



# NATIONAL HEALTH LABORATORY SERVICE

Office of the Business Manager NMALWSU

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Mthatha

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Equipment	Digital Voice recording system, PC transcription kit with compatible auto transcription software	
Laboratory	Histology	
Business Unit	NMAL	
Requisition	Manual Requisition 007223	
Application	Recording digital voice notes on portable recording systems, listening and transcribing/typing on Trakcare, as well as autoconversion of speech and transcribing of voice recordings into text with auto AI transcription	Compliant
Purpose	Increased productivity and staff reduction	
Components	Digital voice recorder (digital pocket memo) x 4 with rechargeable batteries USB docking station x4 16 GB SD memory card x4 USB cable x4  PC transcription kit with foot pedals x2 Earphones x2 Separate foot pedal  Voice transcribing to text software compatible with voice recording system software and Trakcare	
Digital pocket memo	Record voice recordings, rechargeable batteries Portable	
	Large LCD display panel	
USB docking station	Included with digital pocket recorders. File transfer to PC during docking. Battery recharge connections	
Footswitch / Foot pedal	With 3 pedals for hands-free control of Record, Playback, Stop, Fast Forward and Rewind Pedals: 3 Configurable pedals: yes Connectivity: USB plug Cable length: +- 1,8M	
PC transcription kit	Footswitch with pedals for hands-free control of Record, Playback, Stop, Fast Forward and Rewind	
Headset	Wearing style: Under-the-chin Cable length: 3 m Connector: 3.5mm, stereo, right angled Sensitivity: 87 dB Sets of ear pads: 5 different sizes	
Program software for transcribing voice recordings to text	Compatible with voice recording system software Compatible with Trakcare Able to recognise strong foreign accents Transcribing of English language only Voice recognition per user Windows compatible	
Connection to PC	Operating System: Microsoft Windows	
	CPU:	



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	RAM: 512 MB or more	
	Hard drive space: 300 MB or more	
	Drive: CD-ROM	
	Browser: Microsoft Internet explorer 6.0 or later	
	Display: 1014 x 768 pixels or more; 32 000 colors or more	
	USB port: One port	
Accessories	Tie clip microphones	
Interfaceable with Trakcare		
Centralised management and staff access		
Centralised network client server integration		
On site installation		
On site staff training		
After sales technical support within 24 hours		

Lab Manager	Alrika de Beer
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Date	08/08/2024
NMAL QAC	Nokonwabisa Dilinga
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Date	08/08/2024