

# **EXECUTIVE DIRECTOR - NATIONAL INSTITUTE FOR COMMUNICABLE DISEASES**

## **LOCATION: SANDRINGHAM**

**Pay Grade: E5** (Two years fixed term contract)

**Reference Number: CORNICD0121**

### **MAIN PURPOSE OF THE JOB**

Provides strategic direction, management oversight and monitor the NICD division of the NHLS to ensure the provision of epidemiological and microbiological services that meet the health needs of the country.

### **KEY JOB RESPONSIBILITY**

- To contribute as a member of the executive management team.
- To set an annual strategy and plan for NICD aligned with business needs and ensuring the most effective utilisation of resources.
- Provide strategic direction of surveillance and monitoring of communicable diseases within South Africa to ensure the provision of comprehensive and accurate data for provision to the Department of Health.
- Oversees the effective communication and consulting including outbreak management in order to guide public health authorities on appropriate policies and interventions.
- Oversees the implementation of suitable infectious diseases disaster planning strategies and systems for the Department of Health.
- Contribute to optimal cooperation with various stakeholders and build strong relationships with international bodies including serving on various committees forums to provide relevant expertise and guidance.
- Identify and manage research programmes of the Institute to ensure alignment with the Public Health mission and addresses any issues related to local and international health issues.
- Oversees teaching, training and development of the Technologists, Scientists and Medical personnel.
- Oversee effective quality management in order to comply with all quality assurance standards and policies.
- Serves on various committees and forums, including World Health Programmes, National

Advisory Group on Immunisation, AIDS Advisory Committees.

- Oversees the process of grant application and canvassing of various bodies for funds to ensure generation of sufficient research funds to allow the NICD to achieve its objectives.

### **MINIMUM REQUIREMENTS**

- Health professional qualification in medical with a post graduate degree in public health/communicable disease/pathology or PhD in Medical Natural Science.
- Registration with HPCSA in relevant discipline.
- Minimum of 15 years' experience with special training in Communicable Diseases of which 5 years' experience must have spent at a Senior Management level in pathology and or diagnostic environment and or Communicable Diseases.

### **Advantageous:**

- Management qualification
- Knowledge of Epidemiology
- Solid research methodology
- Experience in managing a large department or unit budget

### **Attributes:**

- Inspire a sense of vision, purpose and direction.
- Build organisational capability to deliver greater results.
- Exemplifies personal drive and integrity by adhering and promoting NHLS values and aligning processes accordingly.
- Understand organisation's direction and role within government and align activities with NHLS strategies.

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**Closing date: 22 January 2021**



Should the successful candidate come from an internal academic platform, their appointment would be underpinned with the assurance to return to a vacant position in their respective discipline after the expiry of the fixed term contract