



# NATIONAL HEALTH LABORATORY SERVICE

**RFQ NO : 1730998-25/26**

**ISSUED BY:**

SUPPLY CHAIN MANAGEMENT  
NATIONAL HEALTH LABORATORY SERVICE  
1 MODDERFONTEIN ROAD  
SANDRINGHAM  
2092

**PREPARED BY:**

SUPPLY CHAIN MANAGEMENT  
NATIONAL HEALTH LABORATORY SERVICE  
NO.1 MODDERFONTEIN ROAD  
SANDRINGHAM  
2092

**Quotation Queries:**

CONTACT NAME: ANDANI NEMUTANDANI

TELEPHONE: 011 386 6000

**Technical Queries:**

CONTACT NAME:

TELEPHONE:

**NAME OF TENDERER:**.....

**CLOSING DATE: 28 JULY 2025**

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## PART A

### REQUEST FOR QUOTATION PROCEDURES

#### 1.1 NOTICE AND INVITATION TO SUBMIT QUOTATIONS

National health Laboratory Service (NHLS) invites quotations for the request, Renovations for dining room and toilets facilities to The Office Of The CEO Main Building At NHLS Sandringham Campus.

Preferences are offered to tenderers for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution in terms of the Preferential Procurement Regulations, 2022. Exempted Micro Enterprises (EME) or Qualifying Small Enterprises (QSE) the specific goals will be applicable.

Only tenderers who are already registered in terms of the Construction Industry Development Regulations in CIDB grading designation **1ME or HIGHER** are eligible to submit Quotation.

#### COMPULSORY BRIEFING AND SITE INSPECTION

A **compulsory clarification** meeting will take place at **NICD Stores, No.1 Modderfontein Road, Sandringham, on 18 July 2025 at 10H00.**

The tenderer shall inspect and examine the Site and its surroundings and shall satisfy himself/herself before submitting his/her quotation. The tenderer must be represented at the site inspection by a person who is suitably qualified and experiences to comprehend the implications of the work involved. Attendance of the site inspection is compulsory and a tender will be disqualified if the site inspection is not attended by a representative of the tenderer.

The NHLS will evaluate tenders received during the First stage in terms of the method of evaluation stated in the submission data, and award the contract in terms of these conditions of tender.

Technical quotation will be evaluated on Administrative / Mandatory Requirements and on Functionality.

Bidders who fail to obtain a minimum of 80% for Technical evaluation will not be considered further.

Financial quotation will be evaluated on price and B-BBEE as outlined in this document.

**THE CLOSING DATE AND TIME FOR RECEIPT OF QUOTATION IS 28 JULY 2025 at 11h00am**

Only Quotation complying with the following requirements will be considered:

- i) The request for quotation is for contractors who have a CIDB contractor grading as outlined above
- ii) Quotation submitted on the prescribed NICD Stores
- iii) Quotation should be hand delivered to: 1 Modderfontein Road Sandringham at NICD Stores Quote Box.

Requirements for sealing, addressing, delivery, opening and assessment of quotation are stated in the Submission Data.

**REQUEST FOR QUOTATION**

**PART A  
REQUEST FOR QUOTATION**

<b>YOU ARE HEREBY INVITED TO SUBMIT AN RFQ FOR RENOVATIONS FOR DINING ROOM AND TOILETS FACILITIES TO THE OFFICE OF THE CEO MAIN BUILDING AT NHLS SANDRINGHAM CAMPUS</b>					
RFQ NUMBER:	<b>1730998/25-26</b>	CLOSING DATE:	<b>28 JULY 2025</b>	CLOSING TIME:	<b>11H00am</b>
DESCRIPTION	<b>REQUEST FOR RENOVATION SERVICES AT SEQUENCING CORE FACILITY AT NICD SANDRINGHAM CAMPUS.</b>				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7.1) OR AGREEMENT OF FORM OF OFFER AND ACCEPTANCE.</b>					

<b>SUPPLIER INFORMATION</b>					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		<b>OR</b>	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes <input type="checkbox"/> No

**[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]**

1. ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN <b>BASED</b> SUPPLIER FOR <b>THE GOODS /SERVICES /WORKS OFFERED?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
2. TOTAL NUMBER OF ITEMS OFFERED			
3. SIGNATURE OF BIDDER	.....	4. DATE	
5. CAPACITY UNDER WHICH THIS BID IS SIGNED			
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:</b>		<b>TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>	
DEPARTMENT/ORGANIZATION	<b>NICD PROCUREMENT</b>	CONTACT PERSON	
CONTACT PERSON	<b>ANDANI NEMUTANDANI</b>	TELEPHONE NUMBER	
TELEPHONE NUMBER	<b>011 386 6000</b>	FACSIMILE NUMBER	
FACSIMILE NUMBER	<b>011 386 6000</b>	E-MAIL ADDRESS	
E-MAIL ADDRESS	andanine@nicd.ac.za		

## PART B

### TERMS AND CONDITIONS FOR BIDDING

<b>1. BID SUBMISSION:</b>		
<p>1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.</p> <p>1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED)</p> <p>1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017</p>		
<b>2. TAX COMPLIANCE REQUIREMENTS</b>		
<p>2.1. BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.</p> <p>2.2. BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.</p> <p>2.3. APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.</p> <p>2.4. FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B: 3.</p> <p>2.5. BIDDERS MAY ALSO SUBMIT A PRINTED TCC CERTIFICATE TOGETHER WITH THE BID.</p> <p>2.6. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCC CERTIFICATE / PIN / CSD NUMBER.</p> <p>2.7. WHERE NO TCC IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.</p>		
<b>3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS</b>		
3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<p><b>IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.</b></p>		

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.  
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

DATE: .....

### **IMPORTANT NOTICE**

Bidders should ensure that request for quotation are hand delivered to **NICD STORES, QUOTE BOX, NO.1 MODDERFONTEIN ROAD, SANDRINGHAM, JHB.** If the bid is late, it will not be accepted for consideration.

Quotation must be submitted on the official forms – (not to be re-typed)

The contractor will be responsible for final measurements.

Writing must be in block letters and black ink.

This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2017 , National health Laboratory Services (NHLS)

### **PREFERENTIAL PROCUREMENT REGULATIONS, 2022 (OBJECTIVE CRITERIA)**

According to the Preferential Procurement Policy Framework Act (PPPFA), 2000: Preferential Procurement Regulations, 2022

The tender will be awarded subject to section 2(1)(f) of the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). Section 2 (1)(f) of the Act states that “the contract must be awarded to the tenderer who scores the highest points, unless objective criteria in addition to those contemplated in paragraph (d) and (e) justify the award to another tenderer”.

Section (d) of the PPPFA state that “the specific goals may include – contracting with persons, or categories of persons, historically disadvantaged by unfair discrimination on the basis of race, gender or disability; and implementing the programmes of the Reconstruction and Development Programme as published in Government Gazette No. 16805 dated 23 November 1994. Section (e) of the PPPFA states that “any specific goal for which a point must be awarded, must be clearly specified in the invitation to submit a tender”.

The NHLS will evaluate the **past performance** of the bidder by assessing the completed project awarded in the past within the NHLS as an **OBJECTIVE CRITERIA**

### **SCHEDULE OF WORK CARRIED OUT BY THE BIDDER**

The bidder must indicate in the table below a complete list of contracts awarded by the NHLS, including the current contracts, if any. **This information shall be deemed to be material to the award of this bid. If the bidder has three**

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(3) or more projects that are not completed within the NHLS, the NHLS will justify the award to another tenderer.

**NB: Failure to disclose the information required will lead to disqualification.**

#### **TECHNICAL ENQUIRIES**

Should you require any further information in this regard, please do not hesitate to contact:

**Name:** Andani Nemutandani  
**Office Telephone No.:** 011 386 6000  
**E-mail:** andanine@nicd.ac.za



## SUBMISSION DATA

Clause number	Submission Data
	<p>This Request for quotation is intended to allow the successful bidder to specify and present their skills and expertise for the above mentioned services to cidb. Final acceptance of any quotation is not guaranteed, this being the exclusive right of cidb.</p> <p>Terms and conditions of expression of interest (Annex D as published/ amended by CIDB in August 2019) contained in Annex D of the CIDB Standard for Uniformity in National Health Laboratory Services (August 2019) as published in Government Gazette No 42622, Board Notice 423 of 2019 of 08 August 2019. (See <a href="http://www.cidb.org.za">www.cidb.org.za</a>).</p> <p>The standard conditions of expression of interest for procurements make several references to the submission data for details that apply specifically to this quotation. The submission data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of tender.</p> <p>Each item of submission data given below is cross-referenced to the clause in the standard conditions of tender to which it mainly applies.</p>
A.1.1	The employer is the <b>NHLS</b>
B.1.2	<p>For this contract, the following documents will be adopted:</p> <p>The <b>single volume</b> procurement document issued by the employer comprises of the following:</p> <p><b>The Request for quotation</b></p> <p><b>Part A 1: Tendering procedures</b></p> <p>A 1.1 - Notice and invitation to Submit Proposal</p> <p>B 1.2 - Submission data</p> <p><b>Part B.2: Returnable documents</b></p> <p>B.2.1 - List of returnable documents</p> <p>B.2.2 – Mandatory documents and Technical</p> <p><b>Part C2 - Pricing Data</b></p> <p>C2.1 – Bill of Quantity (BOQ)</p>
C.1.4	<p>The Employer's agent for the purpose of this quotation is deemed to be the authorised and designated representative of the Employer:</p> <p>Name:</p> <p>E-mail Address:</p>
C1.5	<b>Cancellation and Re-Invitation of Tenders</b>
C.1.5.1	<p>An employer may, prior to the award of the RFQ, cancel a RFQ if-</p> <p>a) due to changed circumstances, there is no longer a need for the NHLS Standard spec</p> <p>b) funds are no longer available to cover the total envisaged expenditure; or</p>

	<p>c) no acceptable tenders are received.</p> <p>d) there is a material irregularity in the tender process.</p>
C.1.5.2	The decision to cancel request for quotation must be published in the same manner in which the original request for quotation was advertised
C.1.5.3	An employer may only with the prior approval of the relevant treasury cancel request for quotation invitation for the second time.
D.1.6	<b>Procurement procedures</b>
D.1.6.1	Unless otherwise stated in the submission data, a contract will, subject to E.3.13, be concluded with the tenderer who in terms of E.3.11 is the highest ranked or the bidder scoring the highest number of RFQ evaluation points, as relevant, based on the RFQ submissions that are received at the closing time for RFQ.
D.2.	<b>Competitive negotiation procedure</b>
D.2.1	<p>All responsive tenderers or at least a minimum of not less than three responsive tenderers that are highest ranked in terms of the evaluation criteria stated in the submission data shall be invited to enter into competitive negotiations based on the principle of equal treatment, keeping confidential the proposed solutions and associated information.</p> <p>Notwithstanding the provisions of E.2.17, the employer may request that tenders be clarified, specified and fine-tuned in order to improve a tenderer's competitive position provided that such clarification, specification, fine-tuning or additional information does not alter any fundamental aspects of the offers or impose substantial new requirements which restrict or distort competition or have a discriminatory effect.</p>
D.2.3	At the conclusion of each round of negotiations, tenderers shall be invited by the employer to revise their tender offer based on the same evaluation criteria, with or without adjusted weightings. Tenderers shall be advised when they are to submit their best and final offer.
D.2.4	The contract shall be awarded in accordance with the provisions of E.3.11 and E.3.13 after tenderers have been requested to submit their best and final offer.
E.2	<b>Tenderer's obligations</b>
E.2.1	<p><b>Eligibility</b></p> <p>Only those tenderers who satisfy the following criteria are eligible to submit tenders:</p> <p>a) CIDB registration</p> <p>Only tenderers who are already registered in terms of the Construction Industry Development Regulations 25(2) in cidb grading designation <b>1ME or higher</b> are eligible to submit quotation.</p> <p>For the sake of clarity and subject to satisfactory proof of a tenderer's ability to perform the work specified at the tendered value, the Employer lists in the table below the margins it considers reasonable. However, in the event that the sum tendered exceeds the margins shown then such tender shall be deemed non-responsive.</p>

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	Category of tender	Upper limits per CIDB Regulation 17	Employer's allowable margins
	1	R0.5 m	The Employer will use its discretion in terms of CIDB Practice Note 3 on allowable margins to be accepted
	2	R1.0 m	
	3	R3.0 m	
	4	R6.0 m	
	5	R10.0 m	
	6	R20.0 m	
	7	R60.0 m	
	8	R200.0 m	
E.2.2	Only those bidders who satisfy the following eligibility criteria are eligible to submit bids: (a) Availability of resources (b) Availability of skills to manage and perform the contract (c) Previous experience on contracts of a similar value and nature (d) A letter on the companies' letterhead stating that the contractor has sufficient capacity to execute the project (e) Material Data Sheet		
E.2.	<b>Cost of Tendering</b>		
E.2.1	The Employer will not compensate the tenderer for any costs incurred in attending interviews or making any submissions in the office of the Employer		
E.2. 3	The cost of the tender documents charged by the employer shall be limited to the actual cost incurred by the employer for printing the documents. Employers must attempt to make available the tender documents on its website so as not to incur any costs pertaining to the printing of the RFQ documents.		
F.3.1	<b>Check documents</b> Check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.		
F.4.1.	<b>Confidentiality and copyright of documents</b> Treat as confidential all matters arising in connection with the RFQ, Use and copy the documents issued by the employer only for the purpose of preparing and submitting a RFQ response to the invitation.		
F.4.2	<b>Acknowledge addenda</b> Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the RFQ submission data, in order to take the addenda into account.		

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F.4.3	<p><b>Clarification meeting</b></p> <p>A compulsory clarification meeting with representatives of the Employer will take place at N/A</p> <p>Bidder must sign the attendance list in the name of the bidding entity. Addendum will be issued to the bidders only from those bidding entities appearing on the attendance list.</p>
F.4.4	<p><b>Seek clarification</b></p> <p>Request clarification of the tender documents, if necessary, by notifying the employer at least five (3) working days before the closing time stated in the NICD RFQ, (COIDA)</p>
F.4.5	<p><b>Insurance</b></p> <p>Be aware that the extent of insurance to be provided by the employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the contract data. The tenderer is advised to seek qualified advice regarding insurance.</p>
F.5.1.	<p><b>Pricing the RFQ BOQ</b></p>
F.5.2.	<p>This contract shall not be subject to Contract Price Adjustments, foreign fluctuations, etc and all rates and prices shall remain FIXED, final and binding for the full duration of this contract.</p>
F.6.1	<p><b>Alterations to documents</b></p> <p>Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.</p>
F.6.2	<p><b>Alternative RFQ offers</b></p> <p>No alternative tender offers will be considered</p>
F.7.	<p><b>Submitting a RFQ Responses</b></p>
F.1.1	<p>Submit one tender offer only as a single tendering entity to provide the whole of the works identified in the contract data and described in the scope of works, unless stated otherwise in the RFQ document</p>
F.1.2	<p>Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.</p>
F.1.3	<p>Submit the parts of the RFQ offer communicated on paper as an original the RFQ Document with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.</p>
F.1.4	<p>Sign the original of the RFQ Document where required in terms of the <b>RFQ</b> document. The employer will hold all authorized signatories liable on behalf of the RFQ</p>
F.1.5	<p>Bidders are requested to deliver the submission in one envelope. The Employer's address for delivery of RFQ and identification details to be shown on each tender offer package are:</p> <p><b>Title to appear on envelope or attachment one(1):</b></p> <p>1. <b>RFQ NO.1730998-25/26 REQUEST FOR RENOVATION SERVICES AT SEQUENCING CORE FACILITY AT NICD SANDRINGHAM CAMPUS.</b></p>

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	<p>This envelope must contain the Returnables, SCM Documentation and Relevant Annexures. This envelope must contain <b>printed copies</b> of all the pages in this document, duly completed and signed,</p> <p><b>Title to appear on envelope or attachment two(2):</b></p> <p>2. RFQ NO 1730998-25/26..... <b>(FINANCIAL QUOTATIONS)</b></p> <p><b>RFQ NO.1730998-25/26 REQUEST FOR RENOVATION SERVICES AT SEQUENCING CORE FACILITY AT NICD SANDRINGHAM CAMPUS.</b>This envelope will contain the Pricing Schedules (Bills of Quantities) and RFQ document as published.</p> <p>For identification purposes, bidders are requested to ensure that the envelopes containing the company's bids are clearly marked, and are easily identifiable by the company's logo or name.</p> <p>Location of tender box : No 1 Modderfontein Road Sandrigham 2130, NICD STORES QUOTE BOX</p> <p>Physical address: NICD STORES QUOTE BOX No 1 Modderfontein Road, Sandrigham, 2130</p> <p>Identification details: RFQ BOX</p>
F.1.6.1	Accept that the employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.
F.1.6.2	<p><b>Closing time</b></p> <p>The closing time for submission of Quotation is <b>23 JULY 2025 at 11H00am.</b></p> <p>cidb is not obliged to accept the lowest or any tender and reserves the right to accept any tender in whole or in part.</p>
F.1.6.3	The RFQ validity 90 days period is from the closing date.
F.2.	<p><b>Clarification of tender offer after submission</b></p> <p>Provide clarification of request for quotation in response to a request to do so from the employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.</p>
F.2.1	The Tenderer shall, when requested by the Employer to do so, submit the names of all management and supervisory staff that will be employed to supervise the labour-intensive portion of the works together with satisfactory evidence that such staff members satisfy the eligibility requirements.
F.2.2	<p><b>Inspections, tests and analysis</b></p> <p>Provide access during working hours to premises for inspections, tests and analysis as provided for in the submission data.</p>
F.2.3	<p><b>Submit securities, bonds and policies</b></p> <p>If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the contract data.</p>
F.2.3.1	Provide access during working hours to premises for inspections, tests and analysis as provided for in the submission data.

F.2.3.2	The Tenderer is required to submit with his/her tender all documents and schedules listed under E2.1 and E2.2.
F.2.3.3	Canvassing and obtaining of additional information by tenderers The Tenderer shall not make any attempt to obtain particulars of any relevant information, other than that disclosed at the opening of tenders.
E.2.4.3	<p>Prohibitions on awards to persons in service of the state</p> <p>The Employer is prohibited to award a quotation to a person -</p> <ol style="list-style-type: none"> <li>who is in the service of the state; or</li> <li>if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or</li> <li>a person who is an advisor or consultant contracted with the Department.</li> </ol> <p><b>In the service of the state</b> means to be -</p> <ol style="list-style-type: none"> <li>a member of:- <ul style="list-style-type: none"> <li>any municipal council;</li> <li>any provincial legislature; or</li> <li>the National Assembly or the National Council of Provinces;</li> </ul> </li> <li>a member of the board of directors of any municipal entity;</li> <li>an official of any municipality or municipal entity;</li> <li>an employee of any national or provincial department;</li> <li>provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);</li> <li>a member of the accounting authority of any national or provincial public entity; or</li> <li>An employee of Parliament or a provincial legislature.</li> </ol> <p>In order to give effect to the above, the questionnaire for the declaration of interests in the tender of persons in service of state in part E2 of this procurement document must be completed.</p>
G.3.	<b>The employer's undertakings</b>
<p><b>Add</b> the following new clause</p> <p>G.3.1</p>	<p><b>Respond to requests from the tenderer</b></p> <p>The Employer will respond to requests for clarification received up to five (3) working days before the tender closing time.</p>
<p><b>Add</b> the following new clause</p> <p>G.3.2</p>	<p><b>Issue Addenda</b></p> <p>Addenda will be issued until five (3) working days before the tender closing time.</p>
H.4	<b>Arithmetical errors, omissions and discrepancies</b>
H.4.1	Check the highest ranked tenders or tenderers with the highest number of tender evaluation points after the evaluation of tender offers in accordance with E.3.11 for:

	<ul style="list-style-type: none"> <li>a) the gross misplacement of the decimal point in any unit rate;</li> <li>b) omissions made in completing the pricing schedule or bills of quantities; or</li> <li>c) arithmetic errors in:</li> </ul> <p>line item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or the summation of the prices.</p>
H.4.2	<p>The arithmetical errors shall be corrected in the following manner:</p> <ul style="list-style-type: none"> <li>a) Where there is a discrepancy between the amounts in words and amounts in figures, the amount in words shall govern.</li> <li>b) If bills of quantities or pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.</li> <li>c) Where there is an error in the total of the prices either as a result of other</li> </ul> <p>Corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.</p> <p>The Tender Offer will be rejected if the tenderer does not correct or accept the Correction of the arithmetical error in the manner described above.</p>
H.4.3	<p><b>Functionality, Price and Preference</b></p> <p>The purpose of the evaluation is to ensure and promote compliance with the Constitution, specifically Section 217, which provides that when organs of state contract for goods or services, they must do so in accordance with a system which is fair, equitable, transparent, competitive and cost-effective. The evaluation of bids will be undertaken in 3 stages.</p>
H.4.4	<p><b>Technical Quotation</b></p> <p><b>Administrative. / Mandatory Requirements</b></p> <p>The Technical quotation will be evaluated on Administrative. / Mandatory Requirements and Functionality.</p> <p>Bidders who fail to meet the minimum requirements for the Technical quotation will not be considered further.</p> <p>Financial Quotation will be evaluated on price and B-BBEE specific goals as outlined in this document.</p> <p>During this phase bid documents will be reviewed to determine the compliance with Standard Bidding Documents (SBD), SCM returnable, tax matters and contractor had registered on Central Data Base (CSD) and Construction Industry Development Board (CIDB). All returnable documents must be submitted with the bid documents at the closing date and time of the bid. Bids which do not satisfy the compliance criteria will be disqualified and will not be evaluated further on pre-qualification criteria.</p> <p>The bid quotation will be screened for compliance with administrative requirements as indicated below and bidders must circle the correct answer</p>

Item No.	Administrative Requirements	Check/Compliance	Non-submission shall result in disqualification
1	Master Bid Document	provided and bound	*YES
Included in the Bid Document			
3	SCM - SBD 1 - Invitation to Bid	Completed and signed	*YES
4	SCM - SBD 2 - Tax Clearance Certificate Requirements	Attached CSD registration number/SARS PIN and CSD summary report	*YES
5	SCM - SBD 4 - Declaration of Interest	Completed and signed	*YES
6	SCM - SBD 6.1 - Preference Points Claim Form in terms of the Preferential Procurement Regulations 2017	Completed and signed	*YES
7	SCM - SBD 8 – Declaration of Bidder's Past Supply Chain Management Practices	Completed and signed	*YES
8	SCM - SBD 9 - Certificate of Independent Bid Determination	Completed and signed( If applicable)	*YES
9	In case of bids where Consortia / Joint Ventures, Consortia/Joint Venture agreement signed by both parties must be submitted with bid quotation	JV agreement completed and signed, if applicable	*YES

\*YES – NHLS reserves the right to reject quotations that are not submitted in the prescribed format or where information presented is illegible or incomplete and will not be further evaluated for Mandatory Requirements



	(Phase 2) **NO – NHLS reserves the right to request such information during the evaluation process of the quotation and such information must be presented within short notice.
H.4.5	Request for quotation will only be accepted on condition that: a) the tenderer is registered with the Construction Industry Development Board in an appropriate contractor grading designation; b) the bidder or any of its directors is not listed in the Register of Bid Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector; c) the bidder has not: i. abused the Employer's Supply Chain Management System; or ii. failed to perform on any previous contract and has been given a written notice to this effect. d) Has completed the Compulsory Enterprise Questionnaire, SBD4, 6.1, 7.1, 8,9 and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process i) Has submitted the documentation listed in E2.21 and E2.22
H.5.	<b>The number of paper copies of the signed contract to be provided by the employer is TWO letter of award for any request above 200k , and PO .</b>

## PART 2: RETURNABLE DOCUMENTS AND SCHEDULES

### 2.1 LIST OF RETURNABLE DOCUMENTS

#### 2.1.1 These Schedules are required for pre-qualification and eligibility purposes:

2.2.01 Stage one as per CIDB: Eligibility Criteria Schedule-CIDB Registration **1 GB and 1 EB or above**

#### 2.1.2 Stage Two as per CIDB: these schedules will be used for evaluation purposes:

- **Technical returnable if applicable**

***The following documents must be returned by the Bidder for evaluation purposes in addition to the Schedule listed in previous paragraphs.***

THE FOLLOWING DOCUMENTS MUST BE FURNISHED (FAILURE TO SUBMIT COMPULSORY DOCUMENTATION WILL RESULT IN YOUR BID BEING DISQUALIFIED)		YES	NO
1	Tax Compliance (Provide PIN)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2	B-BEE Certificate issued by SANAS accredited verification agent/ OR AFFIDAVIT FOR EME/QSE ON DTI FORMAT	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3	Proof of valid registration with CIDB	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4	Signed Declaration of Interest	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5	Certificate of Independent Bidder determination	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6	Valid COID certificate issued by the Department of Labour	Yes <input type="checkbox"/>	No <input type="checkbox"/>

7	Submit an original Briefing session certificate of attendance	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8	Fully Completed and Signed all other SBD forms	Yes <input type="checkbox"/>	No <input type="checkbox"/>

### 2.2.01: Eligibility Criteria Schedule-CIDB Grading Designation

Note to bidders:

Bidders are to indicate their CIDB Grading by filling in the table below. Attach a copy of the CIDB Grading Designation or Evidence of being capable of being so registered.

CRS Number	Status	Grading	Expiry Date

### ORM B: VENDOR NUMBER REGISTRATION WITH CENTRAL SUPPLIER DATABASE

1. Bidders must submit Vendor Number Registration with Central Supplier Database
2. Failure to submit the Vendor Number Registration with Central Supplier Database may result with the bidder being disqualified.

**ENTITY NAME** .....

**CSD**

**REGISTRATION No:** .....

**NAME** .....

**SIGNATURE OF BIDDER** .....

**DATE** .....

**CAPACITY UNDER WHICH**

**BID IS SIGNED**  
..... **FORM C: TAX COMPLIANCE**

## CONDITIONS PERTAINING TO TAX

### TAX CLEARANCE CERTIFICATE REQUIREMENTS

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

1. Any person who requires his or her tax compliance status to be disclosed to a Government institution or department, for purposes of submitting a bid or to confirm its good standing after the phasing out of paper based TCCs must request a unique security personal identification number (PIN) from SARS.
2. Very important to note is that the disclosure of a bidder's tax compliance status is an express condition for all acceptable Government bids. Failure to make the relevant disclosures will invalidate your bid and your response will be null and void.
3. The Government institution or department must use the PIN referred to above to verify a person's tax compliance status with SARS.
4. Bidders to complete the table below and provide a unique security personal identification number (PIN) from SARS which will enable the MW to access online real-time verification of a person's tax compliance status with the electronic Tax Compliance Status (TCS) system. Failure to submit the PIN may result in the bid being disqualified.

Full name of bidder:	Electronic Tax Compliance Status System PIN No:

NAME: .....

SIGNATURE OF BIDDER .....

DATE .....

CAPACITY UNDER WHICH BID IS SIGNED .....

**FORM D: PREFERENCE SCHEDULE**

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

**1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to be below R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable;

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
Specific Goals	20
Total points for Price and Specific Goals must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotation, advertised competitive bidding processes or quotations;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

## POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
- (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest

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acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Points awarded for historically disadvantaged individuals

Preference points for HDI's are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula is prescribed

Where:

NEP = Points awarded for equity ownership by an HDI

NOP = The maximum number of points awarded for equity by an HDI in that specific category

EP = The percentage of equity ownership by an HDI within the enterprise or business, determined in accordance with the definition of HDI's.

A consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level Verification certificate for every separate tender

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

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- 1.7 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the Specific Goals status level of contribution in accordance with the table below:

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Percentage owned (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
HDI		6		%	
WOMAN		4		%	
DISABLED		1		%	
YOUTH		4		%	
Locality <ul style="list-style-type: none"> <li>City of Johannesburg = 5</li> <li>Gauteng Province = 2</li> <li>National = 0</li> </ul>		5			
TOTAL POINTS		20			

## BID DECLARATION

- 1.8 Bidders who claim points in respect of Specific Goals Status Level of Contribution must complete the following:

## 2. SPECIFIC GOALS STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

- 2.1 Specific Goals = (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of Specific Goals status level of contributor.

### 3. SUB-CONTRACTING

3.1 Will any portion of the contract be sub-contracted?

**(Tick applicable box)**

YES		NO	
-----	--	----	--

3.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%?
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

**(Tick applicable box)**

YES		NO	
-----	--	----	--

- v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

### 4. DECLARATION WITH REGARD TO COMPANY/FIRM

4.1 Name of company/firm : .....

4.2 VAT registration number : .....

4.3 Company registration number : .....

4.4 TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company



☐ (Pty) Limited

[TICK APPLICABLE BOX]

4.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

4.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

4.7 Total number of years the company/firm has been in business:.....

4.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the Specific Goals status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES

1. ....

2. ....

-----  
SIGNATURE(S) OF BIDDERS(S)

DATE.....

ADDRESS.....

.....

.....

.....

**FORM E: PROOF OF REGISTRATION WITH CIDB**

1. Attach proof of CIDB registration to this page.
2. In the case of a joint venture / consortium (excluding consulting engineering partners) parties must each attach original or certified copy of their CIDB registration certificate.

Firm	CRS Number	CIDB Grading	Lead Partner (Indicate with X)
<b>Combined CIDB Grading for Joint Venture / Consortium:</b>			

(Calculator is available at <https://registers.cidb.org.za/common/jvcalc.asp> )

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person authorized to sign the bid:

Full name (in BLOCK letters):

Signature:

Date:

**FORM F: DECLARATION OF INTEREST**

1. No bid will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

- 3.1 Full Name of bidder or his or her representative:
- 3.2 Identity Number:
- 3.3 Position occupied in the Company (director, trustee, shareholder<sup>2</sup>):
- 3.4 Company Registration Number:
- 3.5 Tax Reference Number:

*'SCM Regulations: "in the service of the state" means to be –*

- (a) *a member of –*
  - (i) *any municipal council;*
  - (ii) *any provincial legislature; or*
  - (iii) *the national Assembly or the national Council of provinces;*
- (b) *a member of the board of directors of any municipal entity;*
- (c) *an official of any municipality or municipal entity;*
- (d) *an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);*
- (e) *a member of the accounting authority of any national or provincial public entity; or*
- (f) *an employee of Parliament or a provincial legislature.*

<sup>2</sup> *Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.*

- 3.6 VAT Registration Number.....
- 3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
- 3.8 Are you presently in the service of the state?..... **YES / NO**
- 3.8.1 If yes, furnish particulars.....

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3.9 Have you been in the service of the state for the past twelve months?..... **YES / NO**

3.9.1 If yes, furnish particulars.....

3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?..... **YES / NO**

3.10.1 If yes, furnish particulars.....

.....

3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

3.11.1 If yes, furnish particulars.....

.....

3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?..... **YES / NO**

3.12.1 If yes, furnish particulars.....

.....

3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

3.13.1 If yes, furnish particulars.....

.....

3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract. **YES / NO**

3.14.1 If yes, furnish particulars.....

.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number


.....  
**Signature**

.....  
**Date**

.....  
**Capacity**

.....  
**Name of Bidder**

**FORM G: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES**

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
  - a. Abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?  (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the audi alteram partem rule was applied).  The Database of Restricted Suppliers now resides on the National Treasury's website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ) and can be accessed by clicking on its link at the bottom of the home pg	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:.....		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?  The Register for Tender Defaulters can be accessed on the National Treasury's website ( <a href="http://www.treasury.gov.za">www.treasury.gov.za</a> ) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:.....		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:.....		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:.....		

**CERTIFICATION**

I, THE UNDERSIGNED (FULL NAME) ..... CERTIFY THAT THE  
INFORMATION FURNISHED ON THIS DECLARATION FORM TO BE TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME  
SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
**SIGNATURE**

.....  
**DATE**

.....  
**POSITION**

.....  
**NAME OF BIDDER**

**FORM H: OHS ACT DECLARATION AND SUBMISSION**

The Bidder declares him/herself/herself to be conversant with the following:

1. All the requirements, regulations and standards of the Occupational Health and Safety Act (Act 85 of 1993), hereinafter referred to as "The Act", together with its amendments and with special reference to the following Sections of the Act:
  - i) Section 8: General duties of Employers to their employees
  - ii) Section 9: General duties of Employers and self-employed persons to persons other than employees.
  - iii) Section 13: Duty to Inform
  - iv) Section 37: Acts or omissions by employees or mandatories
  - v) Sub-section 37(2) relating to the purpose and meaning of this Agreement
2. Construction Regulations, 2014 (Government Notice R.84) pertaining to the Contractor and to all his Subcontractors, or any amendments thereto.
3. Bid document Volume 3: Project Specification PD: Supplement to Volume 5: Specification for Occupational Health and Safety.
4. Bid document Volume 3: C1.7 Agreement in terms of Occupational Health and Safety Act.

The Bidder declares that he has or will obtain the necessary knowledge, competence and resources to comply fully with all OHS requirements should he be awarded the contract.

The Bidder confirms that he has included with his bid a written quotation describing how he will comply with OHS requirements

Signature	_____	Date	_____
Name	_____	Capacity	_____
Bidder	_____		

**FORM J: SCHEDULE OF BIDDER'S EXPERIENCE IN SERVICE, FOR RENOVATIONS FOR DINING ROOM AND TOILETS FACILITIES TO THE OFFICE OF THE CEO MAIN BUILDING AT NHLS SANDRINGHAM CAMPUS**

NHLS shall not be held responsible for incorrect judgement misled by unclear written letters/words on the forms below, to be completed by the Bidder(s). Attachment shall strictly be made where specified and at the correct location, any attachment other than what has been requested by cidb, shall be completely ignored, and scored zero, where points allocation is required.

When completing Forms, Bidder(s) may make copies of the original Forms, should the provided forms be inadequate for their completion of the information required. Forms must be hand completed in black ink, no computer regenerated forms will be accepted. Forms must be completed in full, forms not completed in full shall be rejected by scoring zero.



## C.1.1 CONTRACT DATA

### PART 1: DATA PROVIDED BY THE EMPLOYER

3.1.3	<p>The Contractor shall obtain the specific approval of the Employer before executing any of his functions or duties according to the following Clauses of the General Conditions of Contract: GCC 2015 3rd Edition</p> <ol style="list-style-type: none"> <li>1. Clause 5.8.1 Non-working times</li> <li>2. Clause 5.11.1 Suspension of the Works</li> <li>3. Clause 5.12.1 Approval of any extension of time for completion</li> <li>4. Clause 5.12.4 Acceleration of progress instead of extension of time</li> <li>5. Clause 5.13.2 Reduction of a penalty for delay</li> <li>6. Clause 6.3.2 The issuing of variation orders</li> <li>7. Clause 6.8.4 The determination of additional or reduced cost arising from changes in the legislation</li> <li>8. Clause 6.11 The agreeing of the adjustment of the sums for general items</li> <li>9. Clause 10.1.5 The giving of a ruling on a Contractor's claim</li> </ol>
5.3.1	<p><b>Clause 5.3.1: Commencement of the Works</b></p> <p>The documentation required before commencement with Works execution are:</p> <ol style="list-style-type: none"> <li>a) Health and Safety Plan</li> <li>b) Initial programme</li> <li>c) Security</li> <li>d) Insurance</li> </ol>
5.3.2	<p><b>Clause 5.3.2: Timeframe to deliver documentation</b></p> <p>The time to submit the documentation required before commencement with Works execution is <b>fourteen (14) days</b>.</p>
5.4.4	<p>"The Contractor shall bear all costs and charges for special and temporary rights of way required by him/her in connection with access to the Site. The Contractor shall also provide at his own cost any additional facilities outside the Site required by him/her for the purposes of the Works."</p>
5.8.1	<p><b>Clause 5.8.1: Non-Working Times</b></p> <p>The non-working days are Saturdays and Sundays.</p> <p>The special non-working days are:</p>

	<ol style="list-style-type: none"> <li>1. All gazetted public holidays falling outside the year end break.</li> <li>2. The year-end break commencing on 14 December and ending on 7 January (Provisional).</li> </ol>
5.13.1	<p><b>Clause 5.13.1: Penalty for Delay</b></p> <p>The penalty for failing to complete the Works will be charges per day based on the loss suffered due to delays up to a limit of 30 normal working day, upon which automatic termination will be effected by the Employer.</p>
5.16.3	<p><b>Clause 5.16.3: Latent defect liability</b></p> <p>The latent defect period is ten (10) years for civil engineering works.</p>
6.8.2	<p><b>Clause 6.8.2: Contract Price Adjustment</b></p> <p>The Contract Price Adjustment <b>is not</b> applicable in this contract.</p>
6.8.3	<p><b>Clause 6.8.3: Variation in Cost of Special Materials</b></p> <p>Price adjustments for variations in the costs of special materials are not allowed</p>
6.10.1.5	<p><b>Clause 6.10.1.5: Interim Payments - Materials on Site</b></p> <p>No percentage advance on materials on site but not yet built into the Permanent Works is allowed for, or will be paid.</p>
6.10.4	<p><b>Clause 6.10.4: Delivery, dissatisfaction with and payment of payment certificate</b></p> <p><i>Add the following to clause 6.10.4:</i></p> <p>Notwithstanding the above, the Engineer shall be empowered to withhold the delivery of the payment certificate until the Contractor has complied with his obligations to report in terms of Clause 4.10.2 and as described in the Scope of Work.</p>
8.6.1.1.2	<p><b>Clause 8.6.1.1.2: Insurance</b></p> <p>The value of the materials supplied by the Employer to be included in the insurance sum is -Nil.</p>
8.6.1.1.3	<p><b>Clause 8.6.1.1.3: Insurance</b></p> <p>The amount to cover professional fees for repairing damage and loss to be included in the insurance sum is Nil.</p>
8.6.1.3	<p><b>Clause 8.6.1.3: Insurance</b></p> <p>The limit of indemnity for liability insurance is R5 million for any single claim – the number of claims to be unlimited during the construction.</p>

9.2.1.3.8	The Contractor has furnished inaccurate information in the returnable documents completed at tender stage and forming part of the Contract.
9.2.1.3.9	An official or other role player committed any corrupt or fraudulent act during the procurement process or in the execution of the contract that benefited the Contractor.
10	<b>Clause 10: Dispute Resolution</b>  "Dispute resolution shall initially be by means of ad-hoc adjudication as per Clause 10.5.2. Should adjudication not be successful, then the dispute shall be referred to Arbitration under the provisions of Clause 10.7.1."
10.4.1	The parties may at time agree to settle disputes with the help of an impartial third party
10.5.3	The number of Adjudication Board Members to be appointed is five (5).
11	<b>Clause 12: Confidentiality</b>  The Contractor shall treat the details of the Works comprised in this Contract as private and confidential (save in so far as may be necessary for the purposes hereof) and shall not publish or disclose the same or any particulars thereof in any trade or technical paper elsewhere without prior written consent of the Engineer.
12	<b>Clause 13: Amendments in writing</b>  No amendments of this Contract or of any provisions or terms hereof and no waiver or relaxation or suspension of any of the provisions or terms of this Contract shall be of any force or effect unless reduced to writing and signed by both the parties hereto.

## PART 2: DATA PROVIDED BY THE CONTRACTOR

The contractor is advised to read the *general conditions of contract for construction works, third edition, 2015* published by the South African institution of civil engineering, private bag x200, halfway house, 1685, in order to understand the implications of this data which is required to be completed. Copies of these conditions of contract may be obtained from [www.saice.org.za](http://www.saice.org.za).

Each item of data given below is cross-referenced to the clause in the Conditions of Contract to which it mainly applies.

Clause	Data
1.1.1.9	The name of the Contractor is: .....
1.2.1.2	The address of the Contractor is: Address (physical): ..... ..... Address (postal): ..... ..... Telephone: ..... Facsimile: ..... e-mail: .....

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## C2: PRICING DATA

### C2.1 PRICING INSTRUCTIONS

1. Measurement and payment clauses of the COLTO (1998)/SANS 1200 Standardised Specifications, as well as the Particular Specifications, shall be deemed to form part of and included in the pricing instructions.
2. The units of measurement described in the Bill of Quantities are metric units. Abbreviations used in the Bill of Quantities are as follows:

%	=	percent	m <sup>2</sup> .pass	=	square metre-pass
h	=	hour	m <sup>3</sup>	=	cubic metre
ha	=	hectare	m <sup>3</sup> .km	=	cubic metre-kilometre
kg	=	kilogram	MN	=	meganewton
kl	=	kilolitre	MN.m	=	meganewton-metre
km	=	kilometre	MPa	=	megapascal
km-pass	=	kilometre-pass	No.	=	number
kPa	=	kilopascal	Prov sum	=	Provisional sum
kW	=	kilowatt	P C sum	=	Prime Cost sum
l	=	litre	sum	=	lump sum
m	=	metre	t	=	ton (1 000 kg)
mm	=	millimetre	W/day	=	Work day
m <sup>2</sup>	=	square metre			

3. Unless otherwise stated, items are measured net in accordance with the drawings, and no allowance is made for waste.
4. The prices and rates to be inserted in the Bill of Quantities are to be the full inclusive prices for the work described under the items. Such prices and rates shall cover all costs and expenses that may be required in accordance with the provisions of the Scope of Work, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the Contract Data, as well as overhead charges and profit. These prices shall be used as a basis for assessment of payment for additional work that may have to be carried out.
5. It will be assumed that prices included in the Bill of Quantities are based on Acts, Ordinances, Regulations, By-laws, International Standards and National Standards that were published 28 days before the closing date for tenders. (Refer to [www.sabs.co.za](http://www.sabs.co.za) or [www.iso.org](http://www.iso.org) for information on standards).
6. Where the Scope of Work requires detailed drawings and designs or other information to be provided, all costs associated therewith are deemed to have been provided for and included in the unit rates and sum amount tendered for such items.
7. An item against which no price is entered will be considered to be covered by the other price s or rates in the Bill of Quantities. A single lump sum will apply should a number of items be grouped together for pricing purposes.
8. The quantities set out in the Bill of Quantities are approximate and do not necessarily represent the actual amount of work to be done. The quantities of work accepted and certified for payment will be used for determining payments due and not the quantities given in the Bills of Quantities.
9. Reasonable compensation will be received where no pay item appears in respect of work required in the Bills of Quantities in terms of the Contract and which is not covered in any other pay item.

10. The short descriptions of the items of payment given in the Bill of Quantities are only for the purposes of identifying the items. More details regarding the extent of the work entailed under each item appear in the Scope of Work.
11. The Bill of Quantities has been drawn up in accordance with the latest issue of the COLTO (1998)/SABS1200 Standardised Specifications. Descriptions in the Bill of Quantities are abbreviated and must be read in conjunction with the measurement and payment clauses of the applicable specification

#### **SCHEDULE OF QUANTITIES PREAMBLE TO THE SCHEDULE OF QUANTITIES AND RATES**

- The standard commercial terms and conditions, special terms and conditions, and specifications (including the project specification).
- The proposer is at liberty to insert a rate of his own choosing for each item in the schedule, and any item against which no quantity (where applicable) or rate is entered will be considered to be covered by other items in the schedule.
- The quantities and rates inserted in the schedule are to be inclusive prices to the employer for the work described under the several items. Such prices shall cover all costs and expenses that may be required in and for the works and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the documents on which the tender is based.
- All rates and amounts shall be net, exclusive of value-added tax (vat) and shall be carried to the summary page in their net form. Vat will then be calculated on the total of the nett amounts.
- All quantities and rates as set forth and inserted in the schedule and extended to the totals for each portion of the schedule shall be considered as being totally inclusive for the whole of the works as stipulated or as can reasonably be inferred from these documents.
- All product guarantees are deemed to be included in the rates, and installation and application rates will consist of all necessary inspections and approvals to maintain guarantees.
- "Complete" as it is used in the schedule means the complete system or unit as specified in the particular documents. Each item in the schedule that is priced shall be filled in black ink.
- All quantities shall be considered as final and sufficient for the work described. The proposer shall satisfy himself as to the sufficiency of quantities but may not change quantities. Quantities shall be re-measured, and payment shall be made according to the adjusted total only

## C.2.2 Bill of Quantities

No	Description of Requirements	Unit	Qty	Rate	Cost Excl. VAT
i.	<b>General</b> – <u>This specification is to be read in conjunction with NICD Standard Cooperate Building Specification/Design Guidelines.</u>	x	x	x	x
1	<b>Electrical Compliance and work procedure.</b> <ul style="list-style-type: none"> <li>Disconnect current electrical supply from the Mains (City Power) feed and reroute the connection through either the generator set and/or connect a feed from a neighboring building as may be necessary for business continuity. Ensure that the cables and the rerouting process does not adversely affect any parts of both CSF and the building the power is being drawn from.</li> <li>All cables are to be safely handled and should not pose any danger of either tripping, preventing normal business operations and/or harm to persons and animals within the vicinity of the site.</li> <li>Care must be taken to LOTO (Lock Out Tag Out) as per the applicable industry best practices and accompanied by clear communication of the contractor's intentions as well as timelines.</li> <li>The LOTO should prevent unauthorized operation of any DB, Circuit Breakers, and Isolators etc. while the system is out of commission.</li> <li>The contractor will be required to demonstrate their process/method and provide physical proof of enforcement of the LOTO as necessary prior to any work commencement.</li> </ul>	Item	1		
2	<b>Electrical Distribution Board (DB) and Power Reticulation to Primary Circuits</b> <p>a. Remove the existing DB and chase wall. Supply and install a suitably sized DB complete with all panels/enclosures and installed as per the applicable regulations.</p> <p><b>NB:</b> In the event that recessing the DB is not favorable, an option of relocating the DB will be considered provided the contractor identifies a suitable location within the building and carry out all relocation as may be required. This will include the making good of the wall where the DB was initially installed.</p>	Item	1		

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	<p>b. Trace, replace and re-connect all electrical cabling as necessary. Use suitable sized and labelled breakers and allow for future expansion. It will be advisable to recess the newly installed DB to prevent its protrusion and reduce the effective width of the passage thereby disrupting normal business operations of the facility.</p> <p>The Ideal DB should have a casement type door/s with a suitable locking mechanism(s).</p> <p>Ensure that all electric cables have the correct core diameters as per the applicable regulations and standards. Where cables have been identified to cause increased electrical resistance owing to their inadequate sizing and/or connections, the contractor is required to replace such cables and adequately address the connections and/or splice points are necessary.</p> <p>NB: All Splice points will require inspection and adequate/ appropriate insulation prior to approval.</p> <p>Applicable to the following areas:</p>	No	12		
	2.b.i) Instruments	Item	1		
	2.b.ii) Light Fixtures - Internal	Item	1		
	2.b.iii) Light Fixtures - External including Day and Night Switches	Item	1		
	2.b.iv) Generator @1No.	Item	1		
	2.b.v) Air Conditioning Units @12No.	Item	1		
	2.b.vi) Open Plan Office Cubicles @ 15No.	Item	1		
	2.b.vii) Enclosed Office and Boardroom @ 2No.	Item	1		
	2.b.viii) Laboratories and Storage Archiving Rooms	Item	1		
	2.b.ix) Kitchen and Accessories	Item	1		
	2.b.x) Bathrooms	Item	1		
	2.b.xi) Outdoor Sockets @ 4No.	Item	1		
	2.b.xii) Access Control and Accessories	Item	1		
3	<p><b>Light Fixtures – Internal</b></p> <p>Thoroughly clean existing fittings including glass and aluminum casing and replace/convert the internal florescent mechanism and tubes including ballast with suitable LED mechanism and lamps. Properties to be used as a guide are as follows:</p>	No.	41		

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	<p>4x27W x 2No. (600x600mm) or 3x40W x 1No. (1200x600mm) Recessed Parabolic Ceiling Light Fitting. Fully Fitted as per SANS 10400 and/or SANS 10114-1:2005 with Appropriate LED Lamps.</p> <p>The Light Fixture Should have the following Properties as Minimum:</p> <p>Material: Mild Steel</p> <p>Supply Voltage: 230VAC</p> <p>Lamp Holder: T8</p> <p>Reflector Material: German Aluminium</p> <p>Ballast: Electronic for Fluorescent and N/A for LED</p> <p>Protection Rating: IP 20</p> <p>Dimmable: No</p> <p>All external installations should have dedicated and suitably sized circuit breakers in the internal DB. All cables should be covered with a 25mm galvanised steel bosal tube neatly mounted on the wall/structure. All termination points to have suitable plugs as necessary. Where the structure discontinues, a flexi pipe should be used to link 2 or more bosal tubes. No cables are to be exposed to weather elements.</p> <p>4No. Light fixtures are down lighters for the bathrooms.</p>				
4	<p><b>Light Fixtures - External</b></p> <p>a. Supply and install <b>10no.</b> @200W LED Slim Line Floodlights, total 26klumens or 130lumens/watt and 400W HID with IP Rating IP65. Unit should be suitable for external use and have a mounting bracket. Colour – Cool White</p> <p>b. Supply and install <b>3no.</b> Day and Night Switches. 2 Allocations to be split between 5 lights each with the extra switch reserved as a spare part.</p> <p>NB – General: Where a light fixture cannot be salvaged or restored to full functionality, replace such a fixture with an appropriate fixture as per the specification above or equivalent as agreed by NICD PM. The lightning protections system risk analysis and installation safety report will be certified by means of the Certificate of Safety to the IEC 62305 Series</p>	Item	1		



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	<p>All external installations should have dedicated and suitably sized circuit breakers in the internal DB. All cables should be covered with a 25mm galvanised steel bosal tube neatly mounted on the wall/structure. All termination points to have suitable plugs as necessary. Where the structure discontinues, a flexi pipe should be used to link 2 or more bosal tubes. No cables are to be exposed to weather elements.</p>				
5	<p><b>Light Switches and Sockets:</b></p> <p>Remove current installations and cart away. Supply and Install Vetri Morden Slim Design with Bevelled Edges and Alluring White Matt. Suitable for Residential and Commercial Use.</p> <p>Material: Poly Carbonate with hidden mounting and illuminating/fluorescent indicator. Sockets to have the following configuration: USB Port (types B and C), 2 Pin Plug and 3 Pin Plugs – each with dedicated isolators for individual control.</p> <ul style="list-style-type: none"> <li>• Light Switches @17No.</li> <li>• Sockets @45No.</li> </ul> <p>1. Bathroom Switches @ 3No. Install occupancy and/or proximity sensors on the ceiling (3 no). Ensure the delay timer is set at +15mins and allows up to 30 minutes with variations in between. When not in use, the lights should remain off and upon entry, they should switch on automatically and remain on for the duration of the set time.</p> <p>NB – General: Ensure that all electrical wiring meets the minimum applicable performance standards as per SANS 10141-2 Part 1: Low Voltage Installations and the following IEC Series:</p> <p>IEC 60079; 60721; 60071 Parts 1 to 4; 60909-0; 61008-1; 62052-11; 62305-3 and any other standards deemed applicable.</p> <p>All light switches are to be mounted 900mm above the ground level.</p>	Item	1		
6	<p><b>New Power Reticulation for Laboratories, Open Plan Office, Enclosed Office and Boardroom</b></p> <p>Remove current electrical installations and blank out redundant points using approved methods. Supply and install a Grey double compartment PVC Electrical Power and Data Skirting to be mounted conveniently above laboratory work benches. The Skirting should be complete and fully functional with the</p>	Item	1		

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	<p>following:</p> <ul style="list-style-type: none"> <li>• Necessary Network Cabling, fittings and accessories.</li> <li>• Connection points for phone @3No.</li> <li>• Connection point for data @ 20No.</li> <li>• Electrical sockets connected to Red Plugs with 3 Pin domestic use. These should be connected via the main DB with dedicated adequately sized breaker or as necessary and evenly distributed along skirting as advised. @20No.</li> <li>• Ensure there is provision to connect 4 Red Plugs to dedicated 20 AMP Circuit Breakers in preparation for the use of large equipment. Plug configuration to be advised prior to installation.</li> <li>• Electrical sockets/consoles connected to normal 3 Pin plugs for domestic use. Each socket point is to have 3 Pin Plug, 2 Pin Plug and a USB Connection for convenience to the end user. There are to be neatly installed next to the Red Plugs @45No.</li> <li>• Where workbenches/work stations are also installed in the center of the lab/office (island), a suitable system from providing services to such benches should be employed. This could be in the form of hideaway plugs/points under the table and cabling supported by a suitable cable tray/basket. The services can also be fed through a ceiling/services pole or as necessary for a fully functional but aesthetically pleasing outcome.</li> <li>• For the open plan office, services will be reticulated from the ceiling through a suitably sized anodized aluminum services pole/poles. The poles are to be sturdily mounted above the ceiling and complete with end caps and any joinery/flanges as necessary.</li> </ul> <p><b>NB:</b> There will be a requirement to demonstrate that ALL connection points (data/phone/electrical and otherwise are fully functional prior to the issuing of a completion certificate or acceptance of works by the NICD PM</p> <p>Applicable to the following areas with their linear meters:</p> <ul style="list-style-type: none"> <li>• Laboratories @ 23No.</li> <li>• Open Plan Office @ 18No.</li> <li>• Enclosed Office @2No.</li> <li>• Boardroom @3No.</li> </ul>				
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7	<p><b>Internal Walls – Preparation and Rising Damp</b></p> <p>Prior to painting a new wall, ensure the plaster is completely dry and adequately cured before priming wall. Clean the surface to remove dirt, dust, laitance and ensure an even and smooth plaster finish or that plaster defects are corrected prior to priming. Use a mist coat to seal the wall voids to show any defects or unevenness/imperfections for filling or sanding down until entire wall is one continuous and even surface. Ensure a builder's tape, sheets and all necessary protection is applied to prevent undue paint damage to other structures.</p> <p>Where an area has been identified as being affected by rising damp, the contractor will be required to adequately address these areas/walls using suitable wall preparation techniques as well as suitable repair products and industry best practices.</p> <p>Paint Application Guide:</p> <ol style="list-style-type: none"> <li>1. Dulux, Plascon or Similar Plaster Primer</li> <li>2. Dulux, Plascon or Similar Undercoat - All Surfaces White Water based Sheen</li> <li>3. Dulux, Plascon or Similar Luxurious Silk. Mineral Haze 3 Water based Sheen for offices and other common areas.</li> <li>4. Dulux, Plascon or Similar Brilliant White Water based Sheen for laboratories, archive rooms and passage.</li> </ol>	No	5		
	7.a) Preparation including making good walls and applying rhinolite.	sqm	380		
	7.b) Skim or Mist Coat	sqm	380		
	7.c) Primer	sqm	380		
	7.d) First Coat	sqm	380		
	7.e) Second Coat	sqm	380		
	7.f) Silicon Edging on Frames and other interphases	m	250		
8	<p><b>Bathrooms: Male, Female and Disabled.</b></p> <p>Check for any embedded services in any area identified for construction/modification. Terminate such services and remove any redundant elements (old nonstructural or non-loadbearing walls, fixtures, fittings, furniture etc.) if unrequired and/or relocate as advised by PM.</p>	Item	1		
9	Trace potable water mains and install a suitable sized ball valve. Where such a Mains is enclosed in a ceiling, on the roof or not easily accessible, create a loop or offset, as necessary by	Item	1		

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	maintaining the same diameter piping and installing the ball valve where it can be easily accessed in cases of emergency. Supply and install all fixtures, fittings and accessories as necessary. Show flow direction using a permanent inscription and the correct convention.				
10	<b>Bathroom and Kitchen Layout Design:</b> Supply dimensioned 2D layouts (plans and cross sections) for the proposed bathroom configuration. There may be a need for multiple iterations until a final design is approved. The design applies to male, female and paraplegic toilets.	No.	2		
11	Remove any redundant partitions, doors and other installations and accessories and reinstate wall with single skin plastered NFP walls as detailed in the design guides.	Item	1		
12	<b>Tiling:</b> Supply and install floor tiling with suitable tile skirting as detailed in the design guide. Allow for detailing of walls as follows; <ul style="list-style-type: none"> <li>• 2 tone (matt charcoal hexagon on one face. Non Mosaic)</li> <li>• Plastered, rhinolite and painted wall on one face</li> <li>• Tiled wall on 2 faces. Use similar wall tiles as the floor. NB ensure tile compatibility for wall and floor or allow up to R250/sqm for preferred tiles.</li> </ul>	No	4		
13	<b>Bathroom Doors</b>	No	4		

<p><b>Bathroom Doors</b></p> <p>Supply and install Swartland Hardwood Pine Solid Timber Door or Internal Double Masonite Solid Door complete with suitable Door frame and related fittings and fixtures. Class A Fire Door for Internal Use with the following Properties:</p> <p>Dimensions: 813x2032x40mm</p> <p>Fire Rating: 1 Hour</p> <p>Integrity: 30 Minutes</p> <p>Insulation: 30 Minutes</p> <p>Color – White</p> <p><b>Ironmongery</b></p> <ul style="list-style-type: none"> <li>•Door Closure: Dorma TS 93G</li> <li>•Door Handles: Dorma Tubular SS TH125</li> <li>•Door Hinges: 3x Certified (To suit)</li> <li>•Escutcheons: SS Cylinder DCE-002</li> <li>•Mortice Lock: Narrow Stile Sash Lock DO2625 25mm Backset</li> <li>•Cylinder: 5 Pin Security, Knob, Nickel Plated 65mm</li> </ul> <p>DKC056501</p> <ul style="list-style-type: none"> <li>•Striker Plate/Rebate Kits: To suite - D038R/D039R/D072EC</li> <li>•Door Stop: Half Moon SS DDS-SS-017</li> <li>•Door Holder: Dortello or Similar Magnetic Holder/Latch</li> <li>•Signage: TBA (Brushed SS) Typical Insignia – Male, Female, Paraplegic and Generic Toilet/bathrooms.</li> </ul> <p>NB: Ensure that parts are ordered in the correct set quantities as well as correct installation sides. Ensure new fire door installations are matched with similar rated 1.6mm Mild Steel Double Rebate Door Frames with 3x Certified Hinges and that ALL fixtures are to suite installation prior to procurement and/or Installation. Ensure installed door is as less disruptive as possible to the general functions of the area in question when in use i.e. the door should not get in the way of user and/or others during operation (Door to open towards Adjacent Wall to avoid becoming an obstruction to usable</p>				
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	room space or creating Dead Space on GLA) Consult with NICD Project Manager for Approval prior to procurement. ALL Fire Doors Installed		NB: Provide Installation and Compliance Certificates for		
14	<b>Urinals</b>  Supply and install a wall hung Duravit, Durastyle, Geberit Smyle or Similar Dry Waterless Urinal with all accessories and fittings as necessary.  Dimensions: 300x 340 x 560mm Color: White Application: Commercial and Public Use Material: High Quality Ceramic	No	1		
15	<b>WC</b>  Supply and install a wall hung Duravit Durastyle Geberit Alpha Cistern Cistern and Pan Combo complete with tank, actuator plate or Similar with all accessories and fittings as necessary.  Pan Dimensions: 355x 433 x 374mm Color: White Type: Rimless Pan Seat: Soft Close Application: Commercial and Public Use Material: High Quality Ceramic Cistern Type: Concealed Actuator Plate: Dual Flush mode, Brushed SS or Polished Chrome.  NB: Supply all accessories and fittings i.e. brushed SS support bars and suitable flushing mechanisms as per the applicable regulations for the paraplegic bathroom as necessary.	No.	3		
16	<b>Basins</b>	No.	4		

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	<p>Supply and install modern wall hung Laveo Granite or Laufen Pro A Washbasin or similar tap pole type basin with polished SS trap and overflow.</p> <p>Properties as follows:  Color: White  Finish: Gloss  Material: Ceramic</p> <p>NB: Supply all accessories and fittings i.e. brushed SS support bars and suitable flushing mechanisms as per the applicable regulations for the paraplegic bathroom as necessary.</p>				
17	<p><b>Taps</b></p> <p>Supply and install Hansgrohe, Grohe, Spring Tyde, Vernis Blend or similar single lever modern mixer to be mounted on top of the basin. Mixer to have hot and cold inscription and installed together with isolating valves for both hot and cold water.</p> <p>NB: Supply all accessories and fittings i.e. brushed SS support bars and suitable flushing mechanisms as per the applicable regulations for the paraplegic bathroom as necessary.</p>	No.	4		
18	<p><b>Mirrors</b></p> <p>Supply and installed wall mounted beveled edge mirrors 800x 500mm @4No. for portrait mirrors and 1600mm x 700mm @1No. for Full length mirror.</p>	No.	5		
19	<p><b>Floating Shelves:</b></p> <p>Supply and install decorative laminated pine wood floating shelves in white with dimensions 235mm x 600mm x 38mm.</p>	No.	6		
20	<p><b>Kitchen</b></p>	m	5		

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	<p>Remove the existing installation and set aside the fridge, microwave and hydro-boil. Supply and install a fully fitted kitchen with the following:</p> <ul style="list-style-type: none"> <li>• <u>Kitchen Top</u>: Ceasarstone@20mm beveled edge with 4m linear length.</li> <li>• <u>Cupboards</u>: Textured Sahara wood with standard size i.e. 600mm casement type doors with shelving for the bottom half at 900mm operating height or top of counter top.</li> <li>• Mounted on stilts with anodized aluminum cover plate</li> <li>• Doors Handles: Gola Type with suitable color coordinated edging strip.</li> <li>• Supply a fridge enclosure</li> <li>• Supply a microwave enclosure.</li> <li>• Top half casement doors to be a decorative combination of white gloss and textured Sahara wood.</li> <li>• Soft close hinges.</li> <li>• Supply 2no. Additional plugs for accessories and above the hydro boil, fridge and microwave.</li> <li>• Allow R280/sqm for 4 sqm of tiles <u>only</u> to be used as a splash back installed complete with 10mm flat type edging strip on the perimeter of the splash back.</li> </ul>				
21	<p><b>Kitchen Accessories</b></p> <p>Supply and fit Fridge- Model H415BMI-WD; Color – Black; Water Discharge on door; Volume – 305 Liters</p>	Item	1		
22	<p>Supply and fit Microwave - 42 Liter Neo Chef with smart inverter system, anti-bacterial and easy clean, touch controllers; Color – Black</p>	Item	1		
23	<p>Supply and fit - Under counter compact geyser, Prisma, (Dimensions = 320x 350x350mm), Weight = 8.1kg</p>	Item	1		
24	<p><b>External Doors</b></p> <p>Remove existing single and double doors and replace with a suitable fixed uPVC double glazed uPVC Panel with properties as per the below.</p> <p><b>Brick Wall Details:</b></p>	No.	3		



	<p>220x105x73mm NFP Clay or Cement Bricks, Inclusive of all ancillary requirements such as building and plaster mortar, brick force, damp-proof course, bonding agents and rhinolite</p> <p><b>Preparation:</b></p> <p>Prepare the floor/area for brick laying, ensure the floor/wall is clean, dust and laitance-free, level/plumb, pre-wetted and clear of any residue from previous flooring system installation. Where a new wall ties in with an existing brick wall, ensure adequate structural integrity of the new wall is achieved by either toothing or using Brick Wall Ties as per SANS 10400. Apply rhinolite where and old wall plaster is uneven to achieve a smooth finish. Ensure minimum thickness is achieved as per manufacture's recommendations to avoid premature flacking or delamination.</p> <p><b>Finishes:</b></p> <p>As per the design guidelines.</p>				
25	<p>After removing the existing external doors including frames and related accessories and carting away. Modify wall, Supply and fit White uPVC Double/Single Glazed Doors. (Depending on door or opening size)</p> <p>The uPVC Door should have the following qualities as minimum:</p> <ul style="list-style-type: none"> <li>• Energy efficiency i.e. low thermal transfer</li> <li>• Safe and Secure</li> <li>• Sturdy, Tough and Durable</li> <li>• Maintenance Free</li> <li>• Noise Reduction Capabilities (Sound Transmission Class) STC of ~44 dB or Comparable</li> </ul> <p>The Door is to be neatly mounted/anchored into the existing walls/masonry. The installation should be of high quality as per applicable, SABS 1553-1, 2007; SANS 10400 specifications with even spacing right round with weather and transition strips. The installation should be complete with all applicable ironmongery, locks, suitable door frame, Chrome half-moon magnetic door stoppers, fittings, attachments, and all applicable utilities designed to render optimal functionality thereof. Apply opaque frosting film on the entire Fixed door panel and on the bottom half of the main access door panel. The top half of the main access door panel should have decorative design/decals of the same opaque frosting material however the clear patches should be sufficient enough to serve as a viewing panel. Frosting Design detail to be discussed with NICD PM.</p> <p><b>Ironmongery</b></p>	No.	3		

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	<ul style="list-style-type: none"> <li>Door Closure: Cam Action, TS93G, Closing Force - EN2-5V - Adjustable.</li> <li>All other accessories and fittings as per manufacturer's recommendation.</li> </ul> <p><b>NB:</b> Please note that any dimensions provided are only indicative and for information. The contractor is encouraged to take their own measurements for manufacturing and construction as well as conduct a site analysis prior to quotation and/or execution.</p> <p>Where a door or doors require a shopfront installation for full functionality. Consider installing such shopfronts as necessary. Details will be provided in-depth by the NICD PM during the briefing session.</p> <p><b>Note 2:</b> The wall will need to be opened/widened to ensure that the effective width of the door remains as the existing applicable width for the ease of movement of materials and persons</p>				
26	<p><b>Ceiling</b></p> <p>Replace all damaged, discolored, disfigured ceiling panels as necessary. The replacement should include panels that a total contrast in color shade with the majority of the installed panels in a specific room. This essentially means all ceiling panels should be reasonably close in color and texture and should be structurally sound in order to be retained, otherwise they should be replaced.</p> <p>Care must also be taken to address any sagging components the readjustment and/or replacement of hangers, birshoff strips and brandering as necessary.</p> <p>Where there is a hard ceiling, the contractor will be required to make good the ceiling and paint to match existing color for the betterment of the building as necessary. Where there is misalignment of services, etc., the contractor may be required to install cornices to break the discontinuity and or conceal masonry defects as necessary</p>	M <sup>2</sup>	60		
27	<p><b>HSE Compliance</b></p> <p>Provide a Safety File with a list of all Artisan Competences</p>	No	1		

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	(Qualifications and where applicable, Affiliations with relevant Regulatory bodies), Legal Appointments, Training and SOPs/Method Statements for the Various Trades.  Include the Site Safety Management Plan (HSE Plan with relevant and full time 16.1; 16.2; 8.1; 8.2; and 8.6 Appointees) as contemplated in the Construction Regulations 2014 as well as a Schedule with Applicable Milestones, Critical Paths, Site Handover and Official Project Close Outs or Completion Declaration, Proof of Material Delivery Agreements with respective Suppliers and Lead Times for Material Delivery. Products should have the relevant SANS Accreditation and Presented with Applicable Warranties and Guarantees ( <b>NICD will insist on a minimum of 24 months on both Guarantees and Warranties for all good supplied and installed</b> )				
28	Allow the amount of R 50 000-00 (Fifty Thousand Rand as Contingency to be used at the discretion of the Principal Agent and deducted in whole or in part if not required.	SUM	1		R50,000.00
	<b>TOTAL</b>				
	<b>PLUS 15% VAT</b>				
	<b>GRAND TOTAL</b>				
	<b>Estimated time in Days to complete work above</b>				

### C3: SCOPE OF WORK

<b>Mandatory Requirements</b>	<b>Comply</b>	<b>Do not comply</b>
CIDB 1 GB and 1 EB or above.		
Proof of at least 5 similar or related projects successfully completed in the last 5 years in excess of R400 000.00 per project. Completion Letters with Traceable/contactable references and site locations will suffice.		
Brochure of materials/products to be used on the project		
Layouts and/or renderings of the electrical wiring logic including a method statement on how major works will be carried out e.g. attendance to the rising damp and any other related.		
Layouts and/or renderings of the proposed kitchen and bathroom configurations		
Detailed and Concise CVs, Qualifications and Professional Registrations and/or Trade tests of the following: <ul style="list-style-type: none"> <li>• Electrical Technician (To Issue COCs for all installations as per applicable regulations)</li> <li>• Plumbing Technician ((To Issue COCs for all installations as per applicable regulations)</li> <li>• Professionals within the built environment (Artisan, foreman, concrete hand etc.)</li> </ul>		

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Program/Schedule in days for the project rollout from date of appointment until handover/practical completion. Maximum allowable time is 8 weeks!		
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