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**FORM**

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Title: Intranet and Internet brief form

Document number: FML1249

Version number: 2

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**(Changes from previous version highlighted)**

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Written by: James Mabaso

Checked by: N/A

Approved by: Ntokozo Majozi

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Active date: 22-06-2022

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22-06-2024			

Date withdrawn: .....



**NATIONAL HEALTH  
LABORATORY SERVICE**

**CHECKLIST FOR AUTHORISING  
THE PUBLICATION OF INTRANET/  
INTERNET WEBSITES AND  
COMMUNICATIONS INFORMATION**

**JOB REQUEST FOR INTRANET/ INTERNET WEBSITE BRIEF FORM**

Department:		(General Communication/ Content/ Express/ News/ Gallery/ Events)	
Requester	MUBIN PEERBHAI	Requested date:	01/07/2025
Contact No:	( 041395 6137 )	Expected date:	01/07/2025
Approver:	Kgopotso Magomarele <	Approver Signature:	
Position:	PROCUREMENT SUPERVISOR		

Intranet Content ☐

Internet /Website Content ☒

Other ☐

Define other: \_\_\_\_\_

Content: Written or attached

RFQ.1948663 - Supply & Deliver 6 x UPS for Alfred Ndzo BU

**All completed forms to be e-mailed to [james.mabaso@nhls.ac.za](mailto:james.mabaso@nhls.ac.za)**

**In the event of a dispute concerning this document, the electronic version stored on Q-Pulse will be deemed to be the correct version**

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### Acknowledgement of Reading Form

**Document number:**

**Version Number:**

**Title:**

***My signature confirms that I have read and understood the content of this document and relevant kit insert (where applicable).***

[illegible]

**Note to the Quality Rep:** - This form must be filed for 5 years to provide audit traceability.

**In the event of a dispute concerning this document, the electronic version stored on Q-Pulse will be deemed to be the correct version**