

GAUTENG REGION - POSTING

BUSINESS UNIT:	NATIONAL INSTITUTE OF OCCUPATIONAL HEALTH
DISCIPLINE:	OCCUPATIONAL MEDICINE
LOCATION:	(Chris Hani Baragwanath Hospital, PTA (DGM or TAD Hospital), Boksburg (Tambo Memorial Hospital), George, CPT, Kimberley, PE, Durban, Mbombela, Ermelo)
POSITION:	OCCUPATIONAL HEALTH NURSE X 12 (FIXED TERM CONTRACT: 06 MONTHS)
PAY GRADE:	C2
REFERENCE NUMBER:	NIOH0620.002.04

Main Purpose of the Job:

Provides and manages the provision and maintenance of occupational health and specialist related services within the NHLS in a safe and secure manner.

Key Job Responsibilities:

■ Assist where necessary in providing and coordinating Occupational Health Service for NHLS employees. ■ Provide health education by informing staff of potential workplace hazards to protect themselves against occupationally acquired diseases. ■ Assist in coordinating workplace Risk Assessments by a multidisciplinary Occupational Health team to determine preventative and/or corrective strategies and ensure a healthy and safe working environment. ■ Assist and co-ordinate routine Medical Surveillance Program for NIOH staff to establish baseline health data profiles for staff health monitoring. ■ Perform all requirements for case management and documentation in order to comply with Compensation for Occupational Injuries and Diseases (COID) legislation. ■ Implement and manage the NHLS Occupational Health Services for all NHLS Client institutions (Public & Private companies). ■ Perform, co-ordinate and facilitate patient's consultations. ■ Liaise with companies and employees on information needed. ■ Participate in and support Research Projects for the NIOH within Occupational Health Nurse Scope of Practice.

Key Competency Requirements:

■ 4 year Nursing diploma ■ Diploma in Occupational health nursing (specialisation) ■ Registration with SANC ■ Valid driver's licence ■ Practical nursing experience (3 years) Short course / certificate in required counselling discipline [e.g. HIV/Aids, TB, etc. (desirable)] ■ Proficiency in MS Office. ■ Knowledge of Occupational Health principles and relevant legislation ■ Strong written and verbal communication skills ■ Excellent interpersonal skills ■ Computer literacy ■ Ability to maintain confidentiality ■ Administrative skills ■ Analytical skills. ■ Report writing skills. ■ Presentation skills. ■ Attention to detail ■ Ability to work under pressure.

(State clearly which location you are applying for)

Enquiries may be directed to Ketsitseng Maseko at 011 712 6400 or submit application to Recruiter1@nioh.ac.za

Closing date : 12 June 2020