

**NATIONAL HEALTH LABORATORY SERVICE (NHLS)**
**REQUEST FOR QUOTATIONS**

**You are hereby invited to submit Quotation for the requirements of  
National Health Laboratory service**

<b>RFQ number:</b>	<b>AEP2021-116</b>	
<b>Closing date:</b>	<b>27 JANUARY 2022</b>	
<b>Closing time:</b>	<b>11:00AM</b>	
<b>RFQ validity period:</b>	<b>30 days (commencing from the RFQ Closing Date)</b>	
<b>Important</b>		
<b>RFQ Description:</b>	<b>SUPPLY AND DELIVER GARDNERS TOOLS AT NHLS BRAAMFONTEIN GENERAL SERVICES.</b>	
		<b>Hand Delivered at:</b>
		NHLS Main reception. RFQ Box CNR Hospital and De Korte Street Braamfontein, Security office.

**This RFQ is subject to the general conditions of the RFQ, National Treasury's general conditions of contract (GCC) and, if applicable, any other special conditions of contract (SCC).**

<b>The following particulars must be furnished</b>
--

**Information of the Bidder**

Name of bidder	
Registration number	
VAT registration number	
Contact person	
Telephone number	
Cell number	
E-mail address	
Postal address	
Physical address	

**I certify that the information furnished on this form is true and correct.**

**I further accept that, in addition to cancellation of a contract, action may be taken against me should this declaration prove to be false.**

\_\_\_\_\_  
**Name of bidder (duly authorised)**

\_\_\_\_\_  
**Signature of bidder**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Capacity under which this RFQ is signed**

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## TERMS AND CONDITIONS OF REQUEST FOR QUOTATION (RFQ)

- This document may contain confidential information that is the property of the NHLS and the Client. NHLS
- No part of the contents may be used, copied, disclosed or conveyed in whole or in part to any party in any manner whatsoever other than for preparing a proposal in response to this Bid, without prior written permission from NHLS Ltd and the Client.
- All Copyright and Intellectual Property herein vests with NHLS and its Client.
- Late and incomplete submissions will not be accepted.
- Price Declaration must be completed, and Should the total RFQ prices differ, the one indicated on the price declaration shall be considered the correct price.
- Any bidder who has reasons to believe that the RFQ specification is based on a specific brand must inform NHLS before RFQ closing date.
- Bidders are required to submit a valid Tax Clearance Certificate and Tax clearance verification PIN, Failure to submit the Tax Pin and valid Tax Clearance Certificate will result in the invalidation of this RFQ.

It is the responsibility of the bidder to ensure that NHLS is in possession of the bidder's valid Tax Clearance certificate. The onus is on the bidder to ensure that NHLS receives a valid Tax Certificate as soon as the validity of the said certificate expires.

A compulsory RFQ/site meeting will be conducted at

for a period of ± hours. The briefing session will start punctually and information will not be repeated for the benefit of Respondents arriving late.

- A Certificate of Attendance in the form attached hereto must be completed and submitted with your Proposal as proof of attendance is required for a compulsory site meeting and/or RFQ briefing.

Respondents arriving after the allocated time of the briefing session and failing to attend the compulsory RFQ/Site briefing will be disqualified

- No services must be rendered or goods delivered before an official NHLS Purchase Order form has been received.
- This RFQ will be evaluated in terms of the 80/20 preference point system prescribed by the Preferential Procurement Regulations, 2011.
- All questions regarding this RFQ must be forwarded to the buyer within 24 hours after the RFQ has been issued.
- It is the responsibility of the bidder to ensure that its response reaches NHLS on or before the closing date and time of the RFQ.

**FOR HAND DELIVERIES OF RESPONSES, PLEASE SUBMIT THE RFQ DOCUMENT TO NHLS MAIN RECEPTION IN THE RFQ BOX.**

**PLEASE DO NOT SUBMIT RFQ RESPONSES IN THE TENDER BOX AS THE RFQ RESPONSES DEPOSITED IN THE TENDER BOX SHALL NOT BE CONSIDERED.**

The Bidder accepts the above terms and conditions and the General Conditions of Contract attached in <b>Annex G</b> .	<b>Accept</b>	<b>Do not accept</b>

## **2. RESPONSE FORMAT**

**2.1 BIDDERS SHALL SUBMIT PROPOSED RESPONSE IN ACCORDANCE WITH THE SPECIFIED BELOW. FAILURE TO DO SO SHALL RESULT DISQUALIFICATION THE BIDDER'S RESPONSE.**

- 2.2 **Schedule Index**
  - 2.2.1 **Schedule 1:** RFQ document
  - 2.2.2\* **Schedule 2: valid Tax Clearance Certificate and Tax verification PIN**
  - 2.2.3 **Schedule 3:** Price (Submit the price **in a sealed envelope.**)
  - 2.2.4 **Schedule 4:** Preferential Procurement Claim form and the **Certified copy of the B-BBEE Status Level Verification Certificate (SBD 6)**
  - 2.2.5 **Schedule 5:** Declaration of interest **(SBD 4)**
  - 2.2.6 **Schedule 8:** Declaration of Bidders' past supply chain practices **(SBD 8)**
  - 2.2.7 **Schedule 7:** Certificate of independent bid determination **(SBD 9)**
  - 2.2.8 **Schedule 8:** General Conditions of Contract
  - 2.2.9 **Schedule 9:** Local Content Declaration of the Local Content designated **(SBD 6.2)**
  - 2.2.10 **Schedule 10:** Attendance for a compulsory briefing session, if applicable

## 1.ADMINISTRATIVE COMPLIANCE

The following will be used to evaluate bids administratively:

- Fully completed and signed SBD4
- Submission of and valid tax clearance and Tax Verification Pin
- Proof of registration on Central Supplier Database (CSD)
- Preferential Procurement Claim form
- Copy of the B-BBEE Verification Certificate(s) issued by an authorised body or person, or a sworn affidavit prescribed by the B-BBEE Codes of Good Practice.
- The service providers to have agree with NHLS general contract terms conditions

1.2 Next step of evaluation is the "technical" or so called "functional" evaluation which

is purely based on NHLS specifications and Scope of Work. NHLS end-user department (who *requested the RFQ*), Procurement Services, Finance and subject specialists are part of the Cross Functional Evaluation Team (CFET) meeting which is chaired by the Procurement Officer Functionality is the technical evaluation of the bidders' proposal.

Should functionality be included in the RFQ as a threshold, the RFQ document must clearly state the minimum score to be achieved if bidders are to be further evaluated on price and preference. Responses that do not meet the threshold for technical will not progress further. (if applicable)

1.3 The final stage of evaluation is done after the CFET has reached their verdict and is done by NHLS Procurement Services. B-BBEE score (commercial evaluation) is added in order to get the final order of merit for the bidders being evaluated.

1.3.1 The evaluation of the Proposal shall be based on the price and B-BBEE scorecard

Price points	80
B-BBEE status level contribution	20
<b>Total</b>	<b>100 points</b>

# Specifications



## Recommended Chainsaw Protective & Safety Clothing & Equipment

1. Head, Eyes, Face, Ears x4
2. Upper Body x4
3. Arms & Hands x4
4. Lower Body & legs x4



### Protect Your Head with a Safety Helmet

2. A safety helmet or hardhat is the main type of head protection worn by chain saw users. The purpose of a safety helmet is to protect your head from the impact of falling branches and can help protect the brain against injuries such as concussions.

The original safety helmets were made out of aluminum. While aluminum hard hats are still worn today, the majority of safety helmets are now made out of plastic.

Regardless of the material you choose for your safety helmet, it's important that it is structurally sound. If it has holes, dents, bad suspension, or is discolored (in the case of plastic safety helmets), it's time to get a new hat or fix the suspension.

You can test the structure of your plastic safety helmet by compressing it with your hands. If the helmet returns to the original shape after you release it, it is structurally sound. If not, your helmet should be replaced immediately.

Many of today's helmets are built with additional safety features. Some safety helmets, like the one sold by Oregon, include a face shield. Face shields can help prevent cuts and scrapes from branches, flying wood chips, and sawdust. Other helmets can also include built-in earmuffs for hearing protection.

## Prevent Vision Loss with Protective Eyewear

There are several options when it comes to choosing protective eyewear including:



x 4

#### Face Shield

Attaches directly onto your safety helmet.



x 4

#### Protective Eyewear

The main US safety standard for protective eyewear is ANSI Z87.1+. The majority of Oregon's protective eyewear products meet this standard.



x 4

## Hearing protection

There are two common forms of hearing protection used to block chain saw noise – earplugs and earmuffs. Regardless of which form of hearing protection you choose, be sure to look for the noise reduction rating (NRR). For example, Oregon's protective earmuffs have a NRR of 21DB or 24DB.

Earplugs can be standard issue or come connected with a cord or band. Regardless of the type, earplugs need to be inserted correctly in order to provide the best hearing protection.

To ensure the best fit and greatest protection, follow these steps:

1. Roll the earplug into a small cylinder.
2. Pull your ear up and back to open the ear canal.
3. Push the earplug into your ear canal, holding it there for a few seconds until it fills your ear canal. This will provide the best fit and greatest protection.

Another hearing protection option are earmuffs. Earmuffs will provide you with the most protection from excessive noise. In addition to the NRR, you'll also want to consider the weight of the earmuffs and how comfortable they are. Most protective earmuffs will have PVC cushions for added comfort.

For additional protection, you can wear both earplugs and earmuffs.

### Use Chain Saw Chaps to Reduce Chainsaw Related Injuries

Chainsaw chaps are coverings worn over your pants to protect your legs from being cut. If your legs are accidentally struck by the chain saw's chain and bar, the chaps stop the chain saw by jamming the fly wheel, which means the chain saw won't cut through to the leg. While you may be bruised, you likely won't need stitches. You'll also want to make sure that your chaps meet international safety standards. Oregon's apron and full-wrap chainsaw chaps conform to ASTM F1897-08 and are UL classified. If your chainsaw chaps have sustained saw damage, they should not be used again and should be replaced.

Apron chaps only protect the front of your upper leg



X4

### Full-Wrap Chaps

Full-wrap chaps wrap around the lower leg to protect the rear calf region. To ensure your chaps fit properly, make sure the bottom of your chaps come down to the top of your work boots.





x4

## Chain Saw Gloves

Chainsaw gloves should always be worn while cutting to protect you from cuts and scrapes and to prevent contact with oils and fuels.



x4

Tree belt full body harness with all attachments including ropes x4



X 4

Weed spray backpack x4



X 5

**Glyphos 360SL Herbicide Weed Killer in 5 Liter Glyphosate**

**Turfmaster p/n: GLYPHOSATE-SLT**

**Size: 5 Liter** X 5

**A glyphosate herbicide for total weed control in non-crop areas such as roadsides, paths, hard surfaces, industrial sites and along fences and walls. Safe for aquatic use around lakes, streams, rivers & other aquatic sites. The professional's choice for controlling weeds.**

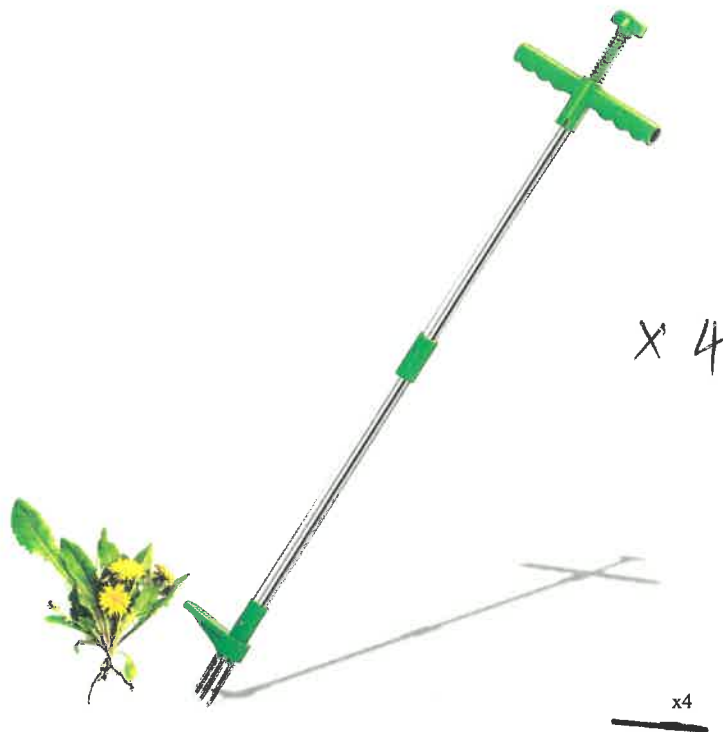
A soluble concentrate non-selective foliar, systemic herbicide for the control of a wide range of annual and perennial grasses, broadleaf weeds and certain woody perennials as listed. Can also be used to control weeds in maize varieties containing the glyphosate resistant gene.

Product Type Herbicide, Herbicide Non-Crop Crop All crops. Weeds Acacia dealbata, Acacia saligna, Mimosa pigra, Pennisetum clandestinum, Setaria megaphylla, Solanum mauritianum Smaller packing also available.

**Product Type**  
Herbicide, Herbicide Non-Crop

**Crop**  
All crops.

**Weeds**  
Acacia dealbata, Acacia saligna, Mimosa pigra, Pennisetum clandestinum, Setaria megaphylla, Solanum mauritianum



- **【LONG HANDLE DESIGN】** With our lightweight 39" long handle weed removal tool, it can save you from the physical and mental exhaustion of weeding. Weeds can be easily removed by working in an upright position without bending and kneeling. No strain on your back and muscle, pain knee and dirty hand as the traditional weeding way.
- **【POINTED 3 CLAW DESIGN】** Three 2.75" Steel teeth design is long enough to efficiently uproot grass roots, so don't worry whether the soil is too hard to insert. Besides, weed puller tool stand up foot pedal allows you to apply enough force on the weed remover tool to penetrate the ground and grab weed. This weed puller tool grabs weeds from their roots completely with a pronged head to keep them from growing in the future.
- **【WEED ROOT REMOVER TOOL】** Strong and Sturdy Weed Puller Tool Stand Up. Effortlessly pull weeds from your garden without having to bend down or kneel. it is a good solution to pry and remove thistles, dandelions, crabgrass, chickweed and other common weeds in lawn, vegetable plot, garden and yard with soft soil.
- **【SIMPLE OPERATION】** This weeding tools for garden is designed with a pressable spring that makes the claw bite the roots. So all you need to do is simply press the spring, twist, and pull! - Before using a weed tool, it is recommended that you water the lawn better, the soil will be soft, and weeding will be easier.
- **【ERGONOMIC STREAMLINED DESIGN】** With practical non-slip handle design, manual garden tools weed remover are comfortable to hold and not tiring your hands when weeding. Everyone can use weeding tool for garden easily, even the elder. weeding tools for garden with long handle can be easily stored wherever you decide to put it, taking up almost no space.

Package Dimensions 20.9 x 5 x 1.81 inches (53.1 x 12.7 x 4.6 cm)

Item Weight 1.05 pounds (0.47 kg)

No.	Mandatory Requirement	Comply	Not Comply
1	CSD FORM		
2	B-BBEE Certificate and/or Affidavit		
3	Tax Clearance Certificate and/or TAX Verification PIN		
5	<p>Local Content (If applicable)</p> <p>5.1 The bidder must complete and submit the SBD6.2 and Annexure C for Local Content</p> <p>If a bidder fails to meet the minimum stipulated threshold for local production and content will be considered an unacceptable tender.</p>		
4	Certificate of attendance of compulsory briefing session (if applicable)		
	<b>Mandatory Requirement (Applicable for Renovation)</b>		
	Letter of good standing (if applicable)		
	Bidder must provide details and registration confirmation with CIDB in terms of the CIDB Act 38 of 2000. (Bidder must provide proof grading level 2GD)		
	Bidders must provide at least 1 reference for a similar project less than R50 000 (Bidder must provide proof: a copy of the completion certificate OR reference letter of completed projects from previous clients, on the clients letterhead)		
	Bidders must provide at least 2 references for a similar project for more than R50 000 but less than R100 000 (Bidder must provide proof: a copy of the completion certificate OR reference letter of completed projects from previous clients, on* the clients letterhead.		
	Bidders must provide at least 3 references for a similar project for more than R100 000 (Bidder must provide proof: a copy of the completion certificate OR reference letter of completed projects from previous clients, on the client's letterhead. At least 1x R100 000 and above		

	Bidders must provide at least 3 references for a similar project for more than R200 000 and above (Bidder must provide proof: a copy of the completion certificate OR reference letter of completed projects from previous clients, on the client's letterhead. contract value of least x R200 000 and above		

## 2. INSTRUCTION TO BIDDERS

### 3.1 Price Declaration Form

Please indicate your total RFQ price here:  
R \_\_\_\_\_ (compulsory)

#### **Important:**

**It is mandatory to indicate your total RFQ price as requested above. This price must be the same as the total RFQ price you submit in your pricing schedule. Should the total RFQ prices differ, the one indicated above shall be considered the correct price.**

#### **The following must be noted:**

- All prices must be VAT inclusive and must be quoted in South African Rand (ZAR).
- All prices must be firm and fixed from the tender closing date and for the duration of the contract
- All the consortium or joint venture partners must submit a complete set of the latest audited financial statements.
- All bidders must cost according to the costing template provided or this will lead to disqualification.
- The cost of delivery, labour etc. must be included in this proposal.
- Bidders must keep all items listed below in stock.

We undertake to hold this offer open for acceptance for a period of 60 days from the date of submission of offers. We further undertake that upon final acceptance of our offer, we will commence with delivery when required to do so by the Client.

**RFQ Number** .....

**Name of bidder**

.....

#### **4 MANDATORY REQUIREMENTS**

If a bidder does not comply fully with each of the mandatory requirements, it shall be regarded as mandatory non-performance/non-compliance and the proposal shall be disqualified. No "unanswered" questions will be allowed. If a response to a question has been indicated as comply but not elaborated upon or substantiated it shall be regarded as mandatory non-performance/non-compliance and the bid shall be disqualified. Bidders shall provide full and accurate answers to the mandatory questions posed in this document, and, where required, explicitly state either "Comply/Accept (with a "Yes")" or "Do not comply/do not accept (with a "No")" regarding compliance to the requirements. Bidders must substantiate their responses to all mandatory questions. PLEASE NOTE: If the response does not substantiate any of the points or requirements in the body of the tender, it will be deemed to not comply, even if the 'Comply' field has been marked. Costs for evaluation studies in each laboratory will be paid by the supplier Please note: All documentation to substantiate the mandatory requirements has to be supplied

## 5.PREFERENTIAL PROCUREMENT CLAIM FORM SBD 6.1

### PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2011

• This preference form must form part of all Bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: Prior to completing this form, bidders must study the general conditions, definitions and directives applicable in respect of B-BBEE, as prescribed in the preferential procurement regulations, 2011.**

#### GENERAL CONDITIONS

The following preference point systems are applicable to all Bids:

- 1.1 The following preference point systems are applicable to all bids:
- 1.1 The following preference point systems are applicable to all bids:
  - the 80/20 system for requirements with a Rand value equal to above R30 000 and up to R50 million
  - the 90/10 system for requirements with a Rand value above R50 million and above including taxes:
- 1.3 Preference points for this bid shall be awarded for:
  - Price; and
  - Specific contract participation goals, as specified in the attached forms.
- 1.5. The purchaser reserves the right to require of a bidder, either before a Bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.
2. **Definitions**
  - 2.1 "all applicable taxes" includes value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
  - 2.2 "B-BBEE" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
  - 2.3 "B-BBEE status level of contributor" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;



- 2.4 **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of services, works or goods, through price quotations, advertised competitive bidding processes or proposals;
- 2.5 **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- 2.6 **"comparative price"** means the price after the factors of a non-firm price and all unconditional discounts that can be utilised have been taken into consideration;
- 2.7 **"consortium or joint venture"** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract;
- 2.8 **"contract"** means the agreement that results from the acceptance of a bid by an organ of state;
- 2.9 **"EME"** means any enterprise with annual total revenue of R5 million or less;
- 2.10 **"Firm price"** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs or excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **"functionality"** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.12 **"non-firm prices"** means all prices other than "firm" prices;
- 2.13 **"person"** includes a juristic person;
- 2.14 **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.15 **"sub-contract"** means the primary contractor's assigning, leasing, making out work to, or employing, another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.16 **"total revenue"** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- 2.17 **"trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.18 **"trustee"** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

**3. Adjudication using a point system**

- 3.1 The bidder obtaining the highest number of total points will be awarded the contract.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts;
- 3.3 Points scored must be rounded off to the nearest two (2) decimal places.
- 3.4 In the event that two or more Bids have scored equal total points, the successful bid must be the one scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more Bids have scored equal points including equal preference points for B-BBEE, the successful bid must be the one scoring the highest score for functionality.
- 3.6 Should two or more Bids be equal in all respects; the award shall be decided by the drawing of lots.
- 4. Bidders who qualify as EMEs in terms of the B-BBEE Act must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EMEs with B-BBEE Status Level Certificates.
  - 4.1 Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
  - 4.2 A trust, consortium or joint venture, will qualify for points for their B-BBEE status level as a legal entity, provided that the entity submits their B-BBEE status level certificate.
  - 4.3 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 5. Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialised scorecard contained in the B-BBEE Codes of Good Practice.
  - 5.1 A person will not be awarded points for B-BBEE status level if it is indicated in the bid documents that such a bidder intends sub-contracting more than 25% of the value of the contract to any other enterprise that does not qualify for at least the points that such a bidder qualifies for, unless the intended sub-contractor is an EME that has the capability and ability to execute the sub-contract
  - 5.2 A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an EME that has the capability and ability to execute the sub-contract

6      **Bid declaration**

6.1      Bidders who claim points in respect of B-BBEE status level of contribution must complete the following:

7      **B-BBEE status level of contribution claimed in terms of paragraphs 1.3.1.2 and 5.1**

7.1      B-BBEE Status Level of Contribution: \_\_\_\_\_ = \_\_\_\_\_ (maximum of 20 points)  
(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 5.1 and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or an Accounting Officer as contemplated in the CCA).

8      **Sub-contracting (Refer to paragraphs 5.7 and 5.8 above)**

8.1      Will any portion of the contract be sub-contracted?      YES / NO (delete which is not applicable)

8.1.1      If yes, indicate:

8.1.1.1      what percentage of the contract will be subcontracted?  
\_\_\_\_\_ %

8.1.1.2      the name of the sub-contractor?  
\_\_\_\_\_

8.1.1.3      the B-BBEE status level of the subcontractor?  
\_\_\_\_\_

8.1.1.4      whether the sub-contractor is an EME?      YES / NO (delete which is not applicable)

9      **Declaration with regard to company/firm**

9.1      Name of company/firm      \_\_\_\_\_

9.2      VAT registration number  
\_\_\_\_\_

9.3      Company registration number .....  
\_\_\_\_\_

9.4      Type of company/ firm  
Partnership/Joint Venture / Consortium  
One-person business/sole propriety  
Close corporation  
Company  
(Pty) Limited  
[Tick applicable box]

9.5 Describe principal business activities

9.6 Company classification

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter.

[Tick applicable box]

9.7 Total number of years the company/firm has been in business? .....

9.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contribution indicated in paragraph 7 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

9.8.1 The information furnished is true and correct;

9.8.2 The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.

9.8.3 In the event of a contract being awarded as a result of points claimed as shown in paragraph 7, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;

9.8.4 If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –

9.8.4.1 disqualify the person from the bidding process;

9.8.4.2 recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

9.8.4.3 cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

• restrict the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, from obtaining business from any organ of state for a period not exceeding ten (10) years, after the *audi alteram partem* (hear the other side) rule has been applied; and forward the matter for criminal prosecution.

**Witnesses:**

• \_\_\_\_\_

\_\_\_\_\_  
**Signature(s) of bidder(s)**

• \_\_\_\_\_

**Date:**

**Address:** \_\_\_\_\_

## **TAX CLEARANCE REQUIREMENTS SBD 2**

- 1 It is a condition of Bid that the taxes of the successful bidder must be in order, or that satisfactory arrangements have been made with South African Revenue Service (SARS) to meet the bidder's tax obligations.
- 2 In order to meet this requirement bidder are required to complete in full the attached form TCC 001 "Application for a Tax Clearance Certificate" and submit it to any SARS branch office nationally. The tax clearance certificate requirements are also applicable to foreign bidders/individuals who wish to submit Bids.
- 3 SARS shall then furnish the bidder with a tax clearance certificate that shall be valid for a period of one (1) year from the date of approval.
- 4 The original tax clearance certificate must be submitted together with the Bid. Failure to submit the original and valid tax clearance certificate shall result in the invalidation of the Bid. Certified copies of the tax clearance certificate shall not be acceptable.
- 5 In Bids where Consortia / Joint Ventures / subcontractors are involved, each party must submit a separate tax clearance certificate.
- 6 Copies of the TCC 001 "Application for a Tax Clearance Certificate" form are available from any SARS branch office nationally or on the website [www.sars.gov.za](http://www.sars.gov.za).
- 7 Applications for the tax clearance certificates may also be made via eFiling. In order to use this provision, taxpayers shall need to register with SARS as eFilers through the website [www.sars.gov.za](http://www.sars.gov.za).