

JANUARY 2025**GUIDELINES TO APPLICANTS**

1. If you meet the requirements, kindly email a detailed CV to the relevant Practitioner/Administrator (Human Resources), quoting the reference number and the job title. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA).
2. Proof of current registration with a Professional body (e.g., HPCSA, SANC, etc.) and other supporting documents should accompany all applications e.g., qualification's identity document, driver's license etc.
3. Response Email addresses of the relevant HR representative and is supplied at the end of each regional advert. The onus is on the applicant to ensure that their application has been received. Incomplete applications and applications received after the closing date will not be considered.
4. Candidates' credentials will be subjected to criminal record checks, citizen verification, financial record checks, qualification/Study verification, previous employment verification, and social media accounts behavior/comments verifications.
5. Candidates may be required to undergo competency/psychometric assessments, presentations, typing tests, or any other related assessments.
6. All health professional roles may be subjected to further assessment in line with the applicable proficiency matrix to determine the correct level.
7. At its discretion, The NHLS reserves the right to remove the advertisement and or not to appoint.
8. Correspondence will be limited to shortlisted candidates only.
9. These positions are open to all employees of the NHLS Including the employees who are on contract in similar or different positions.
10. Internal employees are required to complete a period of twelve months in their current role before they can be eligible to apply for transfer.
11. The NHLS is an equal opportunity, affirmative action employer. The filling of posts will be guided by the NHLS employment Equity Targets.
12. Successful applicants will be remunerated on the entry level of the published pay scale associated with the advertised position grade and in line with the recruitment and selection policy, salary offer clause. This means that the remuneration of an applicant who is successful for a position that is lower than his/her current job grade will be adjusted downward with effect from the date of appointment.

This is an open bulletin; External applicants are welcome to apply for this bulletin.

NB: The NHLS/ NICD is an equal opportunity employer thus the filling of posts will be guided by the NHLS/NICD Employment Equity Targets. Suitably qualified candidates from all designated groups are encouraged to apply. CLOSING DATE 7 FEBRUARY 2025

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BUSINESS UNIT: NICD
DISCIPLINE: DIVISION OF PUBLIC HEALTH SURVEILLANCE AND RESPONSE
LOCATION: WESTERN CAPE AND KWAZULU NATAL
POSITION: SURVEILLANCE OFFICER X2
PAY GRADE: C2
REFERENCE NUMBER: NICD0125/001-02

To collect quality clinical data and samples from patients at designated sites for the relevant surveillance projects as per protocol. The surveillance officer will be involved in clinic, community and hospital-based surveillance and research for programmes/ projects that link with and fall under the GERMS-SA surveillance and syndromic surveillance programme. This includes syndromic pneumonia, diarrhoeal and acute febrile illness surveillance at certain sites.

Key Job Responsibilities

■ Rapidly identify surveillance cases by close liaison with clinicians and laboratory personnel, daily review of all new admissions, and by using other methods that are in place for that site ■ Obtain informed consent and interview patients, clinicians and relatives to fulfill ethical requirements and ensure reliability of data ■ Complete case report forms by interview and/or record review and submit timeously ■ Conduct pre- and post-test counseling for HIV testing, as specified in the relevant surveillance or research protocol ■ Take/ collect relevant specimens (nasopharyngeal, oropharyngeal, nasal and stool swabs, and venepuncture) from patients for laboratory testing as per protocol ■ Monitor the progress and outcome of patients in and out of the hospital to ensure accurate data collection and recording ■ Produce weekly stats reports ■ File surveillance and research records on-site after data collection, according to the relevant protocol ■ Actively participate in and contribute to surveillance-related activities ■ Must be willing to travel between the various sites and may be required to do patient home visits ■ Assist to obtain permission and ethics approval for surveillance and research activities in the region ■ Perform tasks assigned by the line manager, related to NICD surveillance and research and assisting with hospital screening and specimen-taking

Minimum requirements & key competencies

■ 3 years Nursing qualification ■ Registered with SANC as a Professional/Registered nurse ■ 3 years clinical experience post qualification ■ 2 years research or surveillance experience ■ Knowledge of infection prevention and control procedures ■ HIV counselling and testing certificate will be advantageous ■ Good Communication skills both written and verbal (advantageous if proficient in English and languages used at the advertised site) ■ Computer Literacy: Microsoft office skills (Word, Excel and Power Point) ■ Valid driver's license (manual) ■ Enthusiastic and keen to learn ■ Own car would be preferable ■ Good clinical practice certificate (GCP) preferable ■ Ability to produce reports. Ability to maintain confidentiality, diplomacy and professionalism at all times. ■ Ability to work under pressure and adhere to deadlines ■ Strong managerial and organizational abilities with attention to detail ■ Self-motivated, able to work independently and as part of a multidisciplinary team

NB: PLEASE INDICATE THE PROVINCE YOU ARE APPLYING FOR WITH THE REFERENCE NUMBER

Enquiries may be directed to Kgaogelo Mkwanazi @ 011 386 6090, email application to Recruiter3@nicd.ac.za

BUSINESS UNIT: NICD
DISCIPLINE: DIVISION OF PUBLIC HEALTH SURVEILLANCE AND RESPONSE
LOCATION: FREE STATE
POSITION: SURVEILLANCE OFFICER
PAY GRADE: C2
REFERENCE NUMBER: NICD0125/001-03

To collect quality clinical data and samples from patients at designated sites for the relevant surveillance projects as per protocol. The surveillance officer will be involved in clinic, community and hospital-based surveillance and research for programmes/ projects that link with and fall under the GERMS-SA surveillance and syndromic surveillance programme. This includes syndromic pneumonia, diarrhoeal and acute febrile illness surveillance at certain sites.

Key Job Responsibilities

■ Rapidly identify surveillance cases by close liaison with clinicians and laboratory personnel, daily review of all new admissions, and by using other methods that are in place for that site ■ Obtain informed consent and interview patients, clinicians and relatives to fulfill ethical requirements and ensure reliability of data ■ Complete case report forms by interview and/or record review and submit timeously ■ Conduct pre- and post-test counseling for HIV testing, as specified in the relevant surveillance or research protocol ■ Take/ collect relevant specimens (nasopharyngeal, oropharyngeal, nasal and stool swabs, and venepuncture) from patients for laboratory testing as per protocol ■ Monitor the progress and outcome of patients in and out of the hospital to ensure accurate data collection and recording ■ Produce weekly stats reports ■ File surveillance and research records on-site after data collection, according to the relevant protocol ■ Actively participate in and contribute to surveillance-related activities ■ Must be willing to travel between the various sites and may be required to do patient home visits ■ Assist to obtain permission and ethics approval for surveillance and research activities in the region ■ Perform tasks assigned by the line manager, related to NICD surveillance and research and assisting with hospital screening and specimen-taking

Minimum requirements & key competencies

■ 3 years Nursing qualification ■ Registered with SANC as a Professional/Registered nurse ■ 3 years clinical experience post qualification ■ 2 years research or surveillance experience ■ Knowledge of infection prevention and control procedures ■ HIV counselling and testing certificate will be advantageous ■ Good Communication skills both written and verbal (advantageous if proficient in English and languages used at the advertised site) ■ Computer Literacy: Microsoft office skills (Word, Excel and Power Point) ■ Valid driver's license (manual) ■ Enthusiastic and keen to learn ■ Own car would be preferable ■ Good clinical practice certificate (GCP) preferable ■ Ability to produce reports. Ability to maintain confidentiality, diplomacy and professionalism at all times. ■ Ability to work under pressure and adhere to deadlines ■ Strong managerial and organizational abilities with attention to detail ■ Self-motivated, able to work independently and as part of a multidisciplinary team

Enquiries may be directed to Keitumetse Tsoue @ 011 885 5404, email application to Recruiter1@nicd.ac.za

BUSINESS UNIT: NICD
DISCIPLINE: CENTRE FOR RESPIRATORY DISEASES AND MENINGITIS
LOCATION: KWAZULU NATAL
POSITION: SURVEILLANCE OFFICER
PAY GRADE: C2
REFERENCE NUMBER: NICD0125/001-04

To collect quality clinical data and samples from patients at designated sites for the relevant surveillance projects as per protocol. The surveillance officer will be involved in clinic, community and hospital-based surveillance and research for programmes/ projects that link with and fall under the GERMS-SA surveillance and syndromic surveillance programme. This includes syndromic pneumonia, diarrhoeal and acute febrile illness surveillance at certain sites.

Key Job Responsibilities

■ Rapidly identify surveillance cases by close liaison with clinicians and laboratory personnel, daily review of all new admissions, and by using other methods that are in place for that site ■ Obtain informed consent and interview patients, clinicians and relatives to fulfill ethical requirements and ensure reliability of data ■ Complete case report forms by interview and/or record review and submit timeously ■ Conduct pre- and post-test counseling for HIV testing, as specified in the relevant surveillance or research protocol ■ Take/collect relevant specimens (nasopharyngeal, oropharyngeal, nasal and stool swabs, and venepuncture) from patients for laboratory testing as per protocol ■ Monitor the progress and outcome of patients in and out of the hospital to ensure accurate data collection and recording ■ Produce weekly stats reports ■ File surveillance and research records on-site after data collection, according to the relevant protocol ■ Actively participate in and contribute to surveillance-related activities ■ Must be willing to travel between the various sites and may be required to do patient home visits ■ Assist to obtain permission and ethics approval for surveillance and research activities in the region ■ Perform tasks assigned by the line manager, related to NICD surveillance and research and assisting with hospital screening and specimen-taking

Minimum requirements & key competencies

■ 3 years Nursing qualification ■ Registered with SANC as a Professional/Registered nurse ■ 3 years clinical experience post qualification ■ 2 years research or surveillance experience ■ Knowledge of infection prevention and control procedures ■ HIV counselling and testing certificate will be advantageous ■ Good Communication skills both written and verbal (advantageous if proficient in English and languages used at the advertised site) ■ Computer Literacy: Microsoft office skills (Word, Excel and Power Point) ■ Valid driver's license (manual) ■ Enthusiastic and keen to learn ■ Own car would be preferable ■ Good clinical practice certificate (GCP) preferable ■ Ability to produce reports. Ability to maintain confidentiality, diplomacy and professionalism at all times. ■ Ability to work under pressure and adhere to deadlines ■ Strong managerial and organizational abilities with attention to detail ■ Self-motivated, able to work independently and as part of a multidisciplinary team.

Enquiries may be directed to Palesa Nong @ 011 386 6425, email application to Recruiter2@nicd.ac.za

BUSINESS UNIT: NICD
DISCIPLINE: CENTRE FOR HEALTHCARE ASSOCIATED INFECTIONS, ANTIMICROBIAL
RESISTANCE AND MYCOLOGY
LOCATION: SANDRINGHAM
POSITION: MEDICAL SCIENTIST
PAY GRADE: MSP
REFERENCE NUMBER: NICD0824/001-02 (READVERTISEMENT)

To contribute to the management of the diagnostic service, conducting and communicating research and developing and providing training for healthcare associated infections, antimicrobial resistance and mycology.

Key Job Responsibilities

■ Contribute to the management of diagnostic services for resistant bacterial pathogens, fungal pathogens and pathogens causing healthcare-associated infections by overseeing daily operations of the laboratory/ies; recommending specialized test/ procedure to be used, interpretation, authorization and communication of the results. ■ Uses expertise and specialized knowledge to advise medical professionals on appropriate testing and interpretation of results. ■ Apply expertise in variety of laboratory tests including molecular detection techniques and sequencing, and other testing including culturing of bacteria and fungi. ■ Contribute to the management of the quality system including the implementation of appropriate quality assurance procedures, audit the quality control (QC) results, preventative and corrective actions ■ Contribute to management of SANAS accreditation requirements and support maintenance and expansion of accreditation schedule. ■ Perform independent and collaborative research producing complex and scientific reports and responsible for overall management of multiple research projects, interpretation, techniques, and procedures. ■ Develop and implement proposals/ protocols/ new technologies/ new approaches ■ Publish peer-reviewed articles and participate in scientific forums such as conferences ■ Involved in development of research grant funding applications and the management of such grants ■ Training and formal supervision of staff and students at all levels.

Minimum requirements and key competencies

■ MSc or equivalent in Medical Science or relevant field/ PhD preferred ■ Registration with HPCSA (Microbiology) required ■ ≥ 5 years' experience as scientist; at least 1 year laboratory management experience ■ In depth knowledge of bacterial, fungal diseases, antimicrobial resistance and healthcare-associated infections required ■ Experience with implementation of ISO15189 required ■ Demonstrate track record of scientific writing and scientific communication at conferences (≥10 and at least 2 first or last author research focused ■ ≥10 conferences proceeding (at least ≥2 international) ■ Successfully supervise /co-supervise BSc Hons, MSc, MMED, PhD (successful graduation of at least 3 postgraduates and at least 2 currently under supervision/co supervision ■ Excellent communication skills (verbal and written) recommended ■ Good interpersonal skills recommended ■ Analytical thinking with attention to detail is recommended ■ Ability to work within a multidisciplinary team and independently recommended ■ Problem solving skills recommended ■ Ability to work under pressure and dealing with high work volumes while keeping abreast with academic literature recommended.

Enquiries maybe directed to Mammei Hlehlisi- Galo @ 011 555 0581, email full applications to Recruiter4@nicd.ac.za

BUSINESS UNIT: NICD
DISCIPLINE: CENTRE FOR HIV AND STI
LOCATION: SANDRINGHAM
POSITION: PATHOLOGIST
PAY GRADE: PHI
REFERENCE NUMBER: NICD1124/001-05 (READVERTISEMENT)

To contribute to the management of Centre reference laboratories within the framework of a quality system. To ensure that the reference diagnostic and surveillance/ research output is delivered in accordance with the principles of good laboratory practice and to provide a professional consultative service to clinicians and other centre stakeholders. To promote appropriate and cost effective utilisation of laboratory services so as to facilitate optimization of patient management and the public health objectives of the centre. To contribute to training and research outputs.

Key Job Responsibilities

Service

■Responsible for management of centre reference laboratories and supervision of laboratory staff in collaboration with the laboratory managers
■Contribute to the strategy of the centre as a member of the centre management team ■Responsible for implementation of short and longer term laboratory surveillance and research projects ■Support and/or coordinate national stock culture collections ■ Provide expert advice to all internal and external customers in order to resolve clinical, reference diagnostic and infection outbreak-related queries and concerns in a professional and timely manner and responds to complaints about any aspect of the pathology service output in a professional and timely manner to promote sound customer relations ■Provide input into changes and improvement to SOPs ■Contribute to the adherence and compliance to quality systems in the centre to comply with SANAS requirements and ensure continuous quality improvement ■Comply with the principles of good laboratory practice, full SANAS accreditation requirements and relevant legislation ■Validate new instruments/tests for laboratory or national programmes.

Teaching and Training

■Teach and train pathology staff (Registrars, Scientists, Technologists, Technicians) and other healthcare workers ■Work with the team to coordinate teaching modules ■Contribute to the departmental CPD-accredited programmes ■Be involved in under graduate and post graduate teaching.

Research and surveillance

■Seek external funding for surveillance and research ■Responsible to design, implement and report on relevant surveillance programmes at a national and international level in collaboration with centre epidemiologists ■Conduct infection outbreak investigations in collaboration with centre epidemiologists and advise on appropriate reference laboratory investigations ■Conduct research in order to contribute to publications and other technical/scientific outputs and towards translation of policy and service ■Collaborate with other departments/ organisations at a national and international level and represent the NICD on national and international working groups/ committees.

Minimum requirements and Key Competencies

■ Medical degree plus FCPATH or MMed in microbiology or clinical pathology (essential) ■ MSc or PhD in clinical microbiology or a related field (desirable) ■ Post-graduate qualification in epidemiology or infection control (desirable) ■ Registration with the HPCSA as a pathologist in microbiology or clinical pathology (Independent practice category) ■ At least 3 years' experience as pathologist consultant; at least 1 year of laboratory management experience ■ Successfully supervised undergraduate and post graduate students (BSc-Hons, MSc, MMed, PhD) ■ Evidence of peer recognition such as invitations to national conferences/ working groups and to review manuscripts for journals. ■ An active NRF rating would be an advantage ■ Active as a co-investigator/collaborator on research projects ■ Familiar with laboratory safety procedures ■ Working knowledge in medical conditions, in particular clinical pathological correlation ■ Principles of analytical methodology ■ Laboratory quality assurance processes ■ Method validation including statistical calculations ■ Familiar with the principles of applied research methodology with evidence of at least 3-5 peer reviewed publications in clinical microbiology over last 3 years (average 1-2 per year)) ■ Practical laboratory techniques where relevant ■ Computer literacy ■ Communication skills ■ Presentation skills ■ Analytical and diagnosing ■ Problem solving.

Enquiries maybe directed to Mammei Hlehlisi- Galo @ 011 555 0581, email full applications to Recruiter4@nicd.ac.za

BUSINESS UNIT: NICD
DISCIPLINE: CENTRE FOR EMERGING ZONOTIC AND PARASITIC DISEASES
LOCATION: SANDRINGHAM
POSITION: MEDICAL SCIENTIST (ENTOMOLOGY)
PAY GRADE: MSP
REFERENCE NUMBER: NICD1124/001-08 (READVERTISEMENT)

To contribute to the management of the surveillance (including vector-based), conducting and communicating research and developing and providing training for vector-borne viral diseases.

Key Job Responsibilities

■ Contribute to the management of surveillance vector-borne disease and overseeing daily operations of entomology laboratory/ies and insectaries; recommending specialized test/ procedure to be used, interpretation, authorization and communication of the results. ■ Uses expertise and specialized knowledge to advise stakeholders on appropriate surveillance approaches for vector-borne diseases (including testing and interpretation of results). ■ Apply expertise/knowledge in variety of laboratory tests including molecular detection techniques and sequencing, different serological platforms and virological testing including culturing of vector-borne viruses in different systems ■ Contribute to the management of the quality system including the implementation of appropriate quality assurance procedures, audit the quality control (QC) results, preventative and corrective actions ■ Contribute to the facilities management of entomology laboratories and insectaries ■ Perform independent and collaborative research producing complex and scientific reports and responsible for overall management of multiple research projects, interpretation, techniques, and procedures ■ Develop and implement proposals/ protocols/ new technologies/ new approaches ■ Publish peer-reviewed articles and participate in scientific forums such as conferences ■ Involved in development of research grant funding applications and the management of such grants ■ Training and formal supervision of staff and students at all levels.

Minimum requirements and key competencies

■ MSc or equivalent / PhD preferred, in field of entomology preferred ■ Registration with HPCSA (virology) recommended but not required ■ ≥ 5 years' experience as scientist; at least 1 year laboratory management (or team lead) experience ■ Knowledge of arboviral disease and entomology required ■ Demonstrate track record of scientific writing and scientific communication at conferences (≥10 and at least 2 first or last author research focused ≥20 and at least 8 first or last author, ■ ≥10 conferences proceeding (at least ≥2 international) ■ Successfully supervise /co-supervise BSc Hons, MSc or PhD (successful graduation of at least 3 postgraduates and at least 2 currently under supervision/co supervision ■ Excellent communication skills (verbal and written) recommended ■ Good interpersonal skills recommended ■ Analytical thinking with attention to detail is recommended ■ Ability to work within a multidisciplinary team and independently recommended ■ Problem solving skills recommended ■ Ability to work under pressure and dealing with high work volumes while keeping abreast with academic literature recommended. ■ Willing to travel and do field-based entomological work

Enquiries maybe directed to Mammei Hlehlisi- Galo @ 011 555 0581, email full applications to Recruiter4@nicd.ac.za