenue Services (SARS).

5. The Bidder must provide the CSD (Central Supplier Database) Registration number (MAAA number) / Attach the CSD Summary Report	Comply	Do Not Comply
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**Substantiation:** The Bidder must provide the CSD (Central Supplier Database) Registration number (MAAA number) / Attach the updated CSD Summary Report.

**B. Essential Returnable Documents (to be returned by Bidders) Not a disqualification factor**

6. B-BBEE Certificate and/or Affidavit. Fully completed and signed preferential points claim form SBD 6.1.	Comply	Do Not Comply
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**Substantiation:** The bidder must submit and attach to the bid response a copy of B-BBEE Certificate issued by an authorised body or person, or a sworn Affidavit prescribed by the B-BBEE Codes of Good Practice.

**Stage 2: Mandatory Requirements**

		Comply	Do Not Comply
1.	A Valid ISO 9001:2015 / ISO13485 Certificate		
2.	Provide a quotation on a company letterhead with a detailed product description of each item, unit prices and delivery turnaround times		

**Stage 3: Price And Specific Goals Criteria**

Bid will be evaluated based on the PPPFA 80/20-point system as presented in the Preferential Procurement Regulations 2022, for this purpose SBD 6.1 form should be scrutinized, completed and submitted together with your quotation. The 80/20-point system will be as follows:

Price Assessment	80 Points
Specific Goals	20 Points

**6. SCHEDULE OF WORK CARRIED OUT BY THE BIDDER**

The bidder must indicate in the spaces provided below a complete list of similar contracts awarded over the years, including the current contract (if any). This information shall be deemed to be material to the award of this bid.

Company Name	Nature of work	Value of the work	Contact person & contact number	Duration of the project (Start and end date)

**Signature of person authorized to sign the bid:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**7. DECLARATION OF INTEREST**
**SBD4**
**BIDDER'S DISCLOSURE**
**1. PURPOSE OF THE FORM**

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

**2 Bidder's declaration**

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest<sup>1</sup> in the enterprise,  
employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?

**YES/NO**


---

1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

.....  
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....  
.....

### 3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium<sup>2</sup> will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

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<sup>2</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract

**RFQ NO : 1926123 - REQUEST FOR THE APPOINTMENT OF A PANEL OF SUPPLIERS TO SUPPLY  
AND DELIVER BACTERIOLOGICAL CULTURE MEDIA AND STAINS TO THE NHLS LABORATORIES  
FOR A PERIOD OF SIX MONTHS**

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF  
PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND  
COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS  
DECLARATION PROVE TO BE FALSE.

.....

Signature

Date

.....

Position

Name of bidder

RFQ NO : 1926123 - REQUEST FOR THE APPOINTMENT OF A PANEL OF SUPPLIERS TO SUPPLY AND DELIVER BACTERIOLOGICAL CULTURE MEDIA AND STAINS TO THE NHLS LABORATORIES FOR A PERIOD OF SIX MONTHS

**SBD 6.1**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

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**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

**1.2 To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender/RFQ is the **80/20** preference point system.
- b) The **80/20 preference point system** will be applicable in this tender/RFQ. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	<b>80</b>
<b>SPECIFIC GOALS</b>	<b>20</b>
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

## 2. DEFINITIONS

- (a) “**tender**” means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) “**price**” means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) “**rand value**” means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) “**tender for income-generating contracts**” means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) “**the Act**” means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

(f) “**Historically Disadvantaged Individual (HDI)**”

- i. Means a South African citizen who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act No. 110 of 1983) or the Constitution of the Republic of South Africa, 1993 (Act No. 200 of 1993) (“The Interim Constitution”) and /or
- ii. Who is a female; and/or
- iii. Who has a disability

(g) “**Disability**” means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.

(h) “**Youth**” Has the meaning assigned to it in section 1 of the National Youth Development Agency Act, 2008 (Act No. 54 of 2008)

(i) “**Specific goals**” means specific goals as contemplated in section 2(1)(d) of the PPPFA which may include contracting with persons, or group of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as published in Government Gazette No. 16085 dated 23 November 1994.

## 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

### 3.1. POINTS AWARDED FOR PRICE

#### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left( 1 - \frac{Pt - P \text{ min}}{P \text{ min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

#### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

$$Ps = 80 \left( 1 + \frac{Pt - P \text{ max}}{P \text{ max}} \right)$$

Where

Ps = Points scored for price of tender under consideration Pt

= Price of tender under consideration

Pmax = Price of highest acceptable tender

### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
  - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
 then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

#### Points awarded for historically disadvantaged individuals

Preference points for HDI's are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula is prescribed

$$NEP = NOP \times \frac{EP}{100}$$

Where

NEP = Points awarded for equity ownership by an HDI

NOP = The maximum number of points awarded for equity by an HDI in that specific category

EP = The percentage of equity ownership by an HDI within the enterprise or business, determined in accordance with the definition of HDI's.

A consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level Verification certificate for every separate tender

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

*(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.*

*Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)*

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Percentage Owned (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
HDI	6	%	
Woman	4	%	
Disabled	1	%	
Youth	4	%	
Locality <ul style="list-style-type: none"> <li>• City of Johannesburg = 5</li> <li>• Gauteng Province = 2</li> <li>• National = 0</li> </ul>	5		
<b>Total Points</b>	<b>20</b>		

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

## 4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole proprietor
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned

Company [TICK  
APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary

**SIGNATURE(S) OF TENDERER(S)****SURNAME AND NAME:** .....**DATE:** .....**ADDRESS:** .....