

**DESIGN, SUPPLY AND INSTALL 3 DYNAMIC PASSBOX TO SAVP AT
NHLS SANDRINGHAM CAMPUS**



**NATIONAL HEALTH
LABORATORY SERVICE**

RFQ NO: 1918936

DESIGN, SUPPLY AND INSTALL 3 DYNAMIC PASSBOX TO SAVP AT NHLS SANDRINGHAM CAMPUS

ISSUED BY:

SUPPLY CHAIN MANAGEMENT NHLS
1 MODDERFONTEIN ROAD
SANDRINGHAM
2092

PREPARED BY:

SUPPLY CHAIN MANAGEMENT NHLS
1 MODDERFONTEIN ROAD
SANDRINGHAM
2092

QUOTATION Queries:

Contact Name: PROCUREMENT

Telephone: 011 386 6527

Technical Queries:

Contact Name: PROJECT MANAGER

Telephone: 011 386 6000

NAME OF BIDDER:.....

CLOSING DATE: 25 SEPTEMBER 2024

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QUOTATION PROCEDURES

1.1 NOTICE AND INVITATION TO SUBMIT QUOTATIONS

Construction Industry Development Board invites QUOTATION for **DESIGN, SUPPLY AND INSTALL 3 DYNAMIC PASSBOX TO SAVP AT NHLS SANDRINGHAM CAMPUS**

Preferences are offered to Bidders for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution in terms of the Preferential Procurement Regulations, 2022. Exempted Micro Enterprises (EME) or Qualifying Small Enterprises (QSE) the specific goals will be applicable.

Only Bidders who are already registered in terms of the Construction Industry Development Regulations in cidb grading designation **1ME, or higher** are eligible to submit QUOTATIONS.

COMPULSORY BRIEFING AND SITE INSPECTION

A **compulsory** clarification meeting will take place at the **NHLS MAIN RECEPTION AREA, 1 MODDERFONTEIN ROAD, SANDRINGHAM CAMPUS, AT 11H00 ON THE 17TH OF SEPTEMBER 2024**

The Bidder shall inspect and examine the Site and its surroundings and shall satisfy himself/herself before submitting his/her QUOTATION. The Bidder must be represented at the site inspection by a person who is suitably qualified and experiences to comprehend the implications of the work involved. Attendance of the site inspection is compulsory and a quotation will be disqualified if the site inspection is not attended by a representative of the Bidder.

NOTE: No additional site visits will be allowed.

QUOTATION procedure using the two stage system will apply.

Bidders shall submit in the first stage only technical QUOTATIONS.

Only those Bidders who are responsive will be eligible to submit quotation offers in the second stage, following the issuing of procurement documents.

The cidb will evaluate quotations received during the second stage in terms of the method of evaluation stated in the submission data, and award the contract in terms of these conditions of quotation.

Technical QUOTATION will be evaluated on Administrative / Mandatory Requirements and on Functionality.

Bidders who fail to obtain a minimum of for Technical evaluation will not be considered further.

Financial QUOTATION will be evaluated on price and B-BBEE as outlined in this document. **N/A**

THE CLOSING DATE AND TIME FOR RECEIPT OF QUOTATION IS 25 SEPTEMBER 2024 at 11h00am

Only QUOTATION complying with the following requirements will be considered:

- i) The request for QUOTATION is for contractors who have a CIDB contractor grading as outlined above
- ii) QUOTATION submitted on the prescribed format
- iii) QUOTATION should be hand delivered to: **1 Modderfontein Road Sandringham at Reception RFQ Box.**

Telegraphic, telephonic, telex, facsimile and late QUOTATION will not be accepted.

Requirements for sealing, addressing, delivery, opening and assessment of QUOTATION are stated in the Submission Data.

REQUEST FOR QUOTATION

PART A
REQUEST FOR QUOTATION

YOU ARE HEREBY INVITED TO SUBMIT QUOTATION FOR THE REPAIRS SERVICES, ROOF LEAKS (WATERPROOFING) AT THE CIDB CENTURION OFFICES					
RFQ NUMBER:	1921470	CLOSING DATE:	25 SEPTEMBER 2024	CLOSING TIME:	11h00am
DESCRIPTION	DESIGN, SUPPLY AND INSTALL 3 DYNAMIC PASSBOX TO SAVP AT NHLS SANDRINGHAM CAMPUS				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7.1) OR AGREEMENT OF FORM OF OFFER AND ACCEPTANCE.					

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	<input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT		<input type="checkbox"/> Yes <input type="checkbox"/> No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

1. ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3]
2. TOTAL NUMBER OF ITEMS OFFERED			
3. SIGNATURE OF BIDDER	4. DATE	
5. CAPACITY UNDER WHICH THIS BID IS SIGNED			
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
DEPARTMENT/ORGANIZATION	NHLS	CONTACT PERSON	
CONTACT PERSON	PROCUREMENT OFFICER	TELEPHONE NUMBER	011 386 6000
TELEPHONE NUMBER		FACSIMILE NUMBER	
FACSIMILE NUMBER		E-MAIL ADDRESS	
E-MAIL ADDRESS		procurementcorporate@nhls.ac.za	

PART B

TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED)
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017

2. TAX COMPLIANCE REQUIREMENTS

- 2.1. BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2. BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3. APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4. FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B: 3.
- 2.5. BIDDERS MAY ALSO SUBMIT A PRINTED TCC CERTIFICATE TOGETHER WITH THE BID.
- 2.6. IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCC CERTIFICATE / PIN / CSD NUMBER.
- 2.7. WHERE NO TCC IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- | | | |
|--|------------------------------|-----------------------------|
| 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:

IMPORTANT NOTICE

Bidders should ensure that QUOTATION are hand delivered to NHLS NO.1 SANDRINGHAM CAMPUS, MODDERFONTEIN ROAD, JOHANNESBURG, 2092. If the bid is late, it will not be accepted for consideration.

QUOTATION must be submitted on the official forms – (not to be re-typed)

The contractor will be responsible for final measurements.

Writing must be in block letters and black ink.

This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2017, The General Conditions of Contract for Construction Works and any other special conditions of contract specified by CIDB.

TECHNICAL ENQUIRIES

Should you require any further information in this regard, please do not hesitate to contact:

Name:

Office Telephone No.: 011 386 6527

E-mail: mzamo.ngubane@nhls.ac.za

SUBMISSION DATA

Clause number	Submission Data
	<p>This Request for QUOTATION is intended to allow the successful bidder to specify and present their skills and expertise for the above mentioned services to cidb. Final acceptance of any QUOTATION is not guaranteed, this being the exclusive right of cidb.</p> <p>Terms and conditions of expression of interest (Annex D as published/ amended by CIDB in August 2019) contained in Annex D of the CIDB Standard for Uniformity in Engineering and Construction Works Contracts (August 2019) as published in Government Gazette No 42622, Board Notice 423 of 2019 of 08 August 2019. (See www.cidb.org.za).</p> <p>The standard conditions of expression of interest for procurements make several references to the submission data for details that apply specifically to this QUOTATION. The submission data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the standard conditions of quotation.</p> <p>Each item of submission data given below is cross-referenced to the clause in the standard conditions of quotation to which it mainly applies.</p>
E.1.1	The employer is the NHLS
E.1.2	<p>For this contract, the following documents will be adopted:</p> <p>The single volume procurement document issued by the employer comprises of the following:</p> <p>The Request for QUOTATION</p> <p>Part E1: Quotationing procedures</p> <p>E1.1 - Notice and invitation to Submit Proposal</p> <p>E1.2 - Submission data</p> <p>Part E2: Returnable documents</p> <p>E2.1 - List of returnable documents</p> <p>E2.2 - Returnable schedules</p> <p>The Contract</p> <p>Part C1 - Agreements and Contract data</p> <p>C1.1 – Form of offer and acceptance</p> <p>C1.2 – Contract data</p> <p>Part C2 - Pricing Data</p> <p>C2.1 – Pricing Instructions</p> <p>Part C3 - Scope of Works</p> <p>C3.1 – Description of the works</p> <p>C3.3 - Annexures</p> <p>Part C4 - Site Information</p>
E.1.4	<p>The Employer's agent for the purpose of this QUOTATION is deemed to be the authorised and designated representative of the Employer:</p> <p>Name: -----(SCM Representative)</p> <p>Address: E-mail</p>
E.1.5	Cancellation and Re-Invitation of Quotations

E.1.5.1	<p>An employer may, prior to the award of the quotation, cancel a quotation if-</p> <ul style="list-style-type: none"> a) due to changed circumstances, there is no longer a need for the engineering and construction works specified in the invitation; b) funds are no longer available to cover the total envisaged expenditure; or c) no acceptable quotations are received. d) there is a material irregularity in the quotation process.
E.1.5.2	The decision to cancel request for QUOTATION must be published in the same manner in which the original request for QUOTATION was advertised
E.1.5.3	An employer may only with the prior approval of the relevant treasury cancel request for QUOTATIONn invitation for the second time.
E.1.6	Procurement procedures
E.1.6.1	Unless otherwise stated in the submission data, a contract will, subject to E.3.13, be concluded with the Bidder who in terms of E.3.11 is the highest ranked or the Bidder scoring the highest number of quotation evaluation points, as relevant, based on the quotation submissions that are received at the closing time for quotations.
E.1.6.2	Competitive negotiation procedure
E.1.6.2.1	Where the submission data require that the competitive negotiation procedure is to be followed, Bidders shall submit quotation offers in response to the proposed contract in the first round of submissions. Notwithstanding the requirements of E.3.4, the employer shall announce only the names of the Bidders who make a submission. The requirements of E.8 relating to the material deviations or qualifications which affect the competitive position of Bidders shall not apply.
E.1.6.2.2	<p>All responsive Bidders or at least a minimum of not less than three responsive Bidders that are highest ranked in terms of the evaluation criteria stated in the submission data shall be invited to enter into competitive negotiations based on the principle of equal treatment, keeping confidential the proposed solutions and associated information.</p> <p>Notwithstanding the provisions of E.2.17, the employer may request that quotations be clarified, specified and fine-tuned in order to improve a Bidder's competitive position provided that such clarification, specification, fine-tuning or additional information does not alter any fundamental aspects of the offers or impose substantial new requirements which restrict or distort competition or have a discriminatory effect.</p>
E.1.6.2.3	At the conclusion of each round of negotiations, Bidders shall be invited by the employer to revise their quotation offer based on the same evaluation criteria, with or without adjusted weightings. Bidders shall be advised when they are to submit their best and final offer.
E.1.6.2.4	The contract shall be awarded in accordance with the provisions of E.3.11 and E.3.13 after Bidders have been requested to submit their best and final offer.
E.2	Bidder's obligations
E.2.1	<p>Eligibility</p> <p>Only those Bidders who satisfy the following criteria are eligible to submit quotations:</p> <ul style="list-style-type: none"> a) CIDB registration <p>Only Bidders who are already registered in terms of the Construction Industry Development Regulations 25(2) in cidb grading designation 1ME or higher are eligible to submit QUOTATION.</p>

	For the sake of clarity and subject to satisfactory proof of a Bidder's ability to perform the work specified at the quoted value, the Employer lists in the table below the margins it considers reasonable. However, in the event that the sum quoted exceeds the margins shown then such quotation shall be deemed non-responsive.		
	Category of quotation	Upper limits per CIDB Regulation 17	Employer's allowable margins
	1	R0.5 m	The Employer will use its discretion in terms of CIDB Practice Note 3 on allowable margins to be accepted
	2	R1.0 m	
	3	R3.0 m	
	4	R6.0 m	
	5	R10.0 m	
	6	R20.0 m	
	7	R60.0 m	
	8	R200.0 m	
E.2.1.1	Only those bidders who satisfy the following eligibility criteria are eligible to submit bids: (a) Availability of resources (b) Availability of skills to manage and perform the contract (c) Previous experience on contracts of a similar value and nature (d) A letter on the companies' letterhead stating that the contractor has sufficient capacity to execute the project (e) Material Data Sheet		
E.2.2	Cost of Quotationing		
E.2.2.1	The Employer will not compensate the Bidder for any costs incurred in attending interviews or making any submissions in the office of the Employer		
E.2.2.2	The cost of the quotation documents charged by the employer shall be limited to the actual cost incurred by the employer for printing the documents. Employers must attempt to make available the quotation documents on its website so as not to incur any costs pertaining to the printing of the quotation documents.		
E.2.3	Check documents Check the quotation documents on receipt for completeness and notify the employer of any discrepancy or omission.		
E.2.4	Confidentiality and copyright of documents Treat as confidential all matters arising in connection with the quotation. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a quotation offer in response to the invitation.		
E.2.6	Acknowledge addenda Acknowledge receipt of addenda to the quotation documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the submission data, in order to take the addenda into account.		

E.2.7	<p>Clarification meeting 17/ 09/ 2024, 11H00 TO 12H00, AT NHLS SANDRINHAM CAMPUS, MAIN RECEPTION AREA</p> <p>Bidders must sign the attendance list in the name of the quotationing entity. Addenda will be issued to and quotations will be received only from those quotationing entities appearing on the attendance list.</p>
E.2.8	<p>Seek clarification</p> <p>Request clarification of the Quotation documents, if necessary, by notifying the employer at least five (5) working days before the closing time stated in the submission data.</p>
E.2.9	<p>Insurance</p> <p>Be aware that the extent of insurance to be provided by the employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the contract data. The Bidder is advised to seek qualified advice regarding insurance.</p>
E.2.10	<p>Pricing the quotation offer</p>
E.2.10.3	<p>This contract shall not be subject to Contract Price Adjustments, foreign fluctuations, etc and all rates and prices shall remain FIXED, final and binding for the full duration of this contract.</p>
E.2.11	<p>Alterations to documents</p> <p>Do not make any alterations or additions to the quotation documents, except to comply with instructions issued by the employer, or necessary to correct errors made by the Bidder. All signatories to the quotation offer shall initial all such alterations.</p>
E.2.12	<p>Alternative quotation offers</p> <p>No alternative quotation offers will be considered</p>
E.2.13	<p>Submitting a quotation offer</p>
E.2.13.1	<p>Submit one quotation offer only as a single quotationing entity to provide the whole of the works identified in the contract data and described in the scope of works, unless stated otherwise in the submission data.</p>
E.2.13.2	<p>Return all returnable documents to the employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.</p>
E.2.13.3	<p>Submit the parts of the quotation offer communicated on paper as an original plus the number of copies stated in the submission data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the employer.</p>
E.2.13.4	<p>Sign the original and all copies of the quotation offer where required in terms of the submission data. The employer will hold all authorized signatories liable on behalf of the Bidder. Signatories for Bidders proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the employer shall hold liable for the purpose of the quotation offer.</p>
E.2.13.5	<p>Your qotation shall state on the outside the employer's address and identification details stated in the submission data, as well as the Bidder's name and contact address.</p>
E.2.13.6	<p>The Employer's address for delivery of quotation offers and identification details to be shown on each quotation offer package are:</p> <p>Title to appear on envelope or attachment:</p>

	<p>1. RFQ NO.1921470: DESIGN, SUPPLY AND INSTALL 3 DYNAMIC PASSBOX TO SAVP AT NHL SANDRINGHAM CAMPUS</p> <p>This Quotation must contain the Returnables, SCM Documentation and Relevant Annexures. This envelope must contain printed copies of all the pages in this document, duly completed and signed, but excluding the pricing schedules (schedule of quantities), which must be submitted in a separate envelope as detailed below.</p> <p>Other information that should be contained is the Pricing Schedules (Bills of Quantities) and Contract Agreement</p> <p>For identification purposes, bidders are requested to ensure that the envelopes/ quotations contain are clearly marked, and are easily identifiable by the company's logo or name.</p> <p>Location of quotation box no 1 Modderfontein Road Sandrigham 2090 Head office Reception</p> <p>Physical address: 1 Modderfontein Road Sandrigham 2190</p> <p>Identification details: RFQ BOX</p>
E.2.13.7	Seal the original quotation offer and copy packages together in an outer package that states on the outside only the employer's address and identification details as stated in the submission data.
E.2.13.8	Accept that the employer will not assume any responsibility for the misplacement or premature opening of the quotation offer if the outer package is not sealed and marked as stated.
E.2.13.9	Accept that quotation offers submitted by telegraphic, telephonic, telex, facsimile and late QUOTATION will not be accepted by the employer.
E.2.14	<p>Information and data to be completed in all respects</p> <p>Accept that quotation offers, which do not provide all the data or information requested completely and, in the form, required, may be regarded by the employer as non-responsive.</p>
E.2.15	<p>Closing time</p> <p>The closing time for submission of QUOTATION 25 SEPTEMBER 2024 at 11h00am.</p> <p>cidb is not obliged to accept the lowest or any quotation and reserves the right to accept any quotation in whole or in part.</p>
E.2.16	The quotation offer validity period is 12 weeks from the closing date.
E.2.17	<p>Clarification of quotation offer after submission</p> <p>Provide clarification of request for QUOTATION in response to a request to do so from the employer during the evaluation of quotation offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of Bidders or substance of the quotation offer is sought, offered, or permitted.</p>
E.2.18.2	The Bidder shall, when requested by the Employer to do so, submit the names of all management and supervisory staff that will be employed to supervise the labour-intensive portion of the works together with satisfactory evidence that such staff members satisfy the eligibility requirements.
E.2.19	<p>Inspections, tests and analysis</p> <p>Provide access during working hours to premises for inspections, tests and analysis as provided for in the submission data.</p>
E.2.20	Submit securities, bonds and policies

	If requested, submit for the employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the contract data.
	Provide access during working hours to premises for inspections, tests and analysis as provided for in the submission data.
E.2.23	The Bidder is required to submit with his/her quotation all documents and schedules listed under E2.1 and E2.2.
Add the following new clause E.2.24	<p>Canvassing and obtaining of additional information by Bidders</p> <p>The Bidder shall not make any attempt either directly or indirectly to canvass any of the Employer's officials or the Employer's agent in respect of his quotation, after the opening of the quotations but prior to the Employer arriving at a decision thereon.</p> <p>The Bidder shall not make any attempt to obtain particulars of any relevant information, other than that disclosed at the opening of Quotations</p>
Add the following new clause E.2.25	<p>Prohibitions on awards to persons in service of the state</p> <p>The Employer is prohibited to award a QUOTATION to a person -</p> <ol style="list-style-type: none"> who is in the service of the state; or if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or a person who is an advisor or consultant contracted with the Department. <p>In the service of the state means to be -</p> <ol style="list-style-type: none"> a member of:- <ul style="list-style-type: none"> any municipal council; any provincial legislature; or the National Assembly or the National Council of Provinces; a member of the board of directors of any municipal entity; an official of any municipality or municipal entity; an employee of any national or provincial department; provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999); a member of the accounting authority of any national or provincial public entity; or An employee of Parliament or a provincial legislature. <p>In order to give effect to the above, the questionnaire for the declaration of interests in the quotation of persons in service of state in part E2 of this procurement document must be completed.</p>
E.3	The employer's undertakings
E.3.1	<p>Respond to requests from the Bidder</p> <p>The Employer will respond to requests for clarification received up to five (5) working days before the quotation closing time.</p>
E.3.2	Issue Addenda

	Addenda will be issued until five (5) working days before the quotation closing time.
E.3.9	Arithmetical errors, omissions and discrepancies
E.3.9.1	<p>Check the highest ranked quotations or Bidders with the highest number of quotation evaluation points after the evaluation of quotation offers in accordance with E.3.11 for:</p> <ul style="list-style-type: none"> a) the gross misplacement of the decimal point in any unit rate; b) omissions made in completing the pricing schedule or bills of quantities; or c) arithmetic errors in: <ul style="list-style-type: none"> i) line item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or the summation of the prices.
E.3.9.2	<p>The arithmetical errors shall be corrected in the following manner:</p> <ul style="list-style-type: none"> a) Where there is a discrepancy between the amounts in words and amounts in figures, the amount in words shall govern. b) If bills of quantities or pricing schedules apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected. c) Where there is an error in the total of the prices either as a result of other <ul style="list-style-type: none"> Corrections required by this checking process or in the Bidder's addition of prices, the total of the prices shall govern and the Bidder will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the quotationed total of the prices. <p>The Quotation Offer will be rejected if the Bidder does not correct or accept the Correction of the arithmetical error in the manner described above.</p>
E.3.11	<p>Functionality, Price and Preference</p> <p>The purpose of the evaluation is to ensure and promote compliance with the Constitution, specifically Section 217, which provides that when organs of state contract for goods or services, they must do so in accordance with a system which is fair, equitable, transparent, competitive and cost-effective. The evaluation of bids will be undertaken in 3 stages.</p>
	<p>Technical QUOTATION</p> <p>Administrative. / Mandatory Requirements</p> <p>The Technical QUOTATION will be evaluated on Administrative. / Mandatory Requirements and Functionality. Bidders who fail to meet the minimum requirements for the Technical QUOTATION will not be considered further.</p> <p>Financial QUOTATION will be evaluated on price and B-BBEE specific goals as outlined in this document.</p> <p>During this phase bid documents will be reviewed to determine the compliance with Standard Bidding Documents (SBD), SCM returnable, tax matters and contractor had registered on Central Data Base (CSD) and Construction Industry Development Board (CIDB). All returnable documents must be submitted with the bid documents at the closing date and time of the bid. Bids which do not satisfy the compliance criteria will be disqualified and will not be evaluated further on pre-qualification criteria.</p> <p>The bid QUOTATION will be screened for compliance with administrative requirements as indicated below and bidders must circle the correct answer</p>

		<table><tr><th>Item No.</th><th>Administrative Requirements</th><th>Check/Compliance</th><th>Non-submission shall result in disqualification</th></tr><tr><td>1</td><td>Master Bid Document</td><td>provided and bound</td><td>*YES</td></tr><tr><td>2</td><td>1 Copy of Bid Document</td><td>provided and bound</td><td>**NO</td></tr><tr><td colspan="4">Included in the Bid Document</td></tr><tr><td>4</td><td>SCM - SBD 1 - Invitation to Bid</td><td>Completed and signed</td><td>*YES</td></tr><tr><td>5</td><td>SCM - SBD 2 - Tax Clearance Certificate Requirements</td><td>Attached CSD registration number/SARS PIN and CSD summary report</td><td>*YES</td></tr><tr><td>6</td><td>SCM - SBD 4 - Declaration of Interest</td><td>Completed and signed</td><td>*YES</td></tr><tr><td>7</td><td>SCM - SBD 6.1 - Preference Points Claim Form in terms of the Preferential Procurement Regulations 2017</td><td>Completed and signed</td><td>*YES</td></tr><tr><td>8</td><td>SCM - SBD 8 – Declaration of Bidder's Past Supply Chain Management Practices</td><td>Completed and signed</td><td>*YES</td></tr><tr><td>9</td><td>SCM – SBD 7.1 – Contract form, purchase of good/ works</td><td>Completed and signed</td><td>*YES</td></tr><tr><td>10</td><td>SCM - SBD 9 - Certificate of Independent Bid Determination</td><td>Completed and signed</td><td>*YES</td></tr><tr><td>11</td><td>In case of bids where Consortia / Joint Ventures, Consortia/Joint Venture agreement signed by both parties must be submitted with bid QUOTATION</td><td>JV agreement completed and signed, if applicable</td><td>*YES</td></tr></table>	Item No.	Administrative Requirements	Check/Compliance	Non-submission shall result in disqualification	1	Master Bid Document	provided and bound	*YES	2	1 Copy of Bid Document	provided and bound	**NO	Included in the Bid Document				4	SCM - SBD 1 - Invitation to Bid	Completed and signed	*YES	5	SCM - SBD 2 - Tax Clearance Certificate Requirements	Attached CSD registration number/SARS PIN and CSD summary report	*YES	6	SCM - SBD 4 - Declaration of Interest	Completed and signed	*YES	7	SCM - SBD 6.1 - Preference Points Claim Form in terms of the Preferential Procurement Regulations 2017	Completed and signed	*YES	8	SCM - SBD 8 – Declaration of Bidder's Past Supply Chain Management Practices	Completed and signed	*YES	9	SCM – SBD 7.1 – Contract form, purchase of good/ works	Completed and signed	*YES	10	SCM - SBD 9 - Certificate of Independent Bid Determination	Completed and signed	*YES	11	In case of bids where Consortia / Joint Ventures, Consortia/Joint Venture agreement signed by both parties must be submitted with bid QUOTATION	JV agreement completed and signed, if applicable	*YES
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	<p>*YES – Cidb reserves the right to reject QUOTATIONS that are not submitted in the prescribed format or where information presented is illegible or incomplete and will not be further evaluated for Mandatory Requirements (Phase 2)</p> <p>**NO – Cidb reserves the right to request such information during the evaluation process of the QUOTATION and such information must be presented within short notice.</p>																																																	
E.3.13.1	Request for QUOTATION will only be accepted on condition that: a) the Bidder is registered with the Construction Industry Development Board in an appropriate contractor grading designation;																																																	

	<p>b) the bidder or any of its directors is not listed in the Register of Bid Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;</p> <p>c) the bidder has not:</p> <p>i. abused the Employer's Supply Chain Management System; or</p> <p>ii. failed to perform on any previous contract and has been given a written notice to this effect.</p> <p>d) Has completed the Compulsory Enterprise Questionnaire, SBD4, 6.1, 7.1, 8,9 and there are no conflicts of interest which may impact on the Bidder's ability to perform the contract in the best interests of the employer or potentially compromise the quotation process</p> <p>Has submitted the documentation listed in E2.21 and E2.22</p>
E.3.18	The number of paper copies of the signed contract to be provided by the employer is ONE.

PART E2: RETURNABLE DOCUMENTS AND SCHEDULES

E2.1 LIST OF RETURNABLE DOCUMENTS

*The following documents must be returned by the Bidder for evaluation purposes in addition to the Schedule listed in previous paragraphs. **Failure to supply the documents listed below will result in disqualification.***

THE FOLLOWING DOCUMENTS MUST BE FURNISHED		YES	NO
1	Tax Compliance Certificate	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2	B-BEE Certificate issued by SANAS accredited verification agent/ OR AFFIDAVIT FOR EME/QSE ON DTI FORMAT	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3	Proof of valid registration with CIDB	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4	Certificate of Independent Bidder determination	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5	Valid COID certificate issued by the Department of Labour	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6	Fully Completed and Signed all other SBD forms	Yes <input type="checkbox"/>	No <input type="checkbox"/>

FORM B: VENDOR NUMBER REGISTRATION WITH CENTRAL SUPPLIER DATABASE

1. Bidders must submit Vendor Number Registration with Central Supplier Database

ENTITY NAME

**CSD
REGISTRATION No:**

NAME

**SIGNATURE OF
BIDDER**

DATE

**CAPACITY UNDER WHICH
BID IS SIGNED**

FORM C: TAX COMPLIANCE

CONDITIONS PERTAINING TO TAX

TAX CLEARANCE CERTIFICATE REQUIREMENTS

It is a condition of bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.

1. Any person who requires his or her tax compliance status to be disclosed to a Government institution or department, for purposes of submitting a bid or to confirm its good standing after the phasing out of paper based TCCs must request a unique security personal identification number (PIN) from SARS.
2. Very important to note is that the disclosure of a bidder's tax compliance status is an express condition for all acceptable Government bids. Failure to make the relevant disclosures will invalidate your bid and your response will be null and void.
3. The Government institution or department must use the PIN referred to above to verify a person's tax compliance status with SARS.
4. Bidders to complete the table below and provide a unique security personal identification number (PIN) from SARS which will enable the MW to access online real-time verification of a person's tax compliance status with the electronic Tax Compliance Status (TCS) system. Failure to submit the PIN may result in the bid being disqualified.

Full name of bidder:	Electronic Tax Compliance Status System PIN No:

NAME:

SIGNATURE OF BIDDER.....

DATE.....

CAPACITY UNDER WHICH BID IS SIGNED

FORM D: PREFERENCE SCHEDULE

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to be below R50 000 000 (all applicable taxes included) and therefore the 80/20 preference point system shall be applicable;

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	POINTS
PRICE	80
Specific Goals	20
Total points for Price and Specific Goals must not exceed	100

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **“B-BBEE”** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **“B-BBEE status level of contributor”** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **“bid”** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price QUOTATION, advertised competitive bidding processes or QUOTATIONS;
- (d) **“Broad-Based Black Economic Empowerment Act”** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **“EME”** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) **“functionality”** means the ability of a Bidder to provide goods or services in accordance with specifications as set out in the quotation documents.
- (g) **“prices”** includes all applicable taxes less all unconditional discounts;
- (h) **“proof of B-BBEE status level of contributor”** means:
 - 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **“QSE”** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;

PART 1

- (j) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the quotation. For the purposes of this quotation the Bidder will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this quotation:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the quotation documents, stipulate in the case of—

- (a) an invitation for quotation for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable quotation will be used to determine the applicable preference point system; or
- (b) any other invitation for quotation, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable quotation will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Points awarded for historically disadvantaged individuals

Preference points for HDI's are calculated on their percentage shareholding in a business, provided that they are actively involved in and exercise control over the enterprise. The following formula is prescribed

Where:

NEP = Points awarded for equity ownership by an HDI

NOP = The maximum number of points awarded for equity by an HDI in that specific category

EP = The percentage of equity ownership by an HDI within the enterprise or business, determined in accordance with the definition of HDI's.

A consortium or joint venture (including unincorporated consortia and joint ventures) must submit a consolidated B-BBEE Status Level Verification certificate for every separate quotation

Table 1: Specific goals for the quotation and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to Bidders: The Bidder must indicate how they claim points for each preference point system.
POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR

- 2.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the Specific Goals status level of contribution in accordance with the table below:

The specific goals allocated points in terms of this quotation	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the Bidder)	Percentage owned (To be completed by the Bidder)	Number points claimed (80/20 system) (To be completed by the Bidder)
HDI		6		%	
WOMAN		4		%	
DISABLED		1		%	
YOUTH		4		%	
Locality <ul style="list-style-type: none"> City of Johannesburg = 5 Gauteng Province = 2 National = 0 		5			
TOTAL POINTS		20			

3. BID DECLARATION

3.1 Bidders who claim points in respect of Specific Goals Status Level of Contribution must complete the following:

4. SPECIFIC GOALS STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

4.1 Specific Goals = (maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of Specific Goals status level of contributor.

5. SUB-CONTRACTING

5.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	
-----	--	----	--

5.1.1 If yes, indicate:

i) What percentage of the contract will be subcontracted %?

ii) The name of the sub-contractor

iii) The B-BBEE status level of the sub-contractor

iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

6. DECLARATION WITH REGARD TO COMPANY/FIRM

6.1 Name of company/firm :

6.2 VAT registration number :

6.3 Company registration number :

6.4 TYPE OF COMPANY/ FIRM

☐ Partnership/Joint Venture / Consortium

- ☐ One person business/sole propriety
- ☐ Close corporation
- ☐ Company
- ☐ (Pty) Limited

[TICK APPLICABLE BOX]

6.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

6.6 COMPANY CLASSIFICATION

- ☐ Manufacturer
- ☐ Supplier
- ☐ Professional service provider
- ☐ Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

6.7 Total number of years the company/firm has been in business:.....

6.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the Specific Goals status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution.

WITNESSES

- 1.
- 2.

.....
SIGNATURE(S) OF BIDDERS(S)

DATE.....

ADDRESS.....

FORM E: PROOF OF REGISTRATION WITH CIDB

1. Attach proof of CIDB registration to this page.
2. In the case of a joint venture / consortium (excluding consulting engineering partners) parties must each attach original or certified copy of their CIDB registration certificate.

Firm	CRS Number	CIDB Grading	Lead Partner (Indicate with X)
Combined CIDB Grading for Joint Venture / Consortium:			

(Calculator is available at <https://registers.cidb.org.za/common/jvcalc.asp>)

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person authorized to sign the bid:

Full name (in BLOCK letters): _____

Signature: _____

Date: _____

FORM F: DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**
 - 3.1 Full Name of bidder or his or her representative:
 - 3.2 Identity Number:
 - 3.3 Position occupied in the Company (director, trustee, shareholder²):
 - 3.4 Company Registration Number:
 - 3.5 Tax Reference Number:

¹SCM Regulations: "in the service of the state" means to be –

- (a) a member of –
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

- 3.6 VAT Registration Number
- 3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
- 3.8 Are you presently in the service of the state? **YES / NO**
- 3.8.1 If yes, furnish particulars

- 3.9 Have you been in the service of the state for the past twelve months?..... **YES / NO**
- 3.9.1 If yes, furnish particulars.....
- 3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?..... **YES / NO**
- 3.10.1 If yes, furnish particulars.....
.....
- 3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?..... **YES / NO**
- 3.11.1 If yes, furnish particulars.....
.....
- 3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?..... **YES / NO**
- 3.12.1 If yes, furnish particulars.....
.....
- 3.13 Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?..... **YES / NO**
- 3.13.1 If yes, furnish particulars.....
.....
- 3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract..... **YES / NO**
- 3.14.1 If yes, furnish particulars.....
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder

FORM G: DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
 - a. Abused the institution's supply chain management system;
 - b. committed fraud or any other improper conduct in relation to such system; or
 - c. failed to perform on any previous contract.
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the audi alteram partem rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home pg	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:.....		
4.2	Is the bidder or any of its directors listed on the Register for Quotation Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Quotation Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:.....		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:.....		
4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.4.1	If so, furnish particulars:.....		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TO BE TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....
SIGNATURE

.....
DATE

.....
POSITION

.....
NAME OF BIDDER

FORM H: OHS ACT DECLARATION AND SUBMISSION

The Bidder declares him/herself/herself to be conversant with the following:

1. All the requirements, regulations and standards of the Occupational Health and Safety Act (Act 85 of 1993), hereinafter referred to as "The Act", together with its amendments and with special reference to the following Sections of the Act:
 - i) Section 8: General duties of Employers to their employees
 - ii) Section 9: General duties of Employers and self-employed persons to persons other than employees.
 - iii) Section 13: Duty to Inform
 - iv) Section 37: Acts or omissions by employees or mandatories
 - v) Sub-section 37(2) relating to the purpose and meaning of this Agreement
2. Construction Regulations, 2014 (Government Notice R.84) pertaining to the Contractor and to all his Subcontractors, or any amendments thereto.
3. Bid document Volume 3: Project Specification PD: Supplement to Volume 5: Specification for Occupational Health and Safety.
4. Bid document Volume 3: C1.7 Agreement in terms of Occupational Health and Safety Act.

The Bidder declares that he has or will obtain the necessary knowledge, competence and resources to comply fully with all OHS requirements should he be awarded the contract.

The Bidder confirms that he has included with his bid a written QUOTATION describing how he will comply with OHS requirements

Signature	_____	Date	_____
Name	_____	Capacity	_____
Bidder	_____		

FORM J: SCHEDULE OF BIDDER'S EXPERIENCE IN -----

CIDB shall not be held responsible for incorrect judgement misled by unclear written letters/words on the forms below, to be completed by the Bidder(s). Attachment shall strictly be made where specified and at the correct location, any attachment other than what has been requested by cidb, shall be completely ignored, and scored zero, where points allocation is required.

When completing Forms, Bidder(s) may make copies of the original Forms, should the provided forms be inadequate for their completion of the information required. Forms must be hand completed in black ink, no computer regenerated forms will be accepted. Forms must be completed in full, forms not completed in full shall be rejected by scoring zero.

PART C1: AGREEMENT AND CONTRACT DATA

C1.1: FORM OF OFFER AND ACCEPTANCE

Offer

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of: -----

The Bidder, identified in the offer signature block, has examined the documents listed in the submission data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of quotation.

By the representative of the Bidder, deemed to be duly authorized, signing this part of this form of offer and acceptance, the Bidder offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS:

Rand.

..... (in words);

R (in figures)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the Bidder before the end of the period of validity stated in the submission data, whereupon the Bidder becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature(s)

Name(s)

Capacity

for the Bidder

(Name and

address of organization/)

.....

Name and signature of witness Date

C1.2 CONTRACT DATA

PROJECT TITLE:	THE APPOINTMENT OF A CONTRACTOR FOR THE ----- -----
CONTRACT NO:	
C.1.2 Contract Data	
<p>The General Conditions of Contract for Construction Works, Third Edition (2015) published by the South African Institution of Civil Engineering, Private Bag X200, Halfway House, 1685, is applicable to this Contract and is obtainable from www.saice.org.za.</p> <p>The General Conditions of Contract for Construction Works make several references to the Contract Data for specific data, which together with these conditions collectively describe the risks, liabilities and obligations of the contracting parties and the procedures for the administration of the Contract. The Contract Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the General Conditions of Contract.</p>	
Part 1: Data provided by the Employer	
Clause	Data
1.1.1.13	<p>Clause 1.1.1.13: Defects Liability Period</p> <p>The Defects Liability Period is 6 months, measured from the date of the Certificate of Completion</p>
1.1.1.14	<p>Clause 1.1.1.14: Due Completion Date</p> <p>The time for achieving Practical Completion is 2 months after the Commencement Date</p>
1.1.1.15	The name of the Employer is NHLS, represented by ----- and/or such persons or person duly authorised to be the Employer in writing.
1.1.1.26	The Pricing Strategy is a bill of quantities
1.2.1.2	<p>The Employer's address for receipt of communications is:</p> <p>QUOTATION should be submitted to the following add : ----- -----</p>
2.4.1	<p>"in the event of any ambiguity, conflict or discrepancy between the various contract documents, lists and schedules, the order of precedence (from highest to lowest) shall be as follows:</p> <ul style="list-style-type: none"> • The form of offer and acceptance • Contract forms • The contract data • General conditions of contract (GCC 2015) • Scope of Work • SANS 1200 Standardised Specifications • Site Information • Construction drawings • Bill of quantities • The returnable schedules
3.1.3	<p>The Contractor shall obtain the specific approval of the Employer before executing any of his functions or duties according to the following Clauses of the General Conditions of Contract: GCC 2015 3rd Edition</p> <ol style="list-style-type: none"> 1. Clause 5.8.1 Non-working times 2. Clause 5.11.1 Suspension of the Works

	<p>3. Clause 5.12.1 Approval of any extension of time for completion</p> <p>4. Clause 5.12.4 Acceleration of progress instead of extension of time</p> <p>5. Clause 5.13.2 Reduction of a penalty for delay</p> <p>6. Clause 6.3.2 The issuing of variation orders</p> <p>7. Clause 6.8.4 The determination of additional or reduced cost arising from changes in the legislation</p> <p>8. Clause 6.11 The agreeing of the adjustment of the sums for general items</p> <p>9. Clause 10.1.5 The giving of a ruling on a Contractor's claim</p>
4.3.3	<p>"The Employer and the Contractor hereby agree, in terms of the provisions of section 37 (2) of the Occupational Health & Safety Act, 1993 (Act 85 of 1993, hereinafter referred to as 'the Act') that the following arrangements and procedures shall apply between them to ensure compliance by the Contractor with the provisions of the Act, namely:</p> <p>a) The Contractor undertakes that the appropriate officials and employees of the Contractor will fully acquaint themselves with all relevant provisions of the Act and the Regulations promulgated in terms of the Act;</p> <p>b) The Contractor undertakes that all relevant duties, obligations and prohibitions imposed in terms of the Act and regulations will be fully complied with;</p> <p>c) The Contractor hereby accepts sole liability for such due compliance with the relevant duties, obligations and prohibitions imposed by the Act and Regulations, and expressly absolves the Employer from itself being obliged to comply with any of the aforesaid duties, obligations, and prohibitions; with the exception of such duties, obligations and prohibitions expressly assigned to the Employer in terms of the Act and its associated Regulations;</p> <p>d) The Contractor agrees that any duly authorised official of the Employer shall be entitled to take such steps as may be necessary to ensure that the Contractor has complied with his undertakings as set out more fully in paragraphs (a) and (b) above, which steps may include, but will not be limited to, the right to inspect any appropriate site or premises occupied by the Contractor, or to inspect any appropriate records or Safety Plans held by the Contractor;</p> <p>e) The Contractor shall be obliged to report forthwith to the Employer any investigation, complaint or criminal charge which may arise as a consequence of the provisions of the Act and regulations, pursuant to work performed in terms of this Contract, and shall, on written demand, provide full details in writing of such investigation, complaint or criminal charge;</p>
5.3.1	<p>Clause 5.3.1: Commencement of the Works</p> <p>The documentation required before commencement with Works execution are:</p> <p>a) Health and Safety Plan</p> <p>b) Initial programme</p> <p>c) Security</p> <p>d) Insurance</p>
5.3.2	<p>Clause 5.3.2: Timeframe to deliver documentation</p> <p>The time to submit the documentation required before commencement with Works execution is fourteen (14) days.</p>
5.4.4	<p>"The Contractor shall bear all costs and charges for special and temporary rights of way required by him/her in connection with access to the Site. The Contractor shall also provide at his own cost any additional facilities outside the Site required by him/her for the purposes of the Works."</p>

5.8.1	<p>Clause 5.8.1: Non-Working Times</p> <p>The non-working days are Saturdays and Sundays.</p> <p>The special non-working days are:</p> <ol style="list-style-type: none">1. All gazetted public holidays falling outside the year end break.2. The year-end break commencing on 14 December and ending on 7 January (Provisional).																								
5.12.2.	<p>Clause 5.12.2.: Some reasons for extension of time</p> <p>Clause 5.12.2.2: Abnormal climatic conditions.</p> <p><i>Add the following:</i></p> <p>Regardless of the cause of any delay an extension of time will only be considered if it can be shown that the activity delayed is on the critical path indicated on the Programme of Works (Clause 5.6.1).</p> <p>No extension of time will be granted in respect of any delays attributed to normal climatic conditions. Normal climatic conditions shall be deemed to include normal rainfall and associated wet conditions and materials, strong winds and extremes of temperature. However, in the event that delays to critical activities exceed the number of working days listed below for each month, then abnormal climatic conditions shall be deemed to exist, and an extension of time shall be granted in accordance with the provisions of that clause.</p> <p>The number of days quoted below shall be regarded as a fair estimate of the delays to be anticipated and allowed for under normal climatic conditions where inclement weather prevents or disrupts work on the critical path.</p> <table><tr><td>January</td><td>4 days</td><td>May</td><td>2 days</td><td>September</td><td>2 days</td></tr><tr><td>February</td><td>4 days</td><td>June</td><td>2 days</td><td>October</td><td>2 days</td></tr><tr><td>March</td><td>2 days</td><td>July</td><td>2 days</td><td>November</td><td>4 days</td></tr><tr><td>April</td><td>2 days</td><td>August</td><td>2 days</td><td>December</td><td>4 days</td></tr></table> <p>Claims for delays for abnormal climatic conditions shall be accompanied by substantiating facts and evidence, which shall be submitted timeously as each day or half-day delay is experienced. Should an extension of time be granted by the Engineer such extension of time will be added to the Time for Completion.</p> <p>It shall be further noted that where the critical path is not affected, no extension of time for <u>abnormal</u> climatic conditions or for any other reason will be entertained. Rainfall of less than 2mm between 7am and 5pm shall not be deemed to be an inclement weather day.</p>	January	4 days	May	2 days	September	2 days	February	4 days	June	2 days	October	2 days	March	2 days	July	2 days	November	4 days	April	2 days	August	2 days	December	4 days
January	4 days	May	2 days	September	2 days																				
February	4 days	June	2 days	October	2 days																				
March	2 days	July	2 days	November	4 days																				
April	2 days	August	2 days	December	4 days																				
5.13.1	<p>Clause 5.13.1: Penalty for Delay</p> <p>The penalty for failing to complete the Works will be charges per day based on the loss suffered due to delays up to a limit of 30 normal working day, upon which automatic termination will be effected by the Employer.</p>																								
5.16.3	<p>Clause 5.16.3: Latent defect liability</p> <p>The latent defect period is ten (10) years for civil engineering works.</p>																								
6.8.2	<p>Clause 6.8.2: Contract Price Adjustment</p> <p>The Contract Price Adjustment is not applicable in this contract.</p>																								

6.8.3	<p>Clause 6.8.3: Variation in Cost of Special Materials</p> <p>Price adjustments for variations in the costs of special materials are not allowed</p>
6.10.1.5	<p>Clause 6.10.1.5: Interim Payments - Materials on Site</p> <p>No percentage advance on materials on site but not yet built into the Permanent Works is allowed for, or will be paid.</p>
6.10.4	<p>Clause 6.10.4: Delivery, dissatisfaction with and payment of payment certificate</p> <p><i>Add the following to clause 6.10.4:</i></p> <p>Notwithstanding the above, the Engineer shall be empowered to withhold the delivery of the payment certificate until the Contractor has complied with his obligations to report in terms of Clause 4.10.2 and as described in the Scope of Work.</p>
8.6.1.1.2	<p>Clause 8.6.1.1.2: Insurance</p> <p>The value of the materials supplied by the Employer to be included in the insurance sum is -Nil.</p>
8.6.1.1.3	<p>Clause 8.6.1.1.3: Insurance</p> <p>The amount to cover professional fees for repairing damage and loss to be included in the insurance sum is Nil.</p>
8.6.1.3	<p>Clause 8.6.1.3: Insurance</p> <p>The limit of indemnity for liability insurance is R5 million for any single claim – the number of claims to be unlimited during the construction.</p>
9.2.1.3.8	The Contractor has furnished inaccurate information in the returnable documents completed at quotation stage and forming part of the Contract.
9.2.1.3.9	An official or other role player committed any corrupt or fraudulent act during the procurement process or in the execution of the contract that benefited the Contractor.
10	<p>Clause 10: Dispute Resolution</p> <p>“Dispute resolution shall initially be by means of ad-hoc adjudication as per Clause 10.5.2. Should adjudication not be successful, then the dispute shall be referred to Arbitration under the provisions of Clause 10.7.1.”</p>
10.4.1	The parties may at time agree to settle disputes with the help of an impartial third party
10.5.3	The number of Adjudication Board Members to be appointed is five (5).
11	<p>Clause 12: Confidentiality</p> <p>The Contractor shall treat the details of the Works comprised in this Contract as private and confidential (save in so far as may be necessary for the purposes hereof) and shall not publish or disclose the same or any particulars thereof in any trade or technical paper elsewhere without prior written consent of the Engineer.</p>
12	Clause 13: Amendments in writing

	No amendments of this Contract or of any provisions or terms hereof and no waiver or relaxation or suspension of any of the provisions or terms of this Contract shall be of any force or effect unless reduced to writing and signed by both the parties hereto.
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PART 2: DATA PROVIDED BY THE CONTRACTOR

The contractor is advised to read the *general conditions of contract for construction works, third edition, 2015* published by the South African institution of civil engineering, private bag x200, halfway house, 1685, in order to understand the implications of this data which is required to be completed. Copies of these conditions of contract may be obtained from www.saice.org.za.

Each item of data given below is cross-referenced to the clause in the Conditions of Contract to which it mainly applies.

Clause	Data
1.1.1.9	The name of the Contractor is:
1.2.1.2	The address of the Contractor is: Address (physical): Address (postal): Telephone: Facsimile: e-mail:

PART C2: PRICING DATA

C2.1 PRICING INSTRUCTIONS

No.	Description	Total Price Exc Vat)
1.	DESIGN, SUPPLY AND INSTALL 3 DYNAMIC PASSBOX TO SAVP AT NHLS SANDRINGHAM CAMPUS	R
TOTAL EXCLUSIVE OF VAT		R
VAT AT 15%		R
TOTAL INCLUSIVE OF VAT		R

KINDLY INDICATE HOW LONG WOULD YOU TAKE TO COMPLETE THIS PROJECT.....

1. Measurement and payment clauses of the COLTO (1998)/SANS 1200 Standardised Specifications, as well as the Particular Specifications, shall be deemed to form part of and included in the pricing instructions.
2. The units of measurement described in the Bill of Quantities are metric units. Abbreviations used in the Bill of Quantities are as follows:

%	=	percent	m ² .pass	=	square metre-pass
h	=	hour	m ³	=	cubic metre
ha	=	hectare	m ³ .km	=	cubic metre-kilometre
kg	=	kilogram	MN	=	meganewton
kl	=	kilolitre	MN.m	=	meganewton-metre
km	=	kilometre	MPa	=	megapascal
km-pass	=	kilometre-pass	No.	=	number
kPa	=	kilopascal	Prov sum	=	Provisional sum
kW	=	kilowatt	P C sum	=	Prime Cost sum
l	=	litre	sum	=	lump sum
m	=	metre	t	=	ton (1 000 kg)
mm	=	millimetre	W/day	=	Work day
m ²	=	square metre			
3. Unless otherwise stated, items are measured net in accordance with the drawings, and no allowance is made for waste.
4. The prices and rates to be inserted in the Bill of Quantities are to be the full inclusive prices for the work described under the items. Such prices and rates shall cover all costs and expenses that may be required in accordance with the provisions of the Scope of Work, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the Contract Data, as well as overhead charges and profit. These prices shall be used as a basis for assessment of payment for additional work that may have to be carried out.
5. It will be assumed that prices included in the Bill of Quantities are based on Acts, Ordinances, Regulations, By-laws, International Standards and National Standards that were published 28 days before the closing date for quotations. (Refer to **www.sabs.co.za** or **www.iso.org** for information on standards).
6. Where the Scope of Work requires detailed drawings and designs or other information to be provided, all costs associated therewith are deemed to have been provided for and included in the unit rates and sum amount quotationed for such items.
7. An item against which no price is entered will be considered to be covered by the other price s or rates in the Bill of Quantities. A single lump sum will apply should a number of items be grouped together for pricing purposes.
8. The quantities set out in the Bill of Quantities are approximate and do not necessarily represent the actual amount of work to be done. The quantities of work accepted and certified for payment will be used for determining payments due and not the quantities given in the Bills of Quantities.
9. Reasonable compensation will be received where no pay item appears in respect of work required in the Bills of Quantities in terms of the Contract and which is not covered in any other pay item.
10. The short descriptions of the items of payment given in the Bill of Quantities are only for the purposes of identifying the items. More details regarding the extent of the work entailed under each item appear in the Scope of Work.
11. The Bill of Quantities has been drawn up in accordance with the latest issue of the COLTO (1998)/SABS1200 Standardised Specifications. Descriptions in the Bill of Quantities are abbreviated and must be read in conjunction with the measurement and payment clauses of the applicable specifications.

SCHEDULE OF QUANTITIES PREAMBLE TO THE SCHEDULE OF QUANTITIES AND RATES

- The standard commercial terms and conditions, special terms and conditions, and specifications (including the project specification).
- The proposer is at liberty to insert a rate of his own choosing for each item in the schedule, and any item against which no quantity (where applicable) or rate is entered will be considered to be covered by other items in the schedule.
- The quantities and rates inserted in the schedule are to be inclusive prices to the employer for the work described under the several items. Such prices shall cover all costs and expenses that may be required in and for the works and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the documents on which the quotation is based.
- All rates and amounts shall be net, exclusive of value-added tax (vat) and shall be carried to the summary page in their net form. Vat will then be calculated on the total of the nett amounts.
- All quantities and rates as set forth and inserted in the schedule and extended to the totals for each portion of the schedule shall be considered as being totally inclusive for the whole of the works as stipulated or as can reasonably be inferred from these documents.
- All product guarantees are deemed to be included in the rates, and installation and application rates will consist of all necessary inspections and approvals to maintain guarantees.
- “Complete” as it is used in the schedule means the complete system or unit as specified in the particular documents. Each item in the schedule that is priced shall be filled in black ink.
- All quantities shall be considered as final and sufficient for the work described. The proposer shall satisfy himself as to the sufficiency of quantities but may not change quantities. Quantities shall be re-measured, and payment shall be made according to the adjusted total only.

PART C3: SCOPE OF WORK

DESCRIPTION: **DESIGN, SUPPLY AND INSTALL 3 DYNAMIC PASSBOX TO SAVP AT NHLS SANDRINGHAM CAMPUS**

1. Description

Three dynamic pass boxes for product SAVP production area. The DPB must have air filtration inlet and return through HEPA filters. The pass box must be easy to clean and disinfect. The pass box must be made from stainless steel.



2. General considerations

The three dynamic pass boxes must be easy to operate, clean and maintain. The DPB must have UV light timer and a switch for UV lamp (two-way switch). The UV lamp must automatically switch OFF when door is open and light switch ON. The pass box must have delay timer for the door to open after closing door. The doors must be interlocking, one doors must not open at the same time. The pass box must have audible alarm if door is opened for longer time or pressure drops.

7. Technical Specification:

User requirement	User requirement Description	Supplier Feedback (Mark appropriate with an X)	
External dimensions of each pass box	720x580x970mm Applicable: Yes/No	YES	NO
Internal dimensions of each pass box	500x500x500mm Applicable: Yes/No	YES	NO
Power/ Electrical characteristics	220V/50Hz Single Phase Applicable: Yes/No	YES	NO
ISO Class of the dynamic pass box	Pass box provides vertical air flow filtered by HEPA filters of varying sizes. Resulting air is of ISO Class 5 with an air velocity of 0.45 ± 05 mps. Applicable: Yes/No	YES	NO

HEPA Filter	Gel-sealed HEPA filter (Efficiency H14) fixed on top of the box, providing down-flow air showering to the materials entering. Applicable: Yes/No	YES	NO
Pre-filter	Pre-filter (efficiency: G4) fixed at the both lower sides of the box, providing preliminary air protection. Applicable: Yes/No	YES	NO
Casing material and working material: Type of steel material for dynamic pass box	Stainless Steel 304 and Stainless Steel 316 Applicable: Yes/No	YES	NO
Type of doors	electromagnetic interlocking with delay timer and relevant light indicators to prevent use of both doors of the dynamic pass box. Applicable: Yes/No	YES	NO
Type of door handle	U-handle design made of stainless steel (316 or 304?) Applicable: Yes/No	YES	NO
Differential Pressure Meter	Differential Pressure Meter for monitoring filter performance: - Should consist of big dial plate for easy viewing - range should be 0-500Pa Applicable: Yes/No	YES	NO

DOP/PAO inlet/Outlet	Dynamic pass box should have DOP/POA Inlet/Outlet for testing filter integrity (leak test and particle count) Applicable: Yes/No	YES	NO
UV light	A UV light is found in the interior of the dynamic pass box to provide an additional disinfection measure. NB! UV light and Motor Blower should be connected to the door handle interlocking system. Applicable: Yes/No	YES	NO
Fan	A centrifugal fan to suck in air and blow air through the HEPA filter. Clean air to go into the chamber and sterile components Applicable: Yes/No	YES	NO
Documentation	Provision for cleaning, disinfecting and maintenance Applicable: Yes/No	YES	NO
	Operation and maintenance manual Applicable: Yes/No	YES	NO
	As-built Drawings Applicable: Yes/No	YES	NO
	Commissioning report Applicable: Yes/No	YES	NO
	Qualification documentation	YES	NO

	Applicable: Yes/No		
Safety Requirements	<p>The equipment/system in use must comply with current South African safety requirements.</p> <p>Applicable: Yes/No</p>	YES	NO
Risk assessment	<p>The source of personnel and product risk must be identified, and suitable measures shall be made available</p> <p>Applicable: Yes/No</p>	YES	NO

User requirement	User requirement Description	Supplier Feedback (Mark appropriate with an X)	
Documentation	<p>Provision for cleaning and maintenance</p> <p>Applicable: Yes/No</p> <p>Operation and maintenance manual</p> <p>Applicable: Yes/No</p> <p>Qualification documentation</p> <p>Applicable: Yes/No</p>	<p>YES</p> <p>YES</p> <p>YES</p>	<p>NO</p> <p>NO</p> <p>NO</p>

8. Basic unit must also include followings:

Consumables or spares

Recommended Spares:

Three HEPA filters spare for each dynamic pass box

Three pairs of Pre-filters for each dynamic pass box

3 UV-Lamp spares for each dynamic pass box

Technical Evaluation Criteria for bidders

TECHNICAL REQUIREMENTS	Weight (%)	Scoring
<p>1. Company Experience</p> <p>The Bidder must have a minimum of five (5) years' experience in Design, Supply and installation of Dynamic Pass Boxes for pharmaceutical company.</p> <p>Bidder to provide the company profile stipulating the years of experience.</p>	<p>30%</p>	<p>Company Experience</p> <ul style="list-style-type: none">• 5 or more years of experience = 30• 4 years of experience = 20• 3 years of experience = 15• Less than 3 years' experience = 0
<p>2. Project Plan</p> <p>Bidders must include a project plan stipulating their proposed process in Designing, Supplying, and installing Dynamic Pass Boxes for SAVP. The project plan must entail the following items:</p> <ul style="list-style-type: none">• Resource capacity dedicated to this project. (10)• Overall strategic approach to the design, installation, testing and acceptance of the Dynamic Pass Boxes by the end user (DQ, FAT, IQ, OP & PQ). (20)	<p>40%</p>	<p>Project plan</p> <ul style="list-style-type: none">• A detailed company resource capacity dedicated to this project. <p>Company Resources Provided = 10 Company Resources Not Provided = 0</p> <ul style="list-style-type: none">• Overall strategic approach to the design, installation, testing and acceptance of the Dynamic Pass Boxes by the end user (DQ, FAT, IQ, OP & PQ).

<ul style="list-style-type: none"> An indication of the timeframe envisaged to complete the project with defined milestones and details required for each process in the project (10) 		<p>Overall strategic approach provided= 20 Overall strategic approach not provided =0</p> <p>Timeframe envisaged to complete the project provided = 10 Timeframe envisaged to complete the project not provided = 0</p>
<p>3. Track Record</p> <p>The Bidder must include at least three (3) detailed reference letters that they have successfully Supplied/installed Dynamic Pass Boxes within the pharmaceutical industry.</p> <p>Please provide at least three (3) reference letters from the former or current client and it must be on the client letterhead, must have client names, contact numbers and contact person.</p>	30%	<p>References</p> <ul style="list-style-type: none"> 3 or more Reference letters = 30 Between 1 – 2 Reference letters = 15 No Reference letter = 0
TOTAL	100%	
THRESHOLD	75%	

NOTE:

“Provide details and registration confirmation with CIDB in terms of the CIDB Act 38 of 2000. Provide proof of grading level **1ME and or higher**