

## REQUEST FOR INFORMATION (RFI)

**YOU ARE HEREBY INVITED TO SUBMIT PROPOSAL FOR THE REQUIREMENTS OF  
NATIONAL HEALTH LABORATORY SERVICE (NHLS)**

<b>BID NUMBER:</b>	RFI 001/23/24		
<b>CLOSING DATE:</b>	19 <sup>th</sup> April 2024		
<b>CLOSING TIME:</b>	11:00 AM		
<b>PUBLIC TENDER OPENING:</b>	<b>DATE: 19th April 2024</b> <b>TIME: 11:00 am</b> <b>VENUE: NHLS MAIN RECEPTION</b>  <b>NATIONAL HEALTH LABORATORY SERVICE</b> <b>BUCKINGHAM ROAD</b> <b>MOUNT CROIX</b> <b>PORT ELIZABETH</b>		
<b>BID VALIDITY PERIOD:</b>	Not applicable since this is an RFI issued for information purposes only.		
<b>IMPORTANT:</b>	<b>COMPULSORY BRIEFING SESSION</b>  All technical related enquiries must be directed to Mr. Luthando Mpangeva via email to <a href="mailto:luthandi.mpangeva@nhls.ac.za">luthandi.mpangeva@nhls.ac.za</a>  All SCM related enquiries must be directed to Mr. Camroedien Kader via email to <a href="mailto:camoo.kader@nhls.ac.za">camoo.kader@nhls.ac.za</a>  <b>BRIEFING SESSIONS WILL BE HELD IN VARIOUS LABS</b>		
<b>DESCRIPTION:</b>	<b>REQUEST FOR INFORMATION FOR THE SUPPLY AND INSTALLATION OF SOLAR PANELS AND INVETERS FOR VARIOUS LABORATORIES.</b>		
<b>BID DOCUMENTS MUST BE MARKED WITH THE FOLLOWING:</b>	<b>OR</b>	<b>DEPOSITED IN THE BID BOX SITUATED AT:</b>	
<b>NHLS PROCUREMENT TENDER OFFICE</b>			
<b>RFI:</b> <b>Bidders Name:</b> _____  <b>RFB: Enclosed-Regret (delete N/A)</b>  <b>Closing Date: 19<sup>th</sup> April 2024</b>	<b>NHLS MAIN RECEPTION</b> <b>BUCKINGHAM ROAD</b> <b>MOUNT CROIX</b> <b>PORT ELIZABETH</b> <b>6001</b>		

### 1. Objectives of the Request For Information (RFI)

The National Health Laboratory Services intends to use the information provided to determine the following:

- A) To gather information on the suppliers available on the market
- B) The information gathered through this (RFI) will be used to shape a Request for Quotation (RFQ) which will be advertised after all information has been gathered.
- C) To identify appropriate suppliers who can respond to the RFQ for the Supply and Installation of Solar Panels and Inverters.

### 2. The National Health Laboratory Services (NHLS) Invites you to submit a:

Response to the Request for Information (RFI) for the Supply and Installation of Solar Panels and Inverters to various NHLS selected facilities across the Eastern Cape Region. These Solar Panels should be able to supply power to NHLS facilities during load shedding.

### 3. Compulsory Site Briefings

Location	Time	Date
<b>SS Gida Hospital (Keiskamahoeek)</b>	<b>09:00am</b>	<b>22<sup>nd</sup> March 2024</b>
<b>Victoria Hospital (Alice)</b>	<b>13:00pm</b>	<b>22<sup>nd</sup> March 2024</b>
<b>Humansdorp Hospital</b>	<b>10:00am</b>	<b>25 March 2024</b>

<b>Location</b>	<b>Time</b>	<b>Date</b>
<b>All Saints Hospital (Ngcobo)</b>	<b>09:00am</b>	<b>26<sup>th</sup> March 2024</b>
<b>Queenstown Hospital</b>	<b>13:00pm</b>	<b>26<sup>th</sup> March 2024</b>
<b>Willowvale Hospital</b>	<b>12:00pm</b>	<b>03<sup>rd</sup> April 2024</b>
<b>Madzikane Hospital (Mt Frere)</b>	<b>12:00pm</b>	<b>04<sup>th</sup> April 2024</b>
<b>Taylor Bequest Hospital (Mt Fletcher)</b>	<b>09:00am</b>	<b>5<sup>th</sup> April 2024</b>
<b>Taylor Bequest Hospital (Matatiele)</b>	<b>13:00am</b>	<b>5<sup>th</sup> April 2024</b>
<b>Oliver Adelaide Tambo Hospital (Bizana)</b>	<b>09:00am</b>	<b>09<sup>th</sup> April 2024</b>
<b>St. Elizabeth Hospital Lusikisiki</b>	<b>12:30pm</b>	<b>09<sup>th</sup> April 2024</b>
<b>St Barnabas (Libode)</b>	<b>15:30pm</b>	<b>09<sup>th</sup> April 2024</b>

#### 4. Requirements

- A) Solar Panel Installation Accreditation.
- B) Cost Estimations for supply and installation.
- C) Attend compulsory site briefings.
- D) Provide detailed specifications

#### 5. Method of submitting RFI to NHLS

The RFI responses must be sealed and delivered at NHLS, in the tender box located at the following address:

**NHLS MAIN RECEPTION  
BUCKINGHAM ROAD  
MOUNT CROIX  
PORT ELIZABETH  
6001**

#### 6. All submissions (envelopes) responses must be clearly marked as follows:

**Request for Information No:**

**Attention: Mr. Camroedien Kader**

**Company name**

**Company Postal Address**

**Contact Details of Representatives**

#### 7. Important Notice to Bidders

##### 7.1 Queries and Questions on the RFI

- A) No questions will be answered telephonically during RFI period.
- B) Questions must be submitted in writing via email to:

Confidential

**Attention:** Mr. Camroedien Kader

SCM Related Queries & Questions

[camoo.kader@nhls.ac.za](mailto:camoo.kader@nhls.ac.za)

**Attention:** Luthando Mpangeva

Technical Related Queries & Questions

[luthandi.mpangeva@nhls.ac.za](mailto:luthandi.mpangeva@nhls.ac.za)

7.2 No late Submissions will be considered

**The NHLS looks forward to receipt of your response.**