

DECEMBER 2023**GUIDELINES TO APPLICANTS**

1. If you meet the requirements, kindly forward a concise CV to The relevant Practitioner/Administrator (Human Resources) by email or logging on to the NHLS career page <http://careers.nhls.ac.za> (I-Recruitment), quoting the reference number and the job title.
2. Response Email addresses of the relevant HR representative and or Region is supplied at the end of each regional adverts. The onus is on the applicant to ensure that their application has been received. Incomplete applications and applications received after the closing date will not be considered.
3. Any credentials of the contract of employment will be subject to criminal record checks, citizen verification, financial record checks, qualification/Study verification, previous employment verification, social media accounts behavior/comments verifications, competency/psychometric assessments, signing of performance contract on appointment, signing of an employment contract on appointment, presentation etc.
4. All health professional roles may be subjected to further assessment in line with the applicable proficiency matrix to determine the correct level and or grade.
5. The NHLS reserves the right, at its discretion, to remove the advertisement and or not to appoint.
6. Internal employees are required to complete a period of twelve months in current role before they can be eligible to apply for transfer.
7. Proof of registration with a Professional body (e.g. HPCSA, SANC etc.) and other supporting documents should accompany all applications.
8. These positions are open to all employees of the NHLS Including the employees who are on contract in similar or different positions.
9. Correspondence will be limited to shortlisted candidates only.
10. The NHLS is an equal opportunity, affirmative action employer. The filling of posts will be guided by the NHLS employment Equity Targets.
11. Successful applicants will be remunerated on the published scale associated with the grade of the post. This means that the remuneration of an applicant who is successful for a position that is lower than his/her current job grade will be adjusted downward with effect from the date of appointment.
12. External applicants shall be responsible for all expenditure related to attendance of interviews.

This is an open bulletin; External applicants are welcome to apply for this bulletin.

NB: The NHLS/ NICD is an equal opportunity employer thus the filling of posts will be guided by the NHLS/NICD Employment Equity Targets. Suitably qualified candidates from all designated groups are encouraged to apply.

CLOSING DATE: 21 December 2023

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BUSINESS UNIT: NICD – GRANTS
DISCIPLINE: DIVISION OF PUBLIC HEALTH SURVEILLANCE AND RESPONSE
LOCATION: SANDRINGHAM
POSITION: EPIDEMIOLOGIST (3 MONTHS CONTRACT)
PAYGRADE: D1
REFERENCE NUMBER: NICDNMC1223/001-01

Provide epidemiology expertise for surveillance activities undertaken by the Division of Public Health Surveillance and Response

Key Job Responsibilities

■ Participate in the design, implementation of surveillance programs for notifiable medical conditions, priority conditions and outbreaks ■ Monitor and report on surveillance activities to ensure the surveillance meets stated objectives ■ Provide epidemiological support in the development of research protocols, research design and supervision, grant proposals and dissemination of results ■ Participate in the writing and submission of reports, scientific papers and presentations to relevant scientific meetings ■ Participate in relevant internal, provincial, national and international meetings ■ Provide supervision and management of junior staff and participate in teaching and training within and outside NICD

Key Competency Requirements

■ MSc Epidemiology ■ Valid Driver's license ■ Knowledge of epidemiology and statistical methods ■ Experience with Notifiable Medical Conditions ■ Computer literacy and high levels of competence with data management programmes (Excel, Access, SQL, etc.) ■ Knowledge of statistical analysis programmes (Stata, R) and or GIS ■ Understanding of the outbreak response ■ Excellent interpersonal and written / verbal communication skills ■ Leadership and management skills ■ Problem-solving skill ■ Time management skills ■ Thorough attention to detail ■ Team-orientated ■ Scientific writing skills.

Enquiries may be directed to Palesa Nong @ 011 555 0581, email application to Recruiter2@nicd.ac.za