REQUEST FOR QUOTATION (RFQ)

RFQ NO: 0002921

DESCRIPTION: REQUEST TO APPOINT A SUPPLIER TO SUPPLY, INSTALL, SERVICE AND MANTAIN TESTING DEVICES AND REAGENTS/CONSUMABLES TO TROPONIN AND D-DIMER TESTING AT DISTRICT LABORATORIES IN THE EASTERN CAPE REGION.

ISSUED BY:

SUPPLY CHAIN MANAGEMENT
NATIONAL HEALTH LABORATORY SERVICE
CNR BUCKINGHAM & WESTBOURNE ROAD
PORT ELIZABETH
6001

Quotation Queries:	**Technical Queries:**
CONTACT NAME: Ziphozihle Ceza	CONTACT NAME: Nkosinathi Nkumane
E-MAIL ADDRESS: Ziphozihle.ceza@nhls.ac.za	E-MAIL ADDRESS: Nkosinathi.Nkumane@nhls.ac.za

NAME OF A BIDDER:.....

CLOSING DATE: 06 February 2026 AT 11:00

QUOTATION VALIDITY PERIOD: 90 days

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1. **PART A Invitation to Bid** **SBD 1**

PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE NATIONAL HEALTH LABORATORY SERVICE (NHLS)					
BID NUMBER:	**RFQ No:0002921**	**CLOSING DATE: 06 February 2026**		**CLOSING TIME:**	**11:00AM**
DESCRIPTION	**DESCRIPTION: REQUEST TO APPOINT A SUPPLIER TO SUPPLY TESTING DEVICES AND REAGENTS/CONSUMABLES TO TROPONIN AND D-DIMER TESTING.**				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT *(STREET ADDRESS)*					
NATIONAL HEALTH LABORATORY SERVICE					
CNR BUCKINGHAM & WESTBOURNE ROAD					
PORT ELIZABETH **6001**					

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO		**TECHNICAL ENQUIRIES MAY BE DIRECTED TO:**	
CONTACT PERSON	**Ziphozihle Ceza**	CONTACT PERSON	Nkosinathi Nkumane
TELEPHONE NUMBER	**041 395 6165**	TELEPHONE NUMBER	
E-MAIL ADDRESS	**Ziphozihle.Ceza@nhls.ac.za**	E-MAIL ADDRESS	Nkosinathi.Nkumane@nhls.ac.za

SUPPLIER INFORMATION						
NAME OF BIDDER						
POSTAL ADDRESS						
STREET ADDRESS						
TELEPHONE NUMBER	CODE		NUMBER			
CELLPHONE NUMBER						
FACSIMILE NUMBER	CODE		NUMBER			
E-MAIL ADDRESS						
VAT REGISTRATION NUMBER						
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:	☐	**OR**	CENTRAL SUPPLIER DATABASE No:	MAAA ☐	☐
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] Yes No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		[TICK APPLICABLE BOX] Yes No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

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ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐Yes ☐No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES, ANSWER THE QUESTIONNAIRE BELOW]

QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	YES NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

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PART B
TERMS AND CONDITIONS FOR BIDDING

1.	**BID SUBMISSION:**
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	**ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	**THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**
2.	**TAX COMPLIANCE REQUIREMENTS**
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
2.6	WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

SIGNATURE OF BIDDER: ……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……
(Proof of authority must be submitted e.g. company resolution)

DATE: ……

2. TERMS AND CONDITIONS OF REQUEST FOR QUOTATION (RFQ)

a) This document may contain confidential information that is the property of the NHLS and the Client.

b) No part of the contents may be used, copied, disclosed or conveyed in whole or in part to any party in any manner whatsoever other than for preparing a proposal in response to this RFQ, without prior written permission from NHLS and the Client.

c) All Copyright and Intellectual Property herein vests with NHLS and its Client.

d) Late and incomplete submissions will not be accepted.

e) Price (s) quoted must be within the RFQ threshold of R1 000 000.00 to be compliant and valid (Except when procuring through an established panel or transversal contract).

f) SDB 7 (form of offer) must be completed, and should the total RFQ prices differ, the one indicated on the form of offer shall be considered the correct price.

g) Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform NHLS before RFQ closing date.

h) Bidders are required to submit a valid Tax Clearance Certificate and Tax clearance verification PIN, Failure to submit the Tax Pin and valid Tax Clearance Certificate will result in the invalidation of this RFQ.

i) It is the responsibility of the bidder to ensure that NHLS is in possession of the bidder's valid Tax Clearance certificate. The onus is on the bidder to ensure that NHLS receives a valid Tax Certificate as soon as the validity of the said certificate expires.

j) A compulsory clarification or site meeting or briefing session will be conducted: Not applicable.

- Respondents arriving after the allocated time of the briefing session and failing to attend the compulsory RFQ/Site briefing will be disqualified.
- The tenderer shall inspect and examine the Site and its surroundings and shall satisfy himself/herself before submitting his/her quotation. The bidder must be represented at the site inspection by a person who is suitably qualified and experiences to comprehend the implications of the work involved.
- The contractor will be responsible for final measurements.

k) Writing must be in block letters and black ink.

l) Quotation procedure using the two (2) stage system will apply: **Not applicable**.

m) No services must be rendered or goods delivered before an official NHLS Purchase Order form has been received.

n) This RFQ will be evaluated in terms of the 80/20 preference point system prescribed by the Preferential Procurement Regulations, 2022.

o) All questions regarding this RFQ must be forwarded to the procurement.ec@nhls.ac.za 24 hours prior the RFQ closing date.

p) The General Conditions of Contract (GCC) issued by National Treasury are applicable.

q) In case of bids where Consortia / Joint Ventures, Consortia/Joint Venture agreement signed by both parties must be submitted with bid proposal. Each JV partner must submit all their mandatory documentation.

a) Quotation must be All-Inclusive

i. The Supplier shall allow in the quotation for all deliverables as stipulated in the scope, labour, material, consumables, accessories, software, supervision, overhead costs, profit, royalties, all taxes, levies, duties, variations in exchange rates (if applicable), disbursements and everything necessary for the execution and

completion of the works in accordance with the quotation documents.

ii. Value Added Tax (VAT) shall be excluded from the rates and prices and provided for as the total VAT on the cost of the Works in the Summary of Schedule of Rates and Prices.

iii. The Supplier rates and prices shall be fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract.

iv. The offer must be in ZAR currency.

v. The NHLS reserve the right to do due diligence on the quotations and to benchmark prices quoted.

vi. Quotes should be submitted on an official letterhead and duly signed.

Delays in the supplier's performance

i. Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

ii. If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration, and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

iii. The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily available.

iv. Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of penalties.

v. Upon any delay beyond the delivery period in the case of a supplies contract, the purchaser shall, without cancelling the contract, be entitled to purchase supplies of a similar Functionality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

1. ***Penalties***

i. Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

FOR HAND DELIVERIES OF RESPONSES, PLEASE SUBMIT THE RFQ DOCUMENT TO NHLS RFQ BOX, NO:

NHLS, CRN BUCKINGHAM & BUCKINGHAM ROAD, PORT ELIZABETH, 6001.

	Accept	Do not accept
The Bidder accepts the above terms and conditions and the General Conditions of Contract on NHLS website as per hyperlink GCC Document or visit NHLS website https://www.nhls.ac.za/supply-chain/, click on supply chain management tab then select General Conditions of Contract		

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3. TERMS OF REFERENCE / SCOPE OF WORKS/ SPECIFICATIONS

FORM OF QUOTATION SUPPLIER NAME: _____

RFQ NO: 0002921

DESCRIPTION: REQUEST TO APPOINT A SUPPLIER TO SUPPLY TESTING DEVICES AND REAGENTS/CONSUMABLES TO TROPONIN AND D-DIMER TESTING.

1. SCOPE OF WORKS/PRICING SCHEDULE

BACKGROUND

In alignment with the NHLS Strategic Plan, the NHLS Eastern Cape region seeks to expand the testing of Troponin and D-Dimer services across all the laboratories in the region. The strategic plan of the NHLS for 2025 - 2030 requires a number of critical tests to be offered at a shorter turnaround time of 2 hours and 3 hours. This has led to the district labs not meeting these targets as most of these tests are not offered on site.

Appointing a service provider to supply testing devices and reagents/consumables will enable the district laboratories to implement the onsite testing of these urgent tests to shorten TAT and improve service delivery. The distance between the district labs and referral laboratories where these tests are currently offered is vast, creating logistical challenges and delays in samples reaching the testing labs.

To close this gap, it is necessary to introduce these tests at each and every district lab. This will ensure that specimen integrity is preserved as samples will be tested as soon as possible which will ensure the quality of the results and a quicker turnaround time. Leading to improved patient care and customer satisfaction. The laboratories will be able to meet the TAT in line with the strategic objective of the NHLS ensuring the organization delivers on its goals.

SCOPE OF WORK:

The requirement is an automated equipment/devise for the detection and quantification of Troponins and D-Dimer from blood samples for the diagnosis and monitoring of cardiovascular system disorders. This must include all reagents and or consumables required for testing, calibrators and controls where applicable.

The testing devices/ equipment must include a power backup, middleware (where applicable), technical support, service, and maintenance for a period of 5 years. The solution should have an option for including 3rd party quality control material and the management thereof, inclusive of software solutions. The supplier will be responsible to provide all reagents and consumables for verifications including support.

Test menu:

- Mandatory: High-Sensitivity Troponin T/I (hsTnT/hsTnI), D-Dimer
- Optional: CK-MB, CRP, Pro-BNP, and Myoglobulin

Middleware for POCT Instrumentation

The requested middleware solution must provide seamless integration between the testing devices and the laboratory information system (TRAKCARE), ensuring real-time data transmission, and automated workflow efficiencies.

Key Requirements:

1. Mandatory patient information:
    - Must allow for specific elements of patient identification to be mandatory e.g. operator, barcode label
2. Seamless Data Transmission and Integration:

- Ensure real-time, bidirectional communication between middleware and the LIS.
- Support HL7 (version2.4 and above) as a communication protocol for interoperability.
- Enable automatic result transmission with minimal manual intervention.

3. Efficient and User-friendly
   - Support barcode scanning to reduce processing time and errors.
   - Ensure capability to interface with existing laboratory systems to facilitate smooth test ordering.
   - Provide automated alerts for maintenance, quality control failures, and instrument errors.
4. Automated Quality Control and Result Validation:
   - Support continuous quality control monitoring with automated flagging of out-of-range results.
   - Enable real-time QC result validation and compliance tracking.
   - Ensure seamless integration with accreditation and regulatory compliance to ISO 15189 standard.
   - Enable scheduling, logging, and tracking of maintenance activities.
5. Enhanced Security and Access Control:
   - Ensure secure authentication (including strict password control) and role-based access control for users.
   - Provide audit trails and logs for compliance tracking and accountability.
   - Support operator training, e-learning modules, and recertification to maintain competency.
6. Scalability and Future-Proofing:
   - Support cloud-based and on-premise deployment options for flexibility.
   - Enable modular upgrades to incorporate new technologies and regulatory changes.

Table 1: expected monthly test volumes per month

Laboratory Name:	Volumes per test (Monthly averages)		
BCA	Troponin I/T	D-Dimer	
Victoria	21	20	
SS Gida	15	20	
Bisho	25	30	
Butterworth	20	25	
Madwaleni	10	10	
NMB&SB			
P2 Lab	5	5	
Graafreinet	30	30	
Grahamstown	30	22	
Port Alfried	18	12	
Humansdorp	47	22	
Uitenhage	138	24	
Somerset East	35	24	
ORTCH			
Glen Grey	14	7	
Cala	1	3	
All Saints	7	6	

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Hewu	1	1	
ST Barnabas	3	6	
Zithulele	16	17	
Cofimbaba	13	11	
Canzibe	3	1	
Cradock	20	22	
Queenstown	63	42	
AN&JG			
Matatiele	23	30	
Aliwal North	18	33	
Dr Malizo	12	20	
Madzikane	44	33	
Holy Cross	19	12	

3. PRICING SCHEDULE

No.	Description	Quantity	Unit Price Excl. Vat	Total Price Excl. Vat
	DESCRIPTION:			
			R	R
			R	R
			R	R
			R	R
			R	R
			R	R
			R	R
			R	R
			R	R
	TOTAL EXLUDING VAT	R		
	VAT AT 15% (IF APPLICABLE)	R		
	TOTAL INCLUSIVE OF VAT	R		

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FORM OF OFFER (SBD 7)

Offer

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

The tenderer, identified in the offer signature block, has examined the documents listed in the submission data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS:

Rand. . . . . .

. . . . . (in words);

R . . . . . (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the submission data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature(s) . . . . . .

Name(s) . . . . . .

Capacity . . . . . .

for the Bidder

(Name and . . . . . .

address of organization/) . . . . . .

. . . . . .

Name and signature of witness . . . . . Date . . . . . .

4. RFQ EVALUATION PROCESS AND CRITERIA

The RFQ will be evaluated by the Cross Functional Evaluation Team (CFET) and the successful service provider will be selected based on a four-phased approach (4-Stages):

STAGE 1: ADMINISTRATIVE COMPLIANCE :
All incomplete submissions and respondents who do not meet the **minimum compliance requirements** at quotation submission will be eliminated from further evaluation.

STAGE 2: MANDATORY (TECHNICAL) REQUIREMENTS:

All incomplete submissions and respondents who do not meet the **mandatory requirements** at quotation submission will be eliminated from further evaluation.

STAGE 3: FUNCTIONALITY EVALUATION CRITERIA

This evaluation is based on the functional proposal submitted. For this stage, there is a cut-off score of 70% and only the proposals that score 70% and above during the functional evaluation will be considered during the second phase of the evaluation.

STAGE 4: PRICE AND SPECIFIC GOALS

The final evaluation phase will be based on **Price and Specific Goals**.
Determination of Percentage for Price – 80 percentage, & Determination of level for Specific Goals – 20 percentage.

4.1 STAGE 1: ADMINISTRATIVE COMPLIANCE

- Administrative compliance/responsiveness will be tested based on returnable documents submitted and signatures on the Bid documents.
- At this stage, it must be determined what documents are required to be returned by Bidders. Returnable documents are categorized as follows:

a) Mandatory Returnable Documents (to be returned by Bidders)

(NOTE: Failure to provide the below listed documents *WILL* lead to disqualification)

4.2 STAGE 2: MANDATORY (TECHNICAL) REQUIREMENTS (if applicable)

- Mandatory compliance/responsiveness will be tested based on returnable documents submitted.
- At this stage, it must be determined what documents are required to be returned by Bidders.

(NOTE: Failure to provide the below listed documents *WILL* lead to disqualification)

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1. Technical Suitability: Mandatory Requirement

NOTE: Failure to provide the below listed documents *WILL* lead to disqualification)

1. Proof of Attendance of Compulsory Briefing session and a site visit.	**Comply**	**Do Not Comply**
Substantiation: The bidder is to indicate whether they attended the Compulsory Briefing session and a site visit.		

2. The Service Providers have to agree with NHLS's General contract terms and conditions.	**Comply**	**Do Not Comply**
Substantiation: The bidder must submit and attach to the bid response the signed and accepted NHLS General contract terms and conditions.		

3.The Service Providers have to agree with NHLS Special Conditions of Contract.	**Comply**	**Do Not Comply**
Substantiation: The bidder must submit and attach to the bid response the signed and accepted NHLS Special Conditions of Contract.		

ESSENTIAL RETURNABLE DOCUMENTS – INSTRUMENTS.

(NOTE: Failure to provide the below listed documents *MAY* lead to disqualification).

1. Fully completed and Signed Bidders Disclosure SBD 4.	**Comply**	**Do Not Comply**
Substantiation: The bidder must submit and attach to the bid response the signed Bidder's Disclosure SBD 4.		

2. Preferential Procurement Claim form and copy of the B-BBEE Verification Certificate(s) issued by an authorised body or person or a sworn affidavit prescribed by the B-BBEE Codes of Good Practice.	**Comply**	**Do Not Comply**
Substantiation: The bidder must submit and attach to the bid response a copy of a valid certificate.		

	Comply	**Do Not Comply**
3. Submission of original valid Tax Clearance Certificate, a Tax Compliance Status letter (with pin) issued by the South African Revenue Services.		
Substantiation: The bidder must submit and attach to the bid response a copy of a valid certificate.		

4. Proof of Central Supplier Database (CSD) Registration.	**Comply**	**Do Not Comply**
Substantiation: The bidder must submit a CSD Report with the bid response.		

5. The product must be **ISO/13485** compliant, IVD.	**Comply**	**Do Not Comply**
Substantiation: The bidder must submit and attach to the bid response, a copy of a valid certificate.		

6. The product must be approved by any of the **IMDRF regulatory authorities** listed below. (Note: Validation will be at the bidder's cost).	**Comply**	**Do Not Comply**

Substantiation: The bidder is to provide at least one certificate of the IMDRF Regulatory Authority below:

- **Australia: Therapeutic Goods Administration.**
- **Brazil: National Health Surveillance Agency (ANVISA).**
- **Canada: Health Canada.**
- **China, China Food and Drug Administration.**
- **European Union: European Commission Directorate-General for Internal Market, Industry, Entrepreneurship and SMEs. (Austria, Belgium, Bulgaria, Croatia, Republic of Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Poland, Portugal, Romania, Slovakia, Slovenia, Spain and Sweden.).**
- **Japan: Pharmaceuticals and Medical Devices Agency and the Ministry of Health, Labour and Welfare.**
- **Russia: Russian Ministry of Health.**
- **Singapore: Health Sciences Authority.**
- **South Korea: Ministry of Food and Drug Safety.**
- **United States of America: US Food and Drug Administration (FDA).**

7. Distributor must have been licensed by South African Health Products Regulatory Authority (SAHPRA).	**Comply**	**Do Not Comply**

Substantiation: The bidder must submit and attach to the bid response, a copy of a valid certificate.

2. Technical Suitability: Mandatory Requirement

1.2A **TECHNICAL MANDATORY REQUIREMENTS FOR THE INSTRUMENTS**

Bidders who fail to comply with all Mandatory Requirements will be disqualified.

Mandatory Requirements

1. Systems must be able to interface with NHLS TRAKCARE Lab information system.	**Comply**	**Do Not Comply**

Substantiation: Provide proof by means of brochure/specifications.

2. Previously evaluated within the NHLS or a peer reviewed publication on validations and deemed fit for purpose.	**Comply**	**Do Not Comply**

Substantiation: Provide HTA certificates or publication.

3. Devices must be able to accommodate test repertoire as required; see test menu	**Comply**	**Do Not Comply**

Substantiation: Provide Package Inserts/ instrument catalogue.

	Comply	**Do Not Comply**

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4. Surge protection – voltage regulator (UPS, battery or alternative power supply must be provided).		
Substantiation: Provide instrument catalogue.		
5. The analyser must accommodate the current designated space, water and power facilities. Chemistry: handheld / bench top analysers	**Comply**	**Do Not Comply**
Substantiation: Provide a footprint of the system.		
6. The devices should support either of the following samples: whole blood, serum, and plasma, collected in to the currently utilized sample tubes.	**Comply**	**Do Not Comply**
Substantiation: Provide proof by means of brochure.		
7. Internal Quality Control (IQC) material, consumables/reagents provided for the devices should be stored at room temp or fridge temperature. (2 to 8°C).	**Comply**	**Do Not Comply**
Substantiation: Provide proof by means of brochure.		
8. The bidder is required to provide a minimum volume throughput as specified in Table 1 of the test volumes.	**Comply**	**Do Not Comply**
Substantiation: Provide proof by means of brochure.		
9. Reagents ready to use without requiring reconstitution prior to use.	**Comply**	**Do Not Comply**
Substantiate: Provide proof by means of brochure.		
10. Processing time for each test not to exceed 20 minutes	**Comply**	**Do Dot Comply**
Substantiate: Provide proof by means of brochure.		
11. The device must be able to store a minimum of 1000 records of patient and IQC which is retrievable trough an external device.	**Comply**	**Do Not Comply**
Substantiate: Provide proof by means of brochure.		

1.2 B TECHNICAL MANDATORY REQUIREMENTS

MIDDLEWARE

Bidders who fail to comply with all Mandatory Requirements will be disqualified.

1. Middleware should be able to interface with NHLS Lab information system.	**Comply**	**Do Not Comply**
Substantiation: Provide proof by means of brochure and a commitment letter.		
2) Provide all the following basic modules	**Comply**	**Do Not Comply**

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a) Test Management b) Sample Management c) Equipment Management d) Quality Management e) Historical Reports		
Substantiate: Provide proof by means of brochure/specifications.		
3) Data storage must comply to POPI ACT.	**Comply**	**Do Not Comply**
Substantiate: Provide proof by means of a company policy.		
4) Middleware software must allow for multiple concurrent users (minimum of 5 users per site) at no additional cost.	**Comply**	**Do Not Comply**
Substantiation: Provide proof by means of brochure/specifications.		
5) Middleware software must allow for software updates at no additional cost.	**Comply**	**Do Not Comply**
Substantiation: Provide proof by means of a letter of commitment.		
Middleware provider must provide all hardware, namely laptops/desktops for user access as required to operate the instrument/device.	**Comply**	**Do Not Comply**
Substantiation: Provide proof by means of a commitment letter.		

4.3 STAGE 3: FUNCTIONALITY (TECHNICAL) EVALUATION CRITERIA

1.3 TECHNICAL FUNCTIONALITY REQUIREMENTS

Bidders must achieve a score of **70%** to be eligible to proceed to the next stage of evaluation:

Technical Functionality Requirements

Evaluation Criteria	Score %	Comment
Section A: Sample Management	**5%**	
1. Instrument must have sample integrity checks **(Provide proof by means brochure/specification).**	5%	**Score 5:** For full information and evidence of sample integrity checks **Score 0:** If incomplete / evidence not provided.
Section B: Sample type and Volume	**4%**	**Comments**
1. Desired minimal sample volume of 50ul to 150ul	4%	**Score 4:** Sample volume < 100ul

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Evaluation Criteria	Score %	Comment
Section A: Sample Management	**5%**	
(Provide brochure/ specifications)		**Score 2:** 100 – 150ul
		Score 0: Sample requirement > 150ul
Section C: Technical specifications	**24%**	
1. Instrument access control with password per user required **(Provide brochure/ specifications).**	8%	**Score 8:** User access code per user
		Score 0: No access control
2. Built-in printer facility required (Provide brochure/ specifications).	2%	**Score 2:** Built in printer
		Score 1: External printer
		Score 0: No printer
3. Waste disposal system for non-handheld devices must be a closed system. **(Provide brochure/ specifications).**	3%	**Score 3:** Closed system
		Score 2: Semi closed system
		Score 0: Inadequate waste disposal system
4. Analyser must be stable and be able to operate between 18 and 30 degrees Celsius environmental operating temperature. **(Provide proof by means of specification/brochure and verification proof of this claim).**	4%	**Score 4:** No noted effect with temperature fluctuations and optimal working between 18-30◦C
		Score 2: Operable at 18-30◦C, adversely affected by temperature fluctuation
		Score 0: Operable over a narrower Temperature span
5. Priming interval should not delay processing of subsequent samples by more than 1 minute. **(Provide proof by means of specification/brochure).**	3%	**Score3:** Priming < 1minute
		Score 0: Priming time > 1 minutes, or undisclosed time.
6. Minimum warm-up/start up time after shutdown must not exceed 5 minutes. **(Provide proof by means of specification/brochure).**	4%	**Score 4:** Start up / warm up < 5minutes
		Score 0: Start up and warm up > 5minutes, or undisclosed time.
Section D: Service and Maintenance	**14%**	
1. Instrument must be able to perform daily maintenance automatically.	8%	**Score 8:** Automatic daily maintenance
		Score 4: Manual prompted automated

Evaluation Criteria	Score %	Comment
Section A: Sample Management	**5%**	
(Provide specification/brochure)		maintenance. **Score 0:** Manual daily maintenance.
2. Daily maintenance time must not exceed 15 minutes.	3%	**Score 3:** < 15 minutes **Score 0:** >15 minutes
3. Online assistance with trouble shooting. **(Provide specification/brochure)**	3%	**Score 3:** Virtual troubleshooting **Score 2:** Telephonic troubleshooting **Score 0:** No offsite troubleshooting assistance
Section E: Quality Control	**16%**	
1. Long stability/shelf life period for internal quality control materials, Preferably 12 months **(Provide brochure/ specifications).**	3%	**Score 3:** QC shelf life of 12 months **Score 0:** QC shelf life <12 months
2. Automatic QC flags when unacceptable **(Provide brochure/specifications).**	3%	**Score 3:** QC flags and test blocking functionality with failed qc rule **Score 2:** QC flags when unacceptable **Score 0:** No QC flags
3. Cumulative automated QC module that maintains all data, additional Patient Data QC monitoring tools **(Provide brochure/ specifications).**	2%	**Score 2:** Cumulative QC module and Patient moving average capability **Score 1:** Cumulative IQC data only **Score 0:** No cumulative QC data
4. Access to peer data for QC **(Provide brochure/ specifications).**	3%	**Score 3:** Peer data access **Score 0:** No peer data
5. IQC lot number reservation for a minimum of 12 months **(Provide brochure/ specifications).**	3%	**Score 3:** Lot reserved for 12 months **Score 0:** lot reserved for <12 months
6. Software upgrades when available at no cost to the NHLS. **(Provide letter of commitment).**	2%	**Score2:** Free software upgrades **Score 0:** Instrument not compatible to software upgrades
Section F: Calibration	**12%**	
1. Automatic calibration and system checks required with error flagging and prevention of sample analysis.	5%	**Score 5:** Automatic calibrations and error flags with prevention of sample analysis. **Score 2:** Manually prompted calibrations and

(Provide certificates of training and competency for all).		error flags **Score 0:** No error flags
2. Calibration should be traceable to international standards **Substantiation : Provide package inserts.**	3%	**Score 3:** Traceable to acceptable manufacturer calibrator **Score 0:** not traceable to acceptable manufacturer calibrator.
3. Results of reference interval (RI) studies performed must be available and state whether transferable to local laboratories **(Provide brochure/ specifications).**	2%	**Score 2:** RI Data on all analytes **Score 0:** No available RI data transference.
4. Methodologies should be traceable to international standards. **Substantiation : Provide package inserts.**	2%	**Score 2:** Traceable to acceptable methodologies **Score 0**: No available package insert
Section G: Reagents	**5%**	
1. A solution-based system accommodates all test volumes without the risk of reagents expiring and is not affected by electrical interruptions like power surge and clots. **(Provide brochure/ specifications).**	2%	**Score 2:** Cartridge based/ reagent cassette not affected by power surge and accommodating required test volumes **Score 0:** No cassettes to accommodate for low volume test and affected by power surge
2. On-board stability of reagents must not be less than 14 days or Cartridge room temperature stability>7days. **(Provide brochure/ specifications).**	3%	**Score 3:** On board stability > 14 days, cartridge room temp stability >7 days **Score 0:** on board stability of consumables <14 days. Cartridge room temperature shelf life< 7days
Section H: IT ON INSTRUMENT	**12%**	
1. Barcode reader availability **(Provide brochure/ specifications)**	5%	**Score 5:** Barcode reader for patient ID. **Score 0:** no barcode reader.
2. Touch screen PC technology **(Provide brochure/ specifications).**	2%	**Score 2:** Touch screen technology. **Score 0:** No touch screen technology.
	3%	**Score 3:** Cloud data backup.

3. Ability to store instrument data (quality control data or patient results) using cloud services or USB ports for easy download and archiving(backup) **(Provide brochure/ specifications).**		**Score 2:** USB ports that have access control **Score 0:** No cloud or USB port back up options
3. Ability to customize which patient information fields are set as mandatory before analysis can proceed. **(Provide brochure/ specifications).**	2%	**Score 2:** Customizable mandatory information fields and blocking of sample processing. **Score 0:** No mandatory field request prior to sample processing.
Section I: Technical Support	**8%**	
1. Instrument technicians to be available within the Eastern Cape province to ensure uninterrupted service delivery. **Substantiation: Provide a letter of commitment**	2%	**Score 2:** Technical support within the province. **Score 0:** National technical support.
2. Availability of customer call Centre/ Hotline over 24 hours and service tracking facility. **Substantiation: Provide existing technical support structure.**	2%	**Score 2:** 24-hour customer care /hotline. **Score 0:** No afterhours hotline or customer care facility.
3. Availability of remote access to instrument for trouble shooting would be required **(Provide brochure/ specifications)**	2%	**Score 2:** Remote access to instrument for troubleshooting. **Score 0:** No remote instrument access.
4. Security for hand held devices – cord/casing to secure the unit.	2%	**Score 2:** Security solution provided. **Score 0:** No security provided.
Threshold minimum threshold.	**70%**	
Total score	**100%**	

Bidders for Instrumentation must obtain 70% to proceed to next level of evaluation.

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1.3B TECHNICAL FUNCTIONALITY REQUIREMENTS FOR MIDDLEWARE

Bidders must achieve a score of **80%** to be eligible to proceed evaluation of Price:

Evaluation Criteria	Score %	Comment
Section A: Hardware and interface	**16%**	
1. Does the middleware support the necessary communication protocols i.e. HL7 for instrument integration?	10%	**Score 10:** If it supports the communication protocols **Score 0:** Does not support.
2. The middleware has unlimited volume capability **Substantiation: Provide evidence of this by means of a brochure.**	6%	**Score 6**: Demonstrates unlimited volume capability. **Score 0**: Limited volume capability.
Section B: Sample Management	**13%**	
1. Visual indicators of sample validation status **Substantiation: Provide proof by means of specification/brochure and verification proof of this claim.**	4%	**Score 4:** Visual indicator for the indicator of validation status **Score 0:** No visual indicators
2. Sample list filtering or specific patient search a) Efficient management of sample processing b) Samples and patient details can be located easily using patient specific identification numbers/codes **Substantiation: Provide proof by means of specification/brochure and verification proof of this claim.**	5 %	**Score 5:** Provides information required on point a and b **Score 2**: Provides either a or b **Score 0**: No sample or patient filtering capability
4. Allows for user-defined middleware rules on sample management **Substantiation: Provide proof by means of specification/brochure.**	4 %	**Score 4:** Can employ user-defined operational rules for sample management **Score 2:** Vendor predefined rules only applicable **Score 0:** No rules can be set up
Section C: Test and Result Management	**12 %**	
1. Visual indicators of test information and result status **Substantiation: Provide specification/brochure.**	2 %	**Score 2:** Indicators for result and test status **Score 0**: No visual indicators
2. Automatic verification of patient results, and delta- checks	3%	**Score 3:** Automatic result verification using user defined rules **Score 2**: Result verification using vendor defined

Substantiation: Provide specification/brochure.		rules
		Score 0: No result verification
3. Test block out with quality control or calibration error **Substantiation: Provide specification/brochure.**	3%	**Score 3:** Automatically blocks test analysis if QC or calibration has failed
		Score 1: Requires manual input for test blocking when QC or calibration has failed
		Score 0: No test block with failed qc and /or calibration
4. Identification of critical results and flagging of 'abnormal results' for review **Substantiation: Provide specification/brochure.**	4%	**Score 4**: Result flagging and review using user-defined rules
		Score 2: Result flagging and review using vendor-defined rules only
		Score 0: No result flagging
Section E : Quality management system	**23%**	
1. Real-time and retrospective review of QC status with visuals i.e. LJ charts **Substantiation: Provide specification/brochure.**	8%	**Score 8:** Real time LJ visuals for all analytes with failures flagged**.**
		Score 0: No QC monitoring visuals.
2. Identification of QC errors based on user defined QC rules. **Substantiation: Provide specification/brochure.**	4%	**Score 4:** Error identification.
		Score 0: No QC error identification.
3. Patient moving averages quality control capability **Substantiation: Provide specification/brochure.**	2%	**Score 2:** Patient Moving Averages monitoring capability
		Score 0: No Patient Moving Averages capability
5. Six sigma quality control capability **Substantiation: Provide specification/brochure.**	3%	**Score 3:** 6 sigma quality control functionalities
		Score 0: No 6 sigma functionality
6. QC historical data exportation (CSV/Excel/PDF) Should be able to have access to and export data throughout the timeframe of the tender. **Substantiation: Provide specification/brochure.**	2%	**Score 2:** Data exportation capability
		Score 0: No data exportation capability
4. Monitoring of key performance indicators i.e. sample management, QC performance, instrument performance, test kit monitoring **Substantiation: Provide information on the technical KPIS that can be monitored on the system.**	4%	**Score 4:** Monitoring of all 4 KPI's capability and sufficient information regarding KPIs that can be monitored on the middleware
		Score 3: Monitoring of only 3 KPI's capability and sufficient information regarding KPIs that can be

		monitored on the middleware
		Score 2: Monitoring of only 2 KPI's capability and sufficient information regarding KPIs that can be monitored on the middleware
		Score 1: Monitoring of only 1 KPI's capability and sufficient information regarding KPIs that can be monitored on the middleware
		Scores 0: No KPI monitoring
Section F: Instrument management	**12%**	
1. Inventory overview for on board consumables **Substantiation: Provide specification/brochure.**	6%	**Score 6:** On-board inventory management
		Score 0: No inventory module
3.Instrument maintenance and downtime monitoring	6%	**Score 6:** Maintenance reminders and downtime monitoring
		Score 0: No Downtime monitoring
Section G : Training module and user management	**24 %**	
1. Training module available for users **Substantiation: Provide specification/brochure.**	6%	**Score 6:** Training modules and HELP module for users
		Score 0: No training module
2. Continuous training of new users at no cost to NHLS **Substantiation: Provide evidence in a form of a letter of commitment.**	6%	**Score 6: Training provided at no cost to NHLS**
		Score 0: No continuous training provided
3. Differential user access for the different middleware modules For example: lab users and super-users **Substantiation: Provide specification/brochure.**	6%	**Score 6:** Differential user access capability
		Score 0: No differential user access capability
4. Super-user training available at no cost. **Substantiation: Provide evidence in a form of a letter of commitment.**	6%	**Score 6:** Super-user status and training available **Score 0:** No super-user status and training available
Threshold minimum threshold.	**80%**	
Total score	**100%**	

Summary- The bidder needs to provide detailed brochure/ Specification confirming the above. The bid must achieve score of **70% for instrumentation** and **80% for middleware** as illustrated below to be eligible to proceed to the next stage of the evaluation.

1. A threshold of **70% for instrumentation** and **80% for middleware** needs to be achieved to be considered for further evaluation.
2. Based on legislative regulation, the threshold requirement for the local content as stipulated is: **Not Applicable.**
3. NHLS reserves the right to make multiple awards as it sees fit.

4. A pre-qualifying criterion is not applicable
5. The bid specification was compiled and approved by the Line of Business and the following is hereby confirmed:
   - the terms of the Bid Specification document and all annexes hereto have been read and accepted;
   - the Bid Specification document is in accordance with the client's requirements;
   - the Bid Specification document can be objectively evaluated using the evaluation criteria stated in the RFB/RFQ document; and
   - the Technical Specifications are open and not written around a particular brand or product.

Special conditions

CONDITION	ACCEPT	DO NOT ACCEPT
1. End-user (site staff) onsite training across the Eastern Cape province and post-training technical competency testing with certificates, must be available with an option for future training and competency to accommodate staff turnover at no cost to the NHLS.		
2. Remote 2hrs assistance should be available 24 hours		
3. Minimum onsite response time to allow for uninterrupted service (TAT) when called out during down time, should not exceed 24 hours		
4. Downtime resolution should not exceed 4hrs once on site.		
5. The device supplier should provide validation and verification consumables at the suppliers cost		
6. Relocation of instrument from validation site to final site will be done by supplier at their cost		
7. Appointed bidder to provide security for handheld devices – cord/casing to secure the unit		
8. Software upgrade at the supplier's cost		

Bidders must provide the NHLS with costing information for a 5 years' contract duration.

The bid price quoted must be inclusive of VAT as per the scope of work.

Note:
a) Bidder must complete the pricing as per tables below.
b) Prices must be provided in South African Rand (R).
c) Line Prices are all VAT EXCLUDING, and TOTAL PRICE is VAT INCLUSIVE.
d) Bidder to ensure that the Prices listed below are included on the Total Declared Price.
e) Bidders who fail to price according to the costing template provided will be disqualified.

4.4 STAGE 4: PRICE AND SPECIFIC GOALS CRITERIA

Bid will be evaluated on the basis of the PPPFA 80/20-point system as presented in the Preferential Procurement Regulations 2022, for this purpose SBD 6.1 form should be scrutinized, completed and submitted together with your quotation.
The 80/20-point system will be as follows:

Price Assessment	**80 Points**
Specific Goals	**20 Points**

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5. SCHEDULE OF WORK CARRIED OUT BY THE BIDDER

The bidder must indicate in the spaces provided below a complete list of similar contracts awarded, including the current contract (if any). This information shall be deemed to be material to the award of this bid.

Company Name	Nature of work	Value of the work	Contact person & contact number	Duration of the project (Start and end date)

Signature of person authorized to sign the bid:_____

Date: _____

6. DECLARATION OF INTEREST SBD4

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise,
employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution?
YES/NO

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1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2.1 If so, furnish particulars:

……

……

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

……

……

3 DECLARATION

I, the undersigned, (name)……. in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of thecontract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

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2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

…… ……
Signature Date

…… ……
Position Name of bidder

SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all bidders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to quote (RFQ):

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and

1.2 To be completed by the organ of state

a) The 80/20 preference point system will be applicable in this RFQ. The lowest/ highest acceptable tender will be used to determine the accurate system once bidders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	**80**
SPECIFIC GOALS	**20**
Total points for Price and SPECIFIC GOALS	**100**

1.5 Failure on the part of a bidder to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"bid"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;

(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;

(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

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"The Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

(e) "Historically Disadvantaged Individual (HDI)"

i. Means a South African citizen who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the Republic of South Africa, 1983 (Act No. 110 of 1983) or the Constitution of the Republic of South Africa, 1993 (Act No. 200 of 1993) ("The Interim Constitution") and /or

ii. Who is a female; and/or

iii. Who has a disability

(f) **"Disability"** means, in respect of a person, a permanent impairment of a physical, intellectual, or sensory function, which results in restricted, or lack of, ability to perform an activity in the manner, or within the range, considered normal for a human being.

(g) **"Youth"** Has the meaning assigned to it in section 1 of the National Youth Development Agency Act, 2008 (Act No. 54 of 2008)

"Specific goals" means specific goals as contemplated in section 2(1)(d) of the PPPFA which may include contracting with persons, or group of persons, historically disadvantaged by unfair discrimination on the basis of race, gender and disability including the implementation of programmes of the Reconstruction and Development Programme as published in Government Gazette No. 16085 dated 23 November 1994.

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 PREFERENCE POINT SYSTEMS

A maximum of 80 points is allocated for price on the following basis:

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right)^{80/20}$$

Where

Ps	=	Points scored for price of tender under consideration
Pt	=	Price of tender under consideration
Pmin	=	Price of lowest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the bidder will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for quotations for income-generating contracts, that either the 80/20 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 preference point system will apply and that the lowest

- acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for 80/20 preference point system.

Points awarded for historically disadvantaged individuals

Preference points for HDI's are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula is prescribed

$$NEP = NOP \times \frac{EP}{100}$$

Where

NEP= Points awarded for equity ownership by an HDI

NOP= The maximum number of points awarded for equity by an HDI in that specific category

EP= The percentage of equity ownership by an HDI within the enterprise or business, determined in accordance with the definition of HDI's.

A consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level Verification certificate for every separate tender.

Table 1: Specific goals for the RFQ and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The bidder must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Percentage Owned (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
HDI	6	%	
Woman	4	%	
Disabled	1	%	
Youth	4	%	
Locality • Eastern Cape Province	5		
Total Points	**20**		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number: ……..

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company [TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

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…… **SIGNATURE(S) OF TENDERER(S)**
SURNAME AND NAME: ……
DATE: ……
ADDRESS: ……
……
……

7. AUTHORITY FOR SIGNATORY

Signatories for close corporations and companies shall confirm their authority **by attaching to this form** a duly signed and dated copy of the relevant resolution of their members or their board of directors, as the case may be.

An example for a company is shown below:

" By resolution of the board of directors passed on_____20_____

Mr_____has been duly authorized to sign all documents in connection with the Tender for Contract _____ No_____and any Contract, which may arise there from on behalf of

_____

SIGNED ON BEHALF OF THE COMPANY:_____

IN HIS CAPACITY AS:_____

DATE:_____

SIGNATURE OF SIGNATORY:_____

AS WITNESSES: 1 _____

2 _____